

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
January 8, 2019 Minutes

Supervisor Patterson called the meeting to order at 1:00 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Doug Phelps, Dave Cowper and Jim McKindles.

Approval of Agenda: Emilie Stawiarski made a motion to approve the meeting agenda. Patricia Frost supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of December 2018, Patricia Frost supported the motion. Five aye votes, motion carried.

December 11, 2018 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of December 2018. Fund balances ending December 31, 2018 were:

General Fund Savings Account	\$107,957.99
General Fund Checking Account	1,601.51
CD (Savings) Account	166,610.48
Township Building Fund	<u>82.55</u>
Total Ending Balance (All Accounts)	\$276,252.53

Treasurer Stawiarski explained the revised November financial statement and the Bank fees that have been reversed. A tag report was presented showing income and expenses from April 1st through December 31st for fiscal year 2018/2019. 96.25% of summer taxes and 51.16% of winter property taxes have been received.

Clerk's Report: Clerk Rossetto stated that the December 11, 2018 minutes, financial report, balance sheet and check register for the month of December are available. The Clip and Save notice of the Township Meeting dates for 2019 were published in the January 3, 2019 issue of the Advance Newspaper. Post-Election Audit results, thanks to the great team work of all the Election Inspectors, Bearinger Township passed the State of Michigan audit with no failing marks.

Trustee's Report: Trustee Walker gave a summary of the Onaway Area Ambulance Service meeting held, December 19, 2018. Pam Schaedig and Becky Hyde will prepare the 2019/2020 budget. The cost of the new ambulance will be in the 2019/2020 Budget. Two new power cots have been ordered. The ambulance that was leaking fuel has other problems and has been in the repair shop for three weeks. There has also been two ambulance/deer strikes. There were 59 runs in November 2018.

Assessor's Report: No Assessor's report. Treasurer Stawiarski stated that Mr. Berg's Company is very professional and that he responds to problems and calls in a very timely manner.

Supervisor's Report: Supervisor Patterson reported that all four members of the Board of Review have agreed to remain on the Board for the 2019/2020 term. They will take the oath of office at the March 2019 Board of Review meeting.

Correspondence: Supervisor Patterson: Township Law E-Letter regarding Senate Bill 637. Townships have little or no control over the installation of Cell Towers, 5-G Networks, etc. placed in the public rights-of-way.

Clerk Rossetto: Correspondence from Presque Isle County Road Commission, due to increased revenue coming from the Michigan Transportation Fund the cost share on road improvement projects will change from 75% to 65% for Township's share and 25% to 35% for Road Commission's share of total project cost.

Patricia Frost and Emilie Stawiarski received notifications that they have been re-appointed to the Presque Isle County Planning Commission for the 2019/2021 term.

New Business: **A. Appointment of Board of Review members for 2019/2020 term:** Supervisor Patterson made a motion to appoint Tom Anglin, Irv Dedow, Sheryl Diamond and Ray Stemple for the two year term, motion supported by Emilie Stawiarski. Five aye votes, motion carried.

B. Board of Review Training: Clerk Rossetto made a motion that the Board of Review members and Supervisor Patterson attend the MTA Board of review training with allowed mileage. Patricia Frost supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

C. Ocqueoc/Bearinger Fire Department proposed 2019/2020 budget: Clerk Rossetto explained the increases and decreases of each line item for the Township Board to review. The Fire Department budget will be finalized by the Fire Board, Ocqueoc Township Board and Bearinger Township Board at the Tri-Board meeting March 7, 2019.

D. Appoint representatives to Onaway Area Ambulance Service and Rogers City Area Ambulance Service Authority: Emilie Stawiarski made a motion to re-appoint Duane Walker as the representative for Onaway Area Ambulance Service with Patricia Frost as the alternate and Archie Patterson as the representative for Rogers City Area Ambulance Service Authority. Beverly Rossetto supported the motion. Five yes votes, motion carried.

E. Postage Stamp Purchase: Due to the fact that US Postage will be increasing, Treasurer Stawiarski requested approval to purchase \$1,100.00 in postage stamps for the mailing of the Summer & Winter 2019 Property Tax Bills and Clerk Rossetto requested approval of \$100.00 for mailing of Township bills and correspondence. Clerk Rossetto made a motion to approve the requested purchases, Patricia Frost supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

Emilie Stawiarski made a motion to amend the Meeting Agenda with item F. Bearinger Township Master Plan, Archie Patterson supported the motion. Five yes votes, motion carried.

F. Bearinger Township Master Plan: Emilie Stawiarski stated that the basics of the Master Plan are good and the Master Plan should be reviewed every five (5) years. After a brief discussion regarding Presque Isle County's Zoning and the importance of the Master Plan for our township, Emilie Stawiarski made a motion to accept the Master Plan for Bearinger Township as written, motion was supported by Patricia Frost. Five yes vote, motion carried. Emilie Stawiarski will notify Presque Isle County Building & Zoning and the Planning Commission that Bearinger Township has a Master Plan.

Public Comment: Jim McKindles and Doug Phelps requested copies of the Proposed Ocqueoc-Bearinger Fire Department 2019/2020 budget.

Being no further comments, Motion was made by Patricia Frost and supported by Emilie Stawiarski to adjourn the meeting. Five yes votes, meeting adjourned at 1:59 pm.

Next regular Township Board meeting will be held, Tuesday, February 12, 2019 at 1:00 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
February 14, 2019 Minutes

Supervisor Patterson called the meeting to order at 1:00 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Bill Hiscock, Irv Dedow, Nancy Shutes and Jim McKindles.

Approval of Agenda: Irv Dedow requested that the March Board of Review scheduled meetings be added as an item of New Business. Emilie Stawiarski made a motion to approve the meeting agenda as amended. Patricia Frost supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of January 2019, Duane Walker supported the motion. Five aye votes, motion carried.

January 8, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

Correspondence: Supervisor Patterson received: 1. From the State of Michigan the results of the AMAR audit. 2. Information from Presque Isle Building & Zoning regarding an ordinance for Marihuana Establishments. 3. Township Law E-Letter covering guidelines for Small Cell Towers (wireless providers). 4. Berg Assessing, the schedule for the March Board of Review meetings.

Clerk Rossetto received: 1. Presque Isle Township Officers Association January minutes and the Agenda for the March 5, 2019 meeting. 2. Dept. of Agriculture regarding the Farmland Preservation Program. 3. Dept. of Licensing & Regulatory Affairs – Electrical Code Rules. 4. Presque Isle County information to order Cemetery flags. 5. GBS with information of the value of the new election equipment for insurance purposes.

Treasurer’s Report: Treasurer Stawiarski gave an activity report and financial statement for the month of January 2019. Fund balances ending January 31, 2019 were:

General Fund Savings Account	\$132,290.36
General Fund Checking Account	1,269.18
CD (Savings) Account	166,883.97
Township Building Fund	<u>82.57</u>
Total Ending Balance (All Accounts)	\$300,526.08

A tag report was presented showing income and expenses from April 1st through January 31st for fiscal year 2018/2019. 98.1% of summer taxes and 90.1% of winter property taxes have been received. Treasurer Stawiarski stated that Onaway School Taxes paid to date are \$637,320.00. February 14, 2019 is the collection deadline for taxes, and then a 3% penalty is applied. The Treasurer will be in her home office from 9-5, February 28, 2019 for tax collection, on March 1, 2019 all unpaid tax bills are turned over to Presque Isle County Treasurer.

