

## **BEARINGER TOWNSHIP REGULAR BOARD MEETING**

**17034 TOWN HALL HIGHWAY**

**MILLERSBURG, MICHIGAN 49759**

**JANUARY 9, 2024**

Supervisor Phillips called the meeting to order at 1:00 p.m. We all stood for the pledge of allegiance.

**ROLL CALL:** Supervisor Phillips present, Treasurer Watt present, Clerk Diamond present, Trustee Stawiarski present, Trustee Watt present. Also present for the meeting were Deputy Clerk Beverly Rossetto, Mike and Pat O'Connor.

**APPROVE THE AGENDA:** Trustee Stawiarski made a motion to approve the agenda as presented. Treasurer Watt supported the motion. 5 aye votes, motion carried.

**CONSENT AGENDA (TO PAY THE BILLS):** Clerk Diamond made a motion to pay the bills, Supervisor Phillips supported the motion. 5 aye votes, motion carried.

**APPROVAL OF THE MINUTES:** Supervisor Phillips made a motion to approve the minutes as amended, Trustee Stawiarski supported the motion. 5 aye votes, motion carried.

### **REPORTS:**

**A. Treasurer:** Treasurer Watt is going to check receipt #4134 to see what account it went into. He passed out CD reports and financial reports.

**B. Clerk:** The IRS has raised the mileage reimbursement amount to \$0.67 per mile. W-2s and 1099s are done. Please check to make sure all your information is correct. BrightHouse payment has been made out and will be sent out after the check is signed. I have mailed out 200 AV applications and ballot selection forms. I have already received a stack of them back. I don't have ballots yet or the programming for the equipment. I passed out check register, budget and incorrect balance sheets due to the CD interest not being entered. I received the interest at the meeting.

**C. TRUSTEES:** Trustee Stawiarski attended the Rogers City Ambulance Service Authority on December 13, 2023. The minutes were approved as well as the Treasurer's report. They approved invoices for payment. They received a refund from ZOLL in the amount of \$3,784.92. They received the refund check for ARPA from PI County in the amount of \$22,667.18. Hobson Electric worked on the generator tune-up for \$225.00 Curtiss renewed the contract for snow removal for \$80.00 per event after 4 inches for November 16, 2023, to April 16, 2024. Jim Fleury was on an emergency run so there is no report on Township runs this month, only their profit and loss statement. They are searching for a new attorney for RCASA. Vogler is semi-retired. The attorney is needed to draft millage language for the election in March 2024. Wall

Law Office is a possible source. Martha R. will place an ad in the PI Advance to thank a resident who donated \$300.00 to RCASA in her husband's name. There was \$1000.00 in damage to the station door by the ambulance. With a \$500.00 Deductible they will not make a claim. RCASA paid cash for the repair. The Millage revenue will increase due to the new solar farm. The next meeting is February 14, 2024

Trustee Watt attended the Onaway area ambulance Authority meeting on December 27, 2023. The financial statements were approved and pending bills were presented. They voted to pay all the bills. There was a total of 82 runs, which included 1 for Bearinger Township. This reporting month. The ECHO unit is still being worked on. It isn't ready yet. They billed out \$70,699.65 with \$9,095.45 coming in as of the date of the meeting. They talked about ordering a new ambulance. They try to replace them every 3 years. The Budget meeting is set for January 16, 2024. Their next meeting date is January 24<sup>th</sup>, 2024.

**D. SUPERVISOR:** Supervisor Phillips reported the Fire Department has received the gear from the grant that he applied for on behalf of Ocqueoc and Bearinger Townships. He received a call from a resident asking to sell back Cemetery plots. There are 4 unused plots that can be bought back for a total of \$40.00. After reviewing the cemetery ordinance, there is a form that needs to be filled out, but none exists. He will create one and will mail it to her.

**CORRESPONDENCE:**

**A. SUPERVISOR:** Presque Isle County Zoning sent a letter; a resident is asking for a variance on the RV restriction ordinance.