For the official record, Treasurer Stawiarski stated that two tax bill refund checks were issued to Dean Scott, Perrysburg, OH on 2/ 28/2018 and a replacement on 12/2/2018 in the amount of \$4.00. Several letters were sent asking Mr. Scott to cash the checks. Both checks were returned to Bearinger Township on 2/11/2019 as voided by Mr. Scott. It is Treasurer Stawiarski contention that taxpayer Scott does not want the \$4.00 refund and she will, therefore, return the \$4.00 checks into the tax account as void.

Clerk's Report: Clerk Rossetto stated that the January 9, 2019 minutes, financial statement, balance sheet and check register for the month of January are available along with the amended 2018/2019 budget which will be discussed as a New Business item.

Trustee's Report: Duane Walker gave a report of the January 23, 2019 Onaway Area Ambulance Service meeting. The 2019/2020 proposed budget was distributed. The published minutes of the OAAS December 19, 2018 meeting indicates the proposed increase in entity share is to cover the cost of a new ambulance, new cardiac monitors and cost of wages to have EMT crews on site.

Assessor's Report: Supervisor Patterson gave the Assessor's report. The Assessor will be in attendance at the March Board of Review meetings. Bearinger Township failed one item of the AMAR audit, proper land value maps, these maps will not be required starting in 2019. The Township will submit a corrective action plan for the AMAR as required.

Supervisor's Report: Supervisor Patterson reported that he was re-elected Treasurer of Cheboygan Life Support Systems, February 13, 2019. A CLSS run report was given for December 2018 and January 2019 with a summary report of runs for the past twelve months. Supervisor Patterson reviewed the recent issue of Township Focus that contains a summary of many of the new laws that take effect this year.

Old Business: Parking lot light: Supervisor Patterson presented the options to replace the faulty parking lot light. We could have PIE&G install a pole and light and pay a monthly fee or we can purchase a LED light fixture and have it installed by Solutions Electric. Emilie Stawiarski made a motion to purchase a LED light fixture and contract with Solutions Electric for installation with expense not to exceed \$850.00. Patricia Frost supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto, five yes votes, motion carried.

New Business: A. Township 2019/2020 Budget: Copies of the 2019/2020 draft Township budget were distributed to the board members for their review before the Budget Public Hearing meeting March 12, 2019.

B. Onaway Area Ambulance Service Budget: Duane Walker explained the various items of the OAAS budget and there was a brief discussion regarding the purchase of the new ambulance. Archie Patterson made a motion to approve the Onaway Area Ambulance Service budget, Patricia Frost supported the motion. Five yes votes, motion carried.

C. Review Ocqueoc-Bearinger Fire Department Budget: After a brief discussion Archie Patterson made a motion to approve the Fire Department proposed budget, motion supported by Patricia Frost. Five yes votes, motion carried. Final adoption of the Fire Department budget will be at the Tri-Board meeting at 7:00 pm, March 7, 2019 at the Ocqueoc-Bearinger Fire Station.

D. Amended Township 2018/2019 Budget: Clerk Rossetto stated that the amended 2018/2019 budget is available with the following amendments:

Supervisor, \$100.00 from Misc. to Travel (171-955 to 171-860).

Treasurer, \$300.00 from Training (253-950), \$283.97 from Misc. (253-955), \$216.03 from Office Supplies (253-727) to Postage \$800.00 (253-737) to cover postage cost for the mailing of 2019 summer and winter property taxes.

Assessor, \$400.00 from Office Supplies (257-727), \$200.00 from Postage (257-737), \$145.19 from Lot Splits (257-805), of this total, \$722.19 to Salary (257-801) and \$23.00 to Software Support (257-807).

Elections, \$634.00 from Equipment (262-970), of this sum, \$615.00 to Salary (262-702), \$12.00 to Meals (262-703) and \$7.00 to Postage (262-737).

Clerk Rossetto made a motion to approve moving \$170.00 from Clerk's Misc. (215-955) to Audit (233-801) and \$500.00 from Public Works Misc. (446-955) to Attorney Fees (266-801). Patricia Frost supported

the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

E. Presque Isle County Township Officers Association Dues: An invoice for the sum of \$20.00 was presented for the 2019 dues. Motion was made by Beverly Rossetto and supported by Patricia Frost to pay the dues. Roll call vote: Voting yes were, Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

F. Land Division Ordinance/Application per Assessor's request: Supervisor Patterson explained the need for the Land Division Ordinance 2019-001 and moved to adopt the ordinance and approve the cost to post the ordinance as required by law. Patricia Frost supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

G. Opt-Out of Marihuana Establishments: Supervisor Patterson presented the ordinance. After a brief discussion Patricia Frost made a motion to adopt the Opt-Out of Marihuana Establishments Ordinance 2019-002 and approve the cost to post the ordinance as required by law. Archie Patterson supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

H. Board of Review March Meeting Schedule: Irv Dedow stated that he had attended the MTA training for Board of Review. The MTA training addressed the topic of assessing cost tables and assessment cards and when, where and how they should be kept. Mr. Dedow thinks the Township Board Members should talk to the Assessor and find out where the assessments cards should be kept and maintained. After a lengthy discussion Treasurer Stawiarski requested the MCL number that referenced this issue; the MCL will be reviewed and will be on the agenda for the next township board meeting.

Public Comment: Irv Dedow commented about the duties of the Assessor and that he should attend the Board of Review meetings.

Being no further comments, Motion was made by Beverly Rossetto and supported by Duane Walker to adjourn the meeting. Five yes votes, meeting adjourned at 2:32 pm.

Next regular Township Board meeting will be held, Tuesday, March 12, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
March 12, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Doug Phelps, Nancy Shutes and Jim McKindles.

Approval of Agenda: Patricia Frost made a motion to approve the meeting agenda. Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of February 2019, Duane Walker supported the motion. Five aye votes, motion carried.

February 14, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

2019/2020 Budget Public Hearing: Supervisor Patterson recessed the regular meeting at 6:34 pm and opened the Public Hearing for the 2019/2020 Township Budget. Clerk Rossetto gave a summary of the increases and decreases of each line item in the 2019/2020 operating budget. Supervisor Patterson opened the meeting for public comment. Jim McKindles questioned the contribution to the Ocqueoc/Bearinger Fire Department and the Fire Department Equipment Fund CD's. After a lengthy discussion regarding the Township revenue and the necessity of the Fire Department having an Equipment Fund, Supervisor Patterson closed public comments. Clerk Rossetto read Resolution 2019-003 to adopt the budget:

WHEREAS, the BEARINGER TOWNSHIP BOARD has determined a Budget for the fiscal year, 2019/2020, and WHEREAS, The BEARINGER TOWNSHIP BOARD has determined this Budget at a PUBLIC HEARING on March 12, 2019, THEREFORE BE IT RESOLVED, that beginning on April 1, 2019, this determined Budget will be implemented. The foregoing Resolution offered by Bearinger Township Board Member Archie Jay Patterson II and supported by Bearinger Township Board Emilie Stawiarski. Following is a roll call vote: Patricia Frost-aye, Duane Walker-aye, Emilie Stawiarski-aye, Beverly Rossetto-aye, Archie Patterson-aye. No nay votes. On this date March 12, 2019, the Supervisor declares the Resolution adopted. The Public Hearing was adjourned at 6:58 pm and the regular meeting was resumed.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of February 2019. Fund balances ending February 28, 2019 were:

General Fund Savings Account	\$127,310.54
General Fund Checking Account	1,347.53
CD (Savings) Account	167,157.92
Township Building Fund	<u>82.58</u>
Total Ending Balance (All Accounts)	\$295,898.57

A tag report was distributed showing income and expenses from April 1st through February 28th for fiscal year 2018/2019. 98.35% of 2018 Summer Taxes and 95.1% of 2018 Winter Taxes have been paid. The penalty for delinquent taxpayers is now 5%. Final payment was submitted to the Presque Isle County Treasurer March 1st and final settlement and paperwork was submitted March 8, 2019.

Clerk's Report: Clerk Rossetto stated that the February 14, 2019 minutes, financial statement, balance sheet and check register for the month of February are available. Because of a referendum filed with the County there will be one election for our precinct this year, but no date has been set as yet. Clerk Rossetto will attend a required Qualified Voters File training in Gaylord, Michigan, April 8, 2019. The Presidential Primary election will be held on March 10, 2020.

Trustee's Report: Trustee Walker gave a report of the Onaway Area Ambulance Service held February 27, 2019. The budget was approved by six of the entities. Capital Outlay for a new ambulance is \$160,000.00 and a 2.5% raise in wages starting April 1, 2019. Each entity share will now be \$8765.63 this amount is an increase of \$985.00 from last year. The repair bill for the blown Turbo-Charger was \$3,932.37.

Trustee Walker attended the Presque Isle County Road Commission meeting and reported that a section of Black Mountain Road will be seal coated this year. The frost line law for heavy trucks will begin Monday, March 18th for one month.

Assessor's Report: No Assessor's report. Supervisor Patterson stated that two people attended the March 9, 2019 Board of Review meeting and that three additional cases were addressed.

Supervisor's Report: Supervisor Patterson reported that the Rogers City Ambulance Services Authority is purchasing a new Ford F-series chassis. A new box is being purchased for the chassis that will be reused in the future.

The Board of Review had their organizational meeting and first March appeals meeting. The second appeals meeting will be held March 13, 2019. It is recommended that all appeals be sent to the assessor prior to appearing at the Board of Review meeting to allow the assessor to investigate the appeal.

Supervisor Patterson contacted Robert Brown, Supervisor and Zoning Administrator of Dafter Township. Mr. Brown suggested that we have an enforcement procedural manual for our ordinances and that our ordinances need to have an appeal process stated in the ordinance. Their ordinances site a misdemeanor criminal offense as oppose to ours which are a civil infraction.

Supervisor Patterson thinks that our website should have a small picture of each office holder next to their contact information. Along with the picture background information and each officer holders goals of their office could be entered.

Correspondence: Supervisor received information from the US Dept. of Commerce regarding the US Census Bureau conducting a Boundary and Annexation Survey.

Correspondence from PIE&G with monthly rates charge for Residential, General Service and Industrial.

Treasurer Stawiarski's correspondence included 3 bankruptcy notifications from the Southern District of New York regarding DiTech Holding Corporation. Copies of these documents were submitted to the Presque Isle County Treasurer's office who stated many other townships in the area also received these letters. After research, the Treasurer determined there was no reason to respond to the NY District regarding the bankruptcies. Other correspondence included a letter

from Chemical Bank changing our Municipal Now account to a non-interest bearing account. The Treasurer has contacted Chemical Bank in Cadillac to correct this error. Additional correspondence received was from the State of Michigan DNR, with documentation on the PILT payment

Old Business: In response to a statement by taxpayer, Irvin Dedow, at the February Township meeting. Treasurer Stawiarski conducted research on MCL 211.601 responsibilities of the township with regard to documents retention. While MCL 211 states all regular documentation should be retained by the Township Clerk, taxpayer record cards should be permanently retained by the Township. Supervisor Patterson will review record cards in storage and report back to the Board on how and where these records are maintained.

New Business: Ocqueoc-Bearing Fire Dept. Resolution After a brief discussion regarding the Tri-Board meeting held March 7, 2019 where each township approved the 2019/2020 Fire Dept. Budget. Clerk Rossetto read Bearinger Township's Resolution 2019-004 to adopt the Ocqueoc-Bearinger Fire Dept. operating budget for 2019/2020: WHEREAS, it is the responsibility of the Ocqueoc-Bearinger Fire Board to submit a proposed 2019/2020 budget to the townships for approval before the beginning of the fiscal year commencing April 1, 2019, and WHEREAS, according to MCL 41.812, it is the responsibility of the Township Boards to review, and adopt the proposed budget for the Ocqueoc/Bearinger Fire Department before the beginning of the fiscal year commencing April 1, 2019, THEREFORE BE IT RESOLVED, that the proposed Ocqueoc/Bearinger Fire Department budget for 2019/2020, was reviewed, approved and adopted at a Tri-Board meeting dated March 7, 2019. The foregoing Resolution offered by Bearinger Township Board Member Archie J. Patterson II and supported by Bearinger Township Board Member Emilie Stawiarski. Following is a roll call vote: Patricia Frost-aye, Duane Walker-aye, Emilie Stawiarski-aye, Beverly Rossetto-aye and Archie J. Patterson-aye. No nay votes. On this date, March 12, 2019, the Supervisor declares the Resolution adopted. Emilie Stawiarski stated that her only concern this year was the Fire Department receives the money in May and October of the fiscal year and doesn't spend it until the end of the fiscal year.

Public Comment: No public comments.

Being no comments, Motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Five yes votes, meeting adjourned at 7:36 pm.

Next regular Township Board meeting will be held, Tuesday, April 9, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
April 9, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Irv Dedow, Dave Cowper, Doug Phelps, Nancy Shutes and Jim McKindles.

Approval of Agenda: Duane Walker made a motion to approve the meeting agenda. Emilie Stawiarski supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of March 2019, Patricia Frost supported the motion. Five aye votes, motion carried.

March 12, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of March 2019. Fund balances ending March 31, 2019 were:

General Fund Savings Account	\$191,002.85
General Fund Checking Account	1,175.99
CD (Savings) Account	167,405.79
Township Building Fund	<u>82.59</u>
Total Ending Balance (All Accounts)	\$359,667.22

A tag report was distributed showing income and expenses from April 1st through March 31st for fiscal year 2018/2019 including an itemized Payee Report.

If anyone wants to include information in the summer 2019 newsletter it must be received by May 15th. A list of ordinances and resolutions for 2018/2019 will be listed in the newsletter.

Clerk's Report: Clerk Rossetto stated that the March 12, 2019 minutes, financial statement, balance sheet and check register for the month of March are available. An amended budget report for fiscal year ended March 31, 2019 is available with \$8.12 moved from Supervisor Misc. to Transportation (171-955 to 171-860) and \$75.00 from Building Misc. to Snow Removal (265-955 to 265-800).

A brief summary of the Michigan Election Bureau's training for Clerks regarding the changes for users of the Qualified Voters File was given.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held March 27, 2019. There was discussion about the ordering of the new ambulance that will be delivered in January 2020. Medicare is developing a new fee schedule that may pay for a portion of the no transport calls. The new power cots will be delivered April 1, 2019. There was a brief discussion on future increases of entity shares to rebuild finances.

Assessor's Report: No Assessor's report.

Supervisor's Report: 1. The RCAASA will meet, April 10th and a budget committee will be appointed to draft a budget. After July a new ambulance will be ordered.