**B. CLERK:** I received an email from PIE&G to update their records for contact people. I received a bill for Maintenance on Election equipment. I received a check from the Accident Fund Audit for \$98.28. The audit for the Accident Fund is done. We passed and will not see an increase in premiums. PIE&G sent a letter about getting high speed internet at the hall. All tax forms were passed out.

**C. TREASURER:** The Assessor is pro-rating Veteran's Exemptions. This year has had a lot of confusion about taxes. There is an escrow company that has requested a lot of tax bills.

**D. TRUSTEES:** NONE

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

- A. The Ocqueoc/Bearinger Fire Department presented the 2024-2025 Budget. There are a lot of negative numbers due to the grant money not coming in yet. When that happens, everything will be back on the plus side. Trustee Watt received an email saying there was activity in our SIGMA account. Hopefully it is the grant money. Beverly Rossetto (the CFO of the fire department) explained the changes to the 2024-2025 budget. A new

grant was given to the Fire Chief and the CFO to see if they can qualify for money for Vehicle maintenance. The Tri-Board meeting is March 7, 2024, at 7:00.

- B. Trustee Watt is suggesting having all meetings recorded. This way minutes for the meeting would be more accurate. Supervisor Phillips stated he will look into requirements to do this. Supervisor Phillips suggested this being tabled until further investigation can be done. Clerk Diamond supported the motion. 5 aye votes. Motion carried.
- C. Board Compensation. Trustee Watt stated she talked to members at the Onaway Ambulance Authority about raises. She suggested the Clerk and Treasurer get raises. Supervisor Phillips suggested a COLA increase for everyone of 13.93 %. Supervisor Phillips made a motion to table until February's meeting. Clerk Diamond supported the motion. 5 aye votes, motion carried.

**PUBLIC COMMENT:** Mike and Pat O'Conner were inquiring about trailers on vacant land for a period of time. They will get ahold of Zoning to find out what they have to do about long term parking of RVs. There is Protected property from the Refuge Harbor. People have been cutting wetlands and putting a path to the beach.

**ADJOURNMENT:** Treasurer Watt made a motion to adjourn, Trustee Watt supported the motion. At 1:54 the meeting was adjourned.

The next Regular Board meeting will be February 13, 2024, at 1:00 p.m.

Minutes respectively taken and submitted by

Sheryl Diamond

Bearinger Township Clerk

**BEARINGER TOWNSHIP REGULAR BOARD MEETING**

**17034 TOWN HALL HIGHWAY**

**MILLERSBURG, MICHIGAN 49759**

**FEBRUARY 13, 2024**

Supervisor Phillips called the meeting to order at 1:01 p.m. We stood for the pledge of allegiance.

**ROLL CALL:** Supervisor Phillips present, Treasurer Watt present, Clerk Diamond present, Trustee Stawiarski present, Trustee Watt present, also present for the meeting was Deputy Clerk Beverly Rossetto.

**APPROVE THE AGENDA:** Clerk Diamond made a motion to approve the agenda as amended, Trustee Watt supported the motion. 5 aye votes, motion carried.

**CONSENT AGENDA (TO PAY THE BILLS):** Supervisor Phillips made a motion to pay the bills, Trustee Watt supported the motion. 5 aye votes, motion carried.

**APPROVAL OF THE MINUTES:** Clerk Diamond made a motion to approve the minutes as amended, Trustee Stawiarski supported the motion, 5 aye votes, motion carried.

**REPORTS:**

**A. TREASURER:** I would like to reiterate what was reported at the last board meeting in January, our CD interest is not posted from the month before until the anniversary date of the time the CDs were deposited. When a meeting is scheduled on the regular date the interest is not always available earlier. This month there is an additional, updated financial report because the Treasurer did not get the checking account information until the January meeting. The financial report did not have the correct information for the December meeting. It has been corrected and passed out. We all do our best with and when the financial information is available to each of us. We have no control over other institutions nor organizations.