2. Supervisor Patterson has been going through the stored assessing records and has discarded all records beyond their retention date. The current township record cards have been placed in a file. Record cards must be kept forever. The retention requirement for the Assessment Roll documents was given.

3. AMAR results. Correspondence has been received from the State of Michigan Treasurer's office accepting our AMAR corrections.
4. The March Board of Review has been completed and a copy of the meeting minutes has been turned over to the Township Clerk.
5. Report of the Ocqueoc-Bearinger Fire Department Board meeting held March 7, 2019: There has been four fire runs and two medical runs for January & February. A new member that lives in Bearinger Twp. has full fire fighter and first responder certifications. Three trainees are in class and are doing well. One member has resigned and turned in his gear as he is no longer able to respond to calls or attend meetings and training.
6. Michigan Homestead Property Tax Credit is available, for more information go to www.michigan.gov/incometax.
7. Verizon has been contacted to provide internet service at the township hall for elections.

Correspondence: Supervisor Patterson: 1. Requirements for eligibility for Homestead Tax Credit.
2. E-letter.
3. Correspondence regarding bug spraying.
4. Ghagnon Funeral Home addressing the expense of opening and closing of grave sites.
5. MTA request for donation to PAC.

Trustee Frost received information from Presque Isle County regarding a special meeting, April 25, 2019 at the County Building regarding the laws of recreational marijuana.

Treasurer Stawiarski received correspondence from the Southern District of New York regarding DiTech Holding Corporation class action bankruptcy hearing.

Old Business: No Old Business

New Business: A. Annual funds transfer from savings to building fund: Motion made by Archie Patterson that the sum of \$10,000.00 be transferred from GF Savings account to the Building Fund. Motion supported by Patricia Frost. Roll call vote: voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, no nay votes, motion carried.

B. Mileage for September 12, 2019 MSU training in Alpena, MI. Motion made by Beverly Rossetto that round trip mileage for this training be approved. Motion supported by Patricia Frost. Roll call vote: voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, no nay votes, motion carried.

Public Comment: No public comments. Being no comments, Motion was made by Beverly Rossetto and supported by Patricia Frost to adjourn the meeting. Five yes votes, meeting adjourned at 7:04 pm.

Next regular Township Board meeting will be held, Tuesday, May 14, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
May 14, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Irv Dedow and Doug Phelps.

Approval of Agenda: Emile Stawiarski made a motion to approve the meeting agenda. Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of April 2019, Duane Walker supported the motion. Five aye votes, motion carried.

April 9, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of April 2019. Fund balances ending April 30, 2019 were:

General Fund Savings Account	\$176,988.22
General Fund Checking Account	1,960.96
CD (Savings) Account	167,680.62
Township Building Fund	<u>10,083.70</u>
Total Ending Balance (All Accounts)	\$356,713.50

Treasurer Stawiarski stated that she is waiting for a check from the County for the last settlement of the 2018 property tax account.

Clerk's Report: Clerk Rossetto stated that copies of the April 9, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of April are available. On June 4, 2019 Clerk Rossetto will attend a presentation of Proposal 3 regarding voters registering to vote on Election Day. If anyone would like an absentee ballot for the August 6, 2019 special election they should contact Clerk Rossetto.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held April 24, 2019. There was a fifteen minute demonstration of the power load system before the meeting started. It has been a bad year for ambulance problems, the turbocharger on the main ambulance has been replaced under warranty. There have been four ambulance/deer accidents this winter, and one turkey through the windshield accident. The 2018-2019 budget closed without any adjustments.

Patricia Frost, Emilie Stawiarski and Archie Patterson attended an Independent Consultant's presentation of the Michigan Regulation and Taxation of Marihuana Act Initiated Law 1 of 2018 held at the Presque Isle County Court House. Trustee Frost distributed copies of the Act and explained the various rules and certain penalties for violation of this act. A brief discussion was held regarding Recreational Marihuana and the problems it could create.

Assessor's Report: No Assessor's report.

Supervisor's Report: 1. Supervisor Patterson reported that the RCAASA budget committee met and drafted a proposed budget. The lights in the ambulance bay will be replaced to provide better lighting in

the extended bay. A new ambulance will be purchased and a power lift will be purchased for the new ambulance. A snow thrower will be purchased to keep the walk and lot clear.

2. Trevor Most turned over to Trustee Walker some records from when he was Bearinger Township assessor. The records were reviewed by Supervisor Patterson and Trustee Walker who retained pertinent records and destroyed non-essential documents by shredding.

3. Fire Department report: Supervisor Patterson is in the process of getting quotes for reflective chevrons for the back of the brush rig and rescue trailer to improve safety.

Supervisor Patterson has arranged for the Fire Department Telephone and Internet service to be switched from Frontier landline to Verizon wireless that will reduce costs by about \$700.00 per year.

The conduit for the new fuel tank has been run under the pavement.

It was stated that the three (3) volunteer trainees have completed their Fire Fighting I & II training and are now certified.

4. The township sign is falling apart and the Supervisor is in the process of getting bids to replace it.

Correspondence: 1. Clerk Rossetto received the minutes of the March 5, 2019 Presque Isle County Township Officers Association and the agenda for June 4, 2019 Quarterly Meeting/Annual Picnic to be held at Metz Township Park.

2. Clerk Rossetto received correspondence from Michigan Dept. of Environmental Quality regarding a permit to be conducted at property located in: Presque Isle, County, and Waterbody: Black Lake Section 30, Town 36N, and Range 02E. Bearinger Township.

Old Business: No Old Business

New Business: AT&T Metro Act Right of Way Permit Extension: This agreement will extend the term to end October 31, 2024. Supervisor Patterson made a motion that Clerk Rossetto sign and return the agreement to AT&T. Motion supported by Duane Walker. Five yes votes, motion carried.

Tax Settlement discussion: Treasurer Stawiarski explained that due to a clerical error a township property owner is being billed for delinquent taxes for the sum of \$131.57. Treasurer Stawiarski has contacted MTA and will contact BS&A Software as well as the State of Michigan to determine the correct process to reverse the delinquent tax bill. Treasurer Stawiarski request that if all attempts fail to reverse this issue, that the Township cover the delinquent tax sum of \$131.57. Motion made by Supervisor Patterson that if this issue cannot be resolved that Bearinger Township pay the delinquent sum of \$131.57, motion supported by Patricia Frost. Roll call vote: voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

Public Comment: No public comments. Being no comments, Motion was made by Beverly Rossetto and supported by Emilie Stawiarski to adjourn the meeting. Five yes votes, meeting adjourned at 7:10 pm.

Next regular Township Board meeting will be held, Tuesday, June 11, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
June 11, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto and Trustee Duane Walker. Trustee Patricia Frost was absent. Others in attendance were Doug Phelps, Dave Cowper and Steve Babcock.

Approval of Agenda: Emile Stawiarski made a motion to approve the meeting agenda. Duane Walker supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of May 2019, Emilie Stawiarski supported the motion. Four aye votes, motion carried.

May 14, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as presented.

Treasurer’s Report: Treasurer Stawiarski gave an activity report and financial statement for the month of May 2019. Fund balances ending May 31, 2019 were:

General Fund Savings Account	\$163,202.88
General Fund Checking Account	2,108.09
CD (Savings) Account	167,947.05
Township Building Fund	<u>10,085.42</u>
Total Ending Balance (All Accounts)	\$343,343.44

Treasurer Stawiarski stated that the 2019 Summer Newsletter has been printed and taken to the County Equalization Department to be enclosed with the Summer Property Tax bills.

Clerk’s Report: Clerk Rossetto stated that copies of the May 14, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of May 2019 are available. New absentee voter application for the August 6, 2019 Election have arrived and will be mailed to all permanent absentee voters. If anyone needs or wants to vote an absentee ballot they should contact the clerk. The new election equipment will be tested prior to the August 6th election to assure that it is compatible with current requirements of the state. New 2019-2020 Presque Isle County Directories are available.

Trustee’s Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held May 22, 2019. The crew fund was used to pay \$3,200.00 for the installation of power cots, the balance of the fund, \$12,000.00, will be used toward the total bill. The newest ambulance is back in service after the repair of the blown turbo charger that was covered under warranty. Another ambulance is in the shop for a blown rear differential. Policy manual committee: The manual was converted to an electronic format and is pending updates.

Assessor’s Report: No Assessor’s report.

Supervisor’s Report: 1. Fire Department: working on quotes for the equipment chevrons. New telephone service is not yet running, the Fire Department Wi-Fi system is operational. The new fuel tank has been moved to its permanent location and still needs electrical connection.

2. County Road Commissioner distributed their budget report at the Presque Isle County’s Township Officers meeting with chart showing 123” of snow fall for the 2018-2019 winter. Road repair schedule for our area in 2019 – Black Mountain Road from Cheboygan County line south, Sealcoat/Fog 4.0 miles and in 2020 – Town Hall Highway, US-23 to County Road 489, Sealcoat /Fog 5.3 miles.

Correspondence: 1. Supervisor Patterson received from the Federal Government a survey requesting information regarding new construction in Bearinger Township, this survey information would need to be provided by the Presque Isle County Building & Zoning Dept., therefore, no Township action will be taken.
2. Treasurer Stawiarski received information from Epiq. Bankruptcy Solutions regarding a class action bankruptcy case. Bearinger Township does not qualify for this, therefore no action will be taken.
3. Clerk Rossetto received and filed a copy of the AT&T Metro Act Right of Way Permit Extension that was approved at the May 14th meeting.

Old Business: No Old Business

New Business: 1. Michigan Township Association annual dues: Duane Walker made a motion to pay the 2019-2020 dues for the sum of \$839.84, Archie Patterson supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Emilie Stawiarski and Beverly Rossetto. Four yes votes, motion carried.

2. Resolution 2019-005: Clerk Rossetto read Resolution of First Right of Refusal: Whereas, on June 4, 2019 the township of Bearinger has received a list of two tax foreclosed parcels (021-015-000-008-00 and 021-070-000-008-00) from the Presque Isle County Treasurer and Whereas, pursuant to the Public Act 123, 1999 and Michigan Compiled Law 211.78m of the General Property Tax Act, the State of Michigan Cities, Townships and Villages have a right of first refusal for all properties that were foreclosed by the Presque Isle County Treasurer, as of April 2, 2019 and Whereas, the township of Bearinger, has reviewed the list of tax foreclosed properties provided to them by the Presque Isle County Treasurer, during a regular board meeting dated June 11, 2019, Therefore be it resolved that the Bearinger Township Board elect to waive our first right of refusal to all tax foreclosed parcels that were acquired by the Presque Isle County Treasurer, in accordance with the township's Right of First Refusal.

Resolution was offered by Bearinger Township Board Member Emilie Stawiarski. Resolution was supported by Bearinger Township Board Member Duane Walker. Upon a roll call vote the following was: Duane Walker - Aye, Emilie Stawiarski - Aye, Beverly Rossetto - Aye and Archie J. Patterson Aye.

Patricia Frost Absent. No nay votes

On this date, June 11, 2019, the Supervisor declared the Resolution adopted.

3. Township display sign: Supervisor Patterson presented three (3) bids (Image360, New Century Signs, LLC and Omega Sign Co.). Supervisor Patterson described the signs and cost that each company offered. After a lengthy discussion, it was stated that Presque Isle County has zoning regarding sign size and placement on property. Supervisor Patterson will check with the county and have information to present at the July meeting.

Public Comment: No public comments. Motion was made by Duane Walker and supported by Emilie Stawiarski to adjourn the meeting. Four yes votes, meeting adjourned at 7:16 pm.

Next regular Township Board meeting will be held, Tuesday, July 9, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
July 9, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto and Trustees Duane Walker and Patricia Frost. Treasurer Emilie Stawiarski was absent. Property owner in attendance was Doug Phelps.

Approval of Agenda: Duane Walker made a motion to approve the meeting agenda. Patricia Frost supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of June 2019, Duane Walker supported the motion. Four aye votes, motion carried.

June 11, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections, the Supervisor declared the minutes approved as presented.

Treasurer's Report: Clerk Rossetto presented a financial activity report for the month of June 2019 and stated that the report was not as detailed as Treasurer Stawiarski usually presents. Fund balances ending June 30, 2019 were:

General Fund Savings Account	\$155,414.78
General Fund Checking Account	3,070.62
CD (Savings) Account	168,222.82
Township Building Fund	<u>10,087.07</u>
Total Ending Balance (All Accounts)	\$336,795.29

Treasurer Stawiarski will present a fully detailed financial report for June 2019 at the next regular township meeting.

Clerk's Report: Clerk Rossetto stated that copies of the June 11, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of June 2019 are available. Presque Isle County Special Election will be held on August 6, 2019. The Election Commission met prior to this meeting and appointed the Election Inspectors for this election. Absentee Ballot application were mailed June 21, 2019, fifty application have been received and the ballots have been mailed, as of today ten ballots have been returned. A sample copy of the ballot has been placed on the bulletin board and in the window at the Township Hall. If anyone would like to receive an absentee ballot, they should contact the Clerk as soon as possible. The public accuracy test of the election equipment will be held, July 20, 2019 at 9:30 am.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held June 26, 2019. The 2018/2019 audit is underway. The Policy Committee is working on drug testing for new hires and random drug testing for existing employees. After discussion regarding repair expenses for the current fleet, motion was made and approved to purchase a new ambulance. Three new Cardiac Monitors will be purchased over the next three years at thirty thousand dollars per unit. Purchase of the new ambulance and monitors will require an increase in entity share cost.

Assessor's Report: No Assessor's report.

Supervisor's Report: Supervisor Patterson gave a summary of the June 12, 2019 Rogers City Area Ambulance Authority. The 2019/2020 budget was approved. Run reports for the months of April and May were given.

Ocqueoc Bearinger Fire Dept.: Bids received for reflective chevrons for the back of units have been turned over to the Fire Chief. New Telephone and Internet service has been connected at the Fire Station. Bearinger Township's Big Trash Day is scheduled for July 13, 2019, 9 am to 3 pm.

Correspondence: Supervisor Patterson received: 1. Information from Assessor Berg regarding Board of Review meeting date. 3. A request from US Dept. of Commerce Census survey.

Clerk Rossetto received: 1. Michigan Township Association 2019/2020 membership confirmation.
2. Brighthouse Financial notice regarding ERISA.
3. Michigan Dept. of Environment, Great Lakes & Energy regarding permit issued for James O'Neill property.