**B. CLERK:** I had to change the AAACU account code on the receipt to the correct code of 101-000-005-001. The Savings account CD code is 101-000-005. The preliminary and public accuracy tests were done for the February Presidential Primary. Election work is quite extensive now with the 9 days early in person voting. There has been a lot more training and daily work to be done. We are now supposed to contact voters that haven't returned their applications and ballots by phone, email or in writing. Early Voting starts

February 17, 2024, at Ocqueoc Township Hall from 8-4 and ends February 25, 2024. Regular election day will be at Bearinger Township Hall.

**C. TRUSTEES:** Trustee Watt attended the Onaway Area Ambulance meeting on January 26, 2024. They presented the financial statements and were approved. Pending bills were presented and voted to pay all the bills. There was a total of 74 runs, which included 1 for Bearinger Township this reporting month. The ECHO Unit is still being worked on and is not ready yet. At the time of the meeting, it was to be done in a week. They billed out \$64,011.15, they have received \$3,729.78 as of the meeting date. They discussed ordering a new ambulance. It was voted on and passed to order it. The 2024-2025 proposed budget was presented for each Township to vote on. The next meeting is February 28, 2024.

**D. SUPERVISOR:** Supervisor Phillips purchased a new DYMO label writer and ink for the Clerk's printer. He received a call from someone interested in the Board of Review. He was supposed to get an email but hasn't received it yet.

**CORRESPONDENCE:**

**A. SUPERVISOR:** Supervisor Phillips received an email from Sunrise Communications. He received Lot Repurchase paperwork from Edna Bedell for 4 cemetery lots, the total refund will be \$40.00. The Assessor sent out the March Board of Review paperwork. The BOR will be held at the Center Building 203 N. 3<sup>rd</sup> street, (enter off W. Michigan Ave, Rogers City Michigan. The Organizational meeting is March 5, 2024, at 3:00p.m. The 2 protest days are March 13, 2024, from 9 a.m.-3:00 p.m., and March 14 from 3:00 p.m. until 9:00 p.m. The next MTA Officers meeting will be March 5, 2024, at Krakow Township Hall at 7:00 p.m.

**B. CLERK: Clerk** Diamond stated she received the refund check for the School Election held in November 2023. I made a list of what accounts the funds were to go back to on the receipt the Treasurer will write after he deposits the check. I ordered supplies for the elections. I will need everyone's mileage and invoices by Sunday February 25, 2024, so checks can be made out before elections. The county Clerk is taking orders for Flags and Grave Markers. As of right now we don't need any more than we already have. I received the Township salary survey and passed out copies to everyone. I also told the Board I will not be running in the August and November elections. I had shoulder surgery at the end of July, and I am still having a lot of pain from it.

**C. TREASURER:** The Treasurer stated he is still receiving calls about taxes. He has also had to reprint tax statements for residents.

**D. TRUSTEES:** None

**OLD BUSINESS:**

**A, OBFD BUDGET PROPOSAL:** Ocqueoc Bearinger Fire Department budget was presented. Trustee Stawiarski made a motion to approve the budget at the Township level, Supervisor Phillips supported the motion. Roll Call vote: Supervisor Phillips aye, Treasurer Watt aye, Clerk Diamond aye, Trustee Watt aye, Trustee Stawiarski aye, 5 aye votes, we declare the budget adopted by Bearinger Township.

**B. MEETING RECORDINGS:** Recordings for the Township Board Meetings, the retention schedule is 30 days after the minutes are approved. Treasurer Watt made a motion to table the motion until our next meeting, Trustee Stawiarski supported the motion. 5 aye votes, motion carried.

**NEW BUSINESS:**

**A. BUILDING MAINTENANCE:** A new bid was presented for work that needs to be done at the Township Hall, and the options were discussed. Supervisor Phillips made a motion to accept bid 2 from McCabe and Wilson Custom Carpentry LLC in the amount of \$5,264.68. We are going to use ARPA funds to complete the work. The doors had to be specially ordered and will take 2-3 weeks to get, the actual work should only take about a week. We are going to get bids for a new carpet and linoleum for the bathroom, entry and kitchen areas.

**B. SUNRISE COMMUNICATIONS FRANCHISE RENEWAL:** Supervisor Phillips received the Franchise Renewal for Sunrise Communications, Trustee Stawiarski made a motion to accept the renewal, Supervisor Phillips supported the motion. 5 aye votes, motion carried.