Old Business: Township Hall Sign: Supervisor Patterson presented and explained bids from three sign companies. Patricia Frost made a motion to accept the bids from Omega Sign Company for not more than \$1,700.00, Duane Walker supported the motion. Roll call vote, voting yes were Patricia Frost, Duane Walker, Archie Patterson and Beverly Rossetto. Four yes votes, motion carried.

Bearinger Township Cemetery Ordinance: Supervisor Patterson distributed copies of the ordinance that has been review by the township attorney. The Board Members will review the ordinance and be prepared for discussion at the next regular board meeting.

New Business: No New Business

Public Comment: No public comments. Clerk Rossetto commented that the public should be aware of the Michigan National Guard's proposal to expand military training airspace in northeast Michigan. MNG training would include parts of sparsely populated areas of Presque Isle County where jets would be allowed to maneuver at altitudes as low as 500 feet.

Motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Four yes votes, meeting adjourned at 7:163pm.

Next regular Township Board meeting will be held, Tuesday, August 13, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
August 13, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Duane Walker and Patricia Frost. Property owners in attendance were Doug Phelps, Irv Dedow, Nancy Shutes and Jim McKindles.

Approval of Agenda: Duane Walker made a motion to approve the meeting agenda. Emilie Stawiarski supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of July 2019, Duane Walker supported the motion. Five aye votes, motion carried.

July 9, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections, the Supervisor declared the minutes approved as presented.

Treasurer's Report: Treasurer Stawiarski gave a summary of income, interest earned and expenses for the months of June and July 2019. Total balance ending June 30, 2019 was \$336,795.29. Ending balance as of July 31, 2019 was:

General Fund Savings Account	\$152,410.45
General Fund Checking Account	1,913.39
CD (Savings) Account	168,490.16
Township Building Fund	<u>10,088.79</u>
Total Ending Balance (All Accounts)	\$332,902.79

Treasurer Stawiarski stated that the Building Fund CD will mature in September and information will be provided at the September Board meeting for renewal.

Clerk's Report: Clerk Rossetto stated that copies of the July 9, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of July 2019 are available. Presque Isle County special election was held August 6, 2019, a total of 98 Bearinger Township voters voted. Form L-4029 has been completed and will be mailed to Presque Isle County Clerk and Equalization Department.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held July 24, 2019. The annual audit is under way. The Policy Committee has not met as yet. The new truck is not available at this time. The third turbo charger is being installed in one of the trucks. Three Cardiac Monitors are needed and will be purchased over the next three years at the cost of thirty thousand dollars each. The new truck and monitors will require an increase in entity share cost.

Supervisor's Report: Supervisor Patterson stated that the next Rogers City Area Ambulance Services Authority will be held August 14, 2019.

Fire Department – the covers over the pedestrian doors have been reinstalled.

Township Big Trash Day was held July 13, 2019 and was a success thanks to volunteers, Duane Walker and Ray and Terry Stemple.

Cemetery – Mr. Ken Larson ashes were buried at Bearinger Township Cemetery July 27, 2019.

Correspondence: Treasurer Stawiarski receives many notes from property owners paying their summer property taxes. 1. A property owner wants to sell his property. 2. Correspondence from Chemical Bank regarding the merger with TCP by the end of 2019.

Clerk Rossetto received recommendations from Michigan Par Plan, Risk Control Dept., 1. Have contract for all contracted services. 2. Professional fire extinguisher company annual inspection for fire extinguishers. 3. Install a smoke detector in the township hall.

Old Business: Cemetery Ordinance: The revised Cemetery Ordinance 2019-006 was reviewed. After a brief discussion and spelling corrections, Emilie Stawiarski made a motion to accept the amended ordinance, submit it to the Presque Isle County Building & Zoning Dept. and place the required notice in the local newspaper. Beverly Rossetto supported the motion. Roll call vote: Patricia Frost – No, Emilie Stawiarski – Yes, Archie Patterson – yes, Duane Walker – yes and Beverly Rossetto – yes. Four yes votes, motion carried.

New Business: A. National Flood Insurance Program (NFIP). Emilie Stawiarski received a request from a property owner that wants to obtain coverage with this program. Treasurer Stawiarski did research of the NFIP and found that it is only available in participating communities. All communities in Presque Isle County do not participate in this program. Mike Libby, Administrator, Building & Zoning stated that Presque Isle County is currently not designated as a flood zone. According to MSU, Lake Huron's water mark peaked on 7/11/2019 and is now receding. Treasurer Stawiarski made a motion to not participate in the National Flood Insurance Program, Supervisor Patterson supported the motion. Five yes votes, motion carried.

B. Revised Website: Supervisor Patterson gave a slide presentation of the new revised Bearinger Township website. The website can be viewed at: www.bearinger.org.

Public Comment: Doug Phelps asked questions regarding the website.

Jim McKindles stated we don't need flood insurance.

Nancy Shutes made statements regarding the fire department.

Emilie Stawiarski talked about a concerned citizen's statement about the Ocqueoc-Bearinger Fire Dept., the property owner stated that he did not like the head personnel or the way the Fire Dept. was being run. Upon learning that the citizen has not attended a recent Fire Board meeting, Emilie encouraged him to attend the meetings held the first Thursday, every other month at 7:00 pm.

Motion was made by Emilie Stawiarski and supported by Duane Walker to adjourn the meeting. Five yes votes, meeting adjourned at 7:27pm.

Next regular Township Board meeting will be held, Tuesday, September 10, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
September 10, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto and Trustees Duane Walker and Patricia Frost, Treasurer Emilie Stawiarski was absent. Property owners in attendance were Irv Dedow, Dave Cowper and Edna & Gilbert Bedell.

Approval of Agenda: Patricia Frost made a motion to approve the meeting agenda. Duane Walker supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of August 2019, Duane Walker supported the motion. Four aye votes, motion carried.

August 13, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. One correction was indicated in the minutes to change, approved minutes as presented to accepted minutes as presented. Patricia Frost made a motion to approve the August 13, 2019 minutes as corrected, Duane Walker supported the motion. Four aye votes, motion carried.

Treasurer's Report: Supervisor Patterson gave a summary of the Treasurer report for income, interest earned and expenses for the months of August 2019. Total ending balances as of August 31, 2019 were:

General Fund Savings Account	\$145,486.12
General Fund Checking Account	1,353.97
CD (Savings) Account	168,766.86
Township Building Fund	<u>10,090.50</u>
Total Ending Balance (All Accounts)	\$325,697.45

Clerk's Report: Clerk Rossetto stated that copies of the August 13, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of August 2019 are available. Clerk Rossetto spoke briefly about the 2020 Elections and that needed supplies would be ordered soon.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held August 28, 2019. The annual audit has been completed. A special price is available until September 30, 2019 for purchasing new Cardiac Monitors. The new truck has been ordered and delivery is expected in 2020. Wages were a topic under New Business because Onaway Ambulance Area Service has the lowest pay in the area. Other units are paying \$12.00 to \$13.50 per hour.

Supervisor's Report: Rogers City Ambulance Service Authority has taken delivery of their new ambulance; Supervisor Patterson talked about several features of the new ambulance. The old ambulance had 190,000 miles on it and it was sold to the Ocqueoc-Bearing Fire Department for \$1.00.

Supervisor Patterson received a link to the database from the US Census regarding updates for the 2020 census.

Under the new cemetery ordinance each plot sold must have a name assigned to it. Correspondence has been sent to owners of plots sold in the past request they assign a name to each plots.

Edna Bedell had inquiries regarding the cemetery ordinance; Mr. & Mrs. Bedell purchased plots years ago and would like to know where they are located in the cemetery and what are the rules regarding cremation. Clerk Rossetto stated she would mail a plot map and a copy of the cemetery ordinance to the Bedell's.

Presque Isle County Township Officers meeting held September 3, 2019; Supervisor Patterson gave a summary of the reports given by the Presque Isle County Clerk, Register of Deeds, Sheriff's Department, Presque Isle County Road Commission and Michigan Township Association Director.

Supervisor Patterson read a 1918 history document explaining the name of Bearinger Township and how the boundaries of our community were developed.

Correspondence: Clerk Rossetto received correspondence from the League of Women Voters of Alpena County regarding absentee voters.

Old Business: No Old Business

New Business: A. 2020 Big Trash Day: After a brief discussion regarding selecting a Saturday in July 2020 to host Big Trash Day, Duane Walker made a motion to select Saturday, July 25, 2020 and approve the expense payment to PAC, Patricia Frost supported the motion. Roll call vote, voting yes were Patricia Frost, Duane Walker, Archie Patterson and Beverly Rossetto. Four yes votes, motion carried.

B. Amend the Assessor contract: Supervisor Patterson explained the need for amending Paragraph 3.1 to address the payment for land divisions to the Assessor. Duane Walker made a motion to accept the amendment, Patricia Frost supported the motion. Roll call vote, voting yes were Duane Walker, Archie Patterson, Patricia Frost and Beverly Rossetto. Four yes votes, motion carried.

C. Matured September Building Fund CD: Supervisor Patterson stated that Treasurer Stawiarski did extensive research and found the best rate for rollover at Chemical Bank at 1.9%. Archie Patterson made a motion that the CD be rolled over at Chemical Bank, Patricia Frost supported the motion. Four yes votes, motion carried.

Public Comment: Dave Cowper inquired if there was any plans for repaving or repair for Bluffs Highway. Motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Four yes votes, meeting adjourned at 7:12pm.

Next regular Township Board meeting will be held, Tuesday, October 8, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
October 8, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Duane Walker and Patricia Frost, Others in attendance were Irv Dedow, Irene and Jim Seelye, Nancy Shutes, Jim McKindles, Advance Newspaper reporter Mary Ann Heidemann, Guest Speaker from Cherry Capital Connection, LLC, Tim Maylone and his Primary Crew members Paul and Justin.

Approval of Agenda: Patricia Frost made a motion to approve the meeting agenda. Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of September 2019, Duane Walker supported the motion. Five aye votes, motion carried.,

September 10, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no correction, Supervisor Patterson declared the minutes accepted as presented.

Guest Speaker: Cherry Capital Connection’s guest speaker Tim Maylone began his presentation stating the modern human needs four things to survive, food, water, shelter and Internet access. Cherry Capital is currently working in the Grand Lake and Posen areas to provide fiber-optic service to homeowners and business establishments. The company is looking to provide high speed internet service to homeowners along US 23 between Rogers City and Cheboygan. The installation will began in the spring of 2020, if the company can get approximately 400 property owners to commit to a connection fee and a two-year contract for monthly service,

Treasurer’s Report: Treasurer Stawiarski gave a summary of the Treasurer report for income, interest earned and expenses for the months of September 2019. Total ending balances as of September 30, 2019 were:

General Fund Savings Account	\$143,803.24
General Fund Checking Account	1,574.60
CD (Savings) Account	169,044.03
Township Building Fund	<u>10,092.16</u>
Total Ending Balance (All Accounts)	\$324,514.03

As of October 7, 2019 total summer taxes collected were 94.5%, in 2018 for the same time period 93.1% were collected. Total delinquent taxes are \$33,756.64. The input for the winter newsletter deadline is October 31, 2019. The open Board vacancies in 2020 will be listed in the newsletter.

Clerk’s Report: Clerk Rossetto stated that copies of the September 10, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of September 2019 are available. There is no news as yet regarding the purchase of new Election Poll Books for the 2020 elections. The deadline for filing Election Nominating Petition is April 21, 2020. The F-65 report must be filed and Clerk Rossetto requested permission to contact our CPA.

Trustee’s Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held September 25, 2019. The Policy Committee is still working on the Policy Book. A motion was passed to purchase three Cardiac Monitors at once. The new truck is expected to be delivered in January 2020. New uniforms have been ordered for the employees. OAAS is having trouble getting EMT’s scheduled to work because Onaway has the lowest pay in the area.

Supervisor's Report: Rogers City Ambulance Service Authority meeting is scheduled for tomorrow.

Fire Department: Omega Sign installed reflective chevrons on the ORV trailer and failed to align the chevrons correctly. Omega Sign will go back to the manufacturer to figure out how to install them correctly.

Cemetery: Letters have been sent to plot burial rights owners asking them to designate a person for each cemetery plot to prevent future legal problems.

Township Hall: The supervisor donated and installed a smoke detector in the hall and a fire extinguisher has been purchased as recommended by Michigan Par Plan, and MIOSHA.

Correspondence: Clerk Rossetto received correspondence from NPO Litigations regarding class action of the Opioid crisis.

Treasurer Stawiarski received two copies of court correspondence from DITECH Holding Company regarding US bankruptcy Court.

Old Business: No Old Business

New Business: **A. 2019/2020 Snow removal contract:** Beverly Rossetto made a motion to accept the Ken Hopp contract for this season, Patricia Frost supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five Yes votes, motion carried.

B. Postage Stamp purchase: Treasurer Stawiarski made a motion to purchase up to \$50.00 of second ounce stamps for the mailing of winter property tax bills, motion was supported by Patricia Frost. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

C. 2020 Township meeting dates: The Board reviewed the 2020 meeting dates and agreed that the March 2020 meeting will be held on Thursday the 12th. Archie Patterson made a motion to accept the meeting schedule for 2020, Patricia Frost supported the motion. Five aye votes, motion carried.

Public Comment: Nancy Shutes asked about the rules for parking RV Trailers and ORV's in the Township.

Irv Dedow commented on the PILT/Swamp Tax being cut from the State of Michigan Budget.

Nancy Shutes commented that the County Recycle Program was running in the red and may be cancelled.

Motion was made by Duane Walker and supported by Emilie Stawiarski to adjourn the meeting. Five yes votes, meeting adjourned at 8:15pm.

Next regular Township Board meeting will be held, Tuesday, November 12, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
November 12, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustee Duane Walker. Trustee Patricia Frost was absent.

Approval of Agenda: It was stated that under New Business item A. Annual Audit for FY 2018-2019 should be deleted, Emilie Stawiarski made a motion to approve the meeting agenda as amended. Duane Walker supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of October 2019, Duane Walker supported the motion. Four aye votes, motion carried.

October 8, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no correction, Supervisor Patterson declared the minutes accepted as presented.

Treasurer's Report: Treasurer Stawiarski gave a summary of the Treasurer report for income, interest earned and expenses for the months of October 2019. Total ending balances as of October 31, 2019 were:

General Fund Savings Account	\$122,918.12
General Fund Checking Account	1,627.93
CD (Savings) Account	169,312.71
Township Building Fund	<u>10,093.88</u>
Total Ending Balance (All Accounts)	\$303,952.64

As of November 10, 2019 total summer taxes collected were 96%, in 2018 for the same time period 93.3% were collected. Total delinquent taxes are \$24,292.63. The 2019 winter newsletter is completed and taken to Presque Isle County Equalization Dept. to be enclosed with the winter property tax bills.