**C. RESOLUTION FOR SALARY COLA RAISES:** Since the last pay increase for Board members was in 2016, Supervisor Phillips studied the Social Security COLA scale and arrived at a 25.8% COLA increase. Supervisor Phillips made a motion to table this until next month, Treasurer Watt supported the motion. 5 aye votes, motion carried.

**D. OAAS BUDGET:** Trustee Watt presented the Onaway Ambulance Authority budget to the board. After discussing it Treasurer Watt made a motion to approve the budget, Supervisor Phillips supported the motion. Roll Call vote, Supervisor Phillips aye, Treasurer Watt aye, Clerk Diamond aye, Trustee Watt aye, Trustee Stawiarski aye, 5 aye votes, motion carried.

**PUBLIC COMMENT:** Deputy Clerk Beverly Rossetto said we had a lot of work to do and decided we did a great job. She also wished all of us a Happy Valentines Day.

**BOARD COMMENT:** None

**ADJOURNMENT:** Clerk Diamond made a motion to adjourn, Treasurer Watt supported the motion. 5 aye votes, motion carried. The Meeting was adjourned at 2:47 p.m.

Minutes respectfully taken and submitted by

Sheryl Diamond Bearinger Township Clerk

# BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 TOWN HALL HIGHWAY

MILLERSBURG, MICHIGAN 49759

MARCH 12, 2024

Clerk Diamond called the meeting to order at 1:02 p.m. We stood for the pledge of allegiance.

**ROLL CALL:** Supervisor Phillips absent, Treasurer Watt present, Clerk Diamond present, Trustee Watt present, Trustee Stawiarski present, also present was the Deputy Clerk Beverly Rossetto.

**APPROVE THE AGENDA:** Treasurer Watt made a motion to approve the agenda as presented, Trustee Stawiarski supported the motion. 4 aye votes, motion carried.

**CONSENT AGENDA (TO PAY THE BILLS):** Clerk Diamond made a motion to pay the bills, Trustee Watt supported the motion, 4 aye votes, motion carried.

**APPROVAL OF THE MINUTES:** Trustee Stawiarski made a motion to approve the minutes as presented, Trustee Watt supported the motion. 4 aye votes, motion carried.

## **REPORTS:**

**A. Treasurer:** Treasurer Watt passed out new CD reports, the total CDs come to \$195,649.95. He presented his financial report and read it. He thanked the Township for the tax drop box. He stated it has been a great help.

**B. CLERK:** Clerk Diamond said she had a Clerk's meeting on Friday March 8, 2024, at Presque Isle County Clerk's office to wrap up Elections. Presque Isle came in 36<sup>th</sup> out of 83 Counties for the highest turnout for the 9 days Early in person voting. I told the Treasurer he would have to fix his receipt 4147 for the Onaway School refund from 101-000-671 wasn't misc. Revenue it was a reimbursement. It needed to go to 101-000-676. The County Clerk will not accept any paperwork from anyone other than the Township Clerk to be on the ballot. All the Election Inspectors were paid. I am working on the reimbursement for the Presidential Primary. I will need all mileage and invoices by March 25, 2024, for payroll.

**C. TRUSTEES:** Trustee Stawiarski attended the Rogers City Ambulance Service Authority meeting on February 14, 2024. The minutes were approved, The Treasurer's report was approved. The Invoices were approved for payment. The RCASA does not require Bearinger

Township approval for the Budget. This is automatically paid by the Presque Isle County tax rolls. They reported they were down \$107,750.49 in the budget due to 3 payrolls in the same period. The Millage proposal is due by May 14, 2024, from the Attorneys. The RCASA hired a new attorney in Rogers City/Alpena. The officers were unanimously re-elected for the fiscal year 2024. A 91-day CD fund will be set up at Huron State Bank in the amount of \$200,000.00. Jim Fleury reported run volumes were good with many no transports. The most hospital runs for December ever with 93 trips to the ER. Rig 53 is dead. The chassis may possibly be done by May 1, 2024, they have a loner ambulance from Cheboygan. Two full-time crew members are out on leave due to surgery. They expect a full crew back by March. They need a new kitchen table and chairs. The millage renewal on the August ballot will be 1 mil. They will try for a ½ mil for equipment on the November election. They might get PILT money instead of tax money from the Solar Farm. Ambulance runs January Bearinger 2 transports to ER. Ocqueoc 3 transports to ER.

Trustee Watt attended the Onaway Area Ambulance meeting on February 28, 2024. The Financial statements were approved, and pending bills were presented, they voted to pay the bills. They had a total of 58 runs. They included 1 for Bearinger Township. The ECHO unit is still being worked on, not ready yet. It is supposed to be finished by the end of the meeting week. They plan on selling the old unit by taking bids. This will happen as soon as they receive the new unit and get the transfer of supplies done. Their new ambulance was ordered, it will take from 2-3 years to get. They could not finalize the budget because all the Townships had not voted yet. They switched from Lappan as their insurance carrier to Michigan Mutual due to Lappan's rate increasing by 27%.

**D. SUPERVISOR:** Clerk Diamond read the Supervisor's report. Supervisor Phillips reported he purchased a DYMO label printer and Ink for the Clerk. He also purchased Software for the Treasurer.

#### **CORRESPONDENCE:**

**A. SUPERVISOR:** Clerk Diamond read the Supervisor's report. Supervisor Phillips stated he received a call from Alan Berg, he needs to amend his contract due to a name change in his company. He received a quote from Dave at the Road Commission, we can put permazyme down on Bluffs Highway and do a seal coat to fix the persistent issues that residents complain about.

**B. CLERK:** Clerk Diamond reported she received a bill for the Board of Review newspaper ad, it was put in the paper for 2 weeks in a row. PIE&G sent a packet about Gas rate increasing.

**C. TREASURER:** Treasurer Watt stated he has received about 200 phone calls per tax season and a lot of emails about taxes.

**D. TRUSTEES:** None

**OLD BUSINESS:**

Recording of Meetings. Trustee Watt made a motion to table this for a long while. Clerk Diamond supported the motion. 4 aye votes, motion carried.

**NEW BUSINESS:**

**A. ASSESSOR CONTRACT AMENDMENT:** Clerk Diamond made a motion to table this until our March 26, 2024 meeting, Trustee Stawiarski supported the motion. 4 aye votes, motion carried.

**B. BLUFFS HIGHWAY QUOTE:** Clerk Diamond made a motion to table this until our March 26, 2024 meeting, Trustee Stawiarski supported the motion. 4 aye votes, motion carried.

**PUBLIC COMMENT:** Deputy Clerk Beverly Rossetto stated any financial paperwork should be shredded or burned not tossed in the trash or recycle bins.

**ADJOURNMENT:** Treasurer Watt made a motion to adjourn the meeting, Trustee Stawiarski supported the motion. 4 aye votes, meeting adjourned at 1:25 p.m.

Our next meeting will be March 26, 2024 at 1:00 p.m. for the budget. The next regular meeting will be April 9, 2024 at 6:30 p.m.

Minutes respectively taken and submitted by

Sheryl Diamond

Bearinger Township Clerk.

**BEARINGER TOWNSHIP SPECIAL BUDGET MEETING**

**17034 TOWN HALL HIGHWAY**

**MILLERSBURG, MICHIGAN 49759**

**MARCH 26, 2024**

Supervisor Phillips called the meeting to order at 1:00 p.m. We all stood for the pledge of allegiance.

**ROLL CALL:** Supervisor Phillips present, Treasurer Watt present, Clerk Diamond present, Trustee Stawiarski present, Trustee Watt present, also present was Deputy Clerk Beverly Rossetto.

**APPROVE THE AGENDA:** Clerk Diamond made a motion to approve the agenda as presented. Trustee Watt supported the motion. 5 aye votes, motion carried.