Clerk's Report: Clerk Rossetto stated that copies of the October 8, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of October 2019 are available. Free Fire Department Calendars and Holiday pens are on the information table. News regarding the purchase of new Election Poll Books for the 2020 elections should be available by the end of this month. The deadline for filing Election Nominating Petition is April 21, 2020.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held October 23, 2019. The Policy Committee reported that there are a few minor corrections and a board review left to complete the Policy. Onaway Area Ambulance Service is having a difficult time scheduling EMT's to work due to the low pay rate, this will be an issue in the next budget cycle. The upcoming holiday meetings are scheduled for November 20, 2019 and December 18, 2019.

Supervisor's Report:

1. Rogers City Area Ambulance Authority meeting held October 9, 2019: Plans for the purchasing of three Stryker Power Cots was reviewed. Cheboygan Life Support System must come up with a plan to purchase three new Cardio Monitors as the ones in use now will soon become unsupportable,
2. Cemetery: continuing research to update the cemetery database and map.
3. Assessing: many sales and splits are held up because legal description on the transfer documents are not correct. The Assessor had a server problem that delayed their work, they are correcting this problem and have multiple data backups to correct this problem.
4. State L-4016: the Supervisor completed this form and returned it to State of Michigan Department Technician, Property Services Division.

Fire Department, Omega Sign returned and corrected the chevrons on the Trailer and Tanker. This will greatly improve visibility of this equipment at night.

Correspondence: The Clerk received: 1. Presque Isle County Road Commission: invoice for the 2019/2020 snowplowing contract.

2. EGLE: Copy of permit issued by Environment Great Lakes & Energy for property on Silver Beach Road.

3. From the State of Michigan: a Candidate listing of names that will appear on the ballot for the March 10, 2020 Presidential Primary election.

4. Presque Isle Township Officers Association: Copy of September 3, 2019 meeting and Agenda for the meeting to be held in Ocqueoc Township December 3, 2019.

Old Business: No Old Business

New Business: No New Business

Public Comment: No public comment.

Motion was made by Duane Walker and supported by Emilie Stawiarski to adjourn the meeting. Four yes votes, meeting adjourned at 7:59pm.

Next regular Township Board meeting will be held, Tuesday, December 10, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
December 10, 2019 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Deputy Treasurer Lee Stawiarski and Trustees Duane Walker and Patricia Frost. Treasurer Emilie Stawiarski was absent. Also in attendance was Property Owner Bill Hiscock.

Approval of Agenda: Under New Business two items were added, 1. Purchase of new Election Poll Book (Lenovo E575 Laptop) and 2. Clip & Save newspaper ad for 2020 board meeting dates. Patricia Frost made a motion to approve the meeting agenda as amended, Duane Walker supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Motion was made by Duane Walker and supported by Patricia Frost to approve the Consent Agenda and pay the bills for the month of November 2019. Four Aye votes, motion carried.

November 12, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no correction, Patricia Frost made a motion to approve the minutes as presented. Duane Walker supported the motion. Four ayes votes, motion carried.

Treasurer's Report: Deputy Treasurer Lee Stawiarski gave a summary of the Treasurer report for income, interest earned and expenses for the months of November 2019. Total ending balances as of November 30, 2019 were:

General Fund Savings Account	\$121,683.74
General Fund Checking Account	2,647.72
CD (Savings) Account	169,590.81
Township Building Fund	<u>10,095.53</u>
Total Ending Balance (All Accounts)	\$304,017.80

As of December 10, 2019 total summer taxes collected were 96.3%. Total delinquent taxes are \$22,736. Total of 2019 winter taxes collected is 10.7%. Same time in 2018 total taxes collected were 13.3%.

Clerk's Report: Clerk Rossetto stated that copies of the November 12, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of November 2019 are available. Free Fire Department Calendars and Holiday pens are on the information table.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held November 20, 2019. Cardiac Monitors have been shipped and should arrive any day. The new ambulance should arrive by December 26, 2019. During this season a number of deer/ambulance accidents have occurred. The deer guards are working but still some collision repairs needed. Motion was made and supported to purchase a new computer for the ambulance service.

Patricia Frost gave a summary of the Presque Isle County Planning Commission meeting and presented information regarding Building permits, Soil Erosion and Zoning for each Township in Presque Isle County.

Supervisor's Report: Supervisor Patterson reported: 1. RCAASA will meet tomorrow. The RCAASA has had their annual audit completed with no problems.
2. Cemetery: Additional names have been received to be assigned to vacant plots, the records will be updated.
3. December Board of Review: Three cases were presented by the Assessor. One PRE and two veteran exemptions.

Correspondence: Supervisor Patterson received: 1. Correspondence from Department of Commerce, US Census and 2. Supervisor Warrant for Assessing.

Clerk Rossetto received correspondence from the PI Road Commission regarding the history of Road projects in Bearinger Township.

Old Business: No Old Business

New Business: 1. Resolution 2019-6: Clerk Rossetto presented the dollar amounts for the Federal Poverty Guidelines for 2020.

Resolution 2019-6 was offered by Bearinger Township Board Member Supervisor Archie J. Patterson and supported by Trustee Patricia Frost.

The following voted aye: Patricia Frost, Archie J. Patterson, Duane Walker and Beverly Rossetto.

Treasurer Emilie Stawiarski was absent. There were no Nay votes.

2. Supervisor Patterson presented the signed contract for the July 2020 Big Trash Day that has been submitted to PAC.

3. Board of Review: Supervisor Patterson stated that Irv Dedow, Sheryl Diamond and Ray Stemple agreed to remain on the board for another two years. Tom Peterson has agreed to be the alternate member replacing Tom Anglin. Archie J. Patterson made a motion to approve the Board of Review member for a two year term. Patricia Frost supported the motion. Four aye votes, motion carried.

4. Board of Review 2020 training: Clerk Rossetto presented the MTA Board of Review training schedule. Motion made by Archie J. Patterson to authorize the BOR members to attend the training, motion supported by Patricia Frost. Roll call vote: Voting yes were Patricia Frost, Archie J. Patterson, Duane Walker and Beverly Rossetto. Four yes votes, motion carried.

5. Website Contract Renewal: Supervisor Patterson presented an invoice and made a motion to approve the sum of \$825.00 for the 2020 maintenance of the website. Motion was supported by Duane Walker.

Roll Call vote: Voting yes were Duane Walker, Archie Patterson, Patricia Frost and Beverly Rossetto. Four yes votes, motion carried

6. Clip & Save newspaper ad for the 2020 Bearinger Township Board meeting: Clerk Rossetto stated that \$92.00 would be the cost of the ad. Patricia Frost made a motion to approve the publishing of the ad, Duane Walker supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Patricia Frost and Beverly Rossetto. Four yes vote, motion carried.

7. Election Poll Book upgrade: Clerk Rossetto presented information regarding the purchase of a Lenovo E575 laptop. Motion was made by Duane Walker to approve up to \$800.00 for the purchase of the new computer, Patricia Frost supported the motion. Roll call vote: Voting yes was Patricia Frost, Archie Patterson, Duane Walker and Beverly Rossetto. Four yes votes, motion carried.

Public Comment: No public comment.

Motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Four yes votes, meeting adjourned at 7:31pm.

Next regular Township Board meeting will be held, Tuesday, January 14, 2020 at 1:00 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