**NEW BUSINESS:**

**A. RESOLUTION FOR SALARY INCREASES:** Treasurer Watt and Trustee Watt have done research into pay increases. Trustee Watt made a motion to increase salaries for everyone by 25% except for the Clerk, before the current Clerk took office a raise of 20% was given to the former Clerk in 2020. The motion includes the current Clerk to get a 12% raise. Supervisor Phillips said he thought the 25% raise was too high. Trustee Stawiarski supported the motion for the raises. Resolutions were passed out and the following motions were made.

Supervisor Phillips made a motion to approve the 12% raise for the Clerk. She will go from \$12,000 per year to \$13,440 per year. Treasurer Watt supported the motion. Roll call vote: Supervisor Phillips aye, Treasurer Watt aye, Trustee Watt aye, Trustee Stawiarski aye, 4 aye votes, motion carried.

Treasurer Watt made a motion to increase the Trustees wages by 25%. They will go from \$2,400 per year to \$3,020 per year. Supervisor Phillips supported the motion. Roll call: Supervisor Phillips aye, Treasurer Watt aye, Clerk Diamond aye. 3 aye votes, motion carried.

Trustee Watt made a motion to increase the Supervisor's wages by 25%, he will go from \$8,500 per year to \$10,693 per year. Treasurer watt supported the motion. Roll call vote: Treasurer Watt aye, Trustee Watt aye, Trustee Stawiarski aye, Clerk Diamond aye. 4 aye votes, motion carried.

Clerk Diamond made a motion to approve a 25% wage increase for the Treasurer. He will go from \$10,000 per year to \$12,580 per year. Trustee Stawiarski supported the motion. Roll call vote: Supervisor Phillips aye, Clerk Diamond aye, Trustee Watt aye, Trustee Stawiarski aye. 4 aye votes, motion carried.

Supervisor Phillips made a motion to approve the budget as corrected, Treasurer Watt supported the motion. Roll call vote: Supervisor Phillips aye, Treasurer Watt aye, Clerk Diamond aye, Trustee Watt aye, Trustee Stawiarski aye, 5 aye votes motion carried.

Supervisor Phillips declares the 2024-2025 budget adopted.

**BOARD COMMENT:** Treasurer Watt said he appreciates what we all do.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** Trustee Watt made a motion to adjourn at 2:11 p.m. Treasurer Watt supported the motion. 5 aye votes, motion carried. Meeting adjourned.

Minutes respectively taken and submitted by

Sheryl Diamond

Bearinger Township Clerk

**BEARINGER TOWNSHIP REGULAR BOARD MEETING**

**17034 TOWN HALL HIGHWAY**

**MILLERSBURG, MICHIGAN 49759**

**TUESDAY APRIL 9, 2024**

Supervisor Phillips called the meeting to order at 6:37 p.m. We stood for the pledge of allegiance.

**ROLL CALL:** Supervisor Philips present, Clerk Diamond present, Treasurer Watt present, Trustee Stawiarski present, Trustee Watt Present, also present was the Deputy Clerk Beverly Rossetto.

**APPROVE THE AGENDA:** Trustee Stawiarski made a motion to approve the agenda as presented. Trustee Watt supported the motion. 5 aye votes, motion carried.

**CONSENT AGENDA (TO PAY THE BILLS):** Supervisor Phillips made a motion to pay the bills, Clerk Diamond supported the motion. 5 aye votes, motion carried.

**APPROVAL OF THE REGULAR BOARD MEETING MINUTES:** Trustee Stawiarski made a motion to approve the minutes as amended, Supervisor Phillips supported the motion. 5 aye votes, motion carried.

**APPROVAL OF THE BUDGET MEETING MINUTES:** Supervisor Phillips made a motion to approve the minutes as amended, Treasurer Watt supported the motion. 5 aye votes, motion carried.

**REPORTS:**

**A. TREASURER:** Treasurer Watt presented the CD report. We now have \$195,712.39 CD totals. He reported we received Savings account interest in the amount of \$14.55. Treasurer Watt said he will need any articles for the newsletter by our next meeting on May 14, 2024.

**B. CLERK:** The balance sheet that was passed out was incorrect due to the CD interest not being on it. The interest comes in sometime on the 8<sup>th</sup> of the month and the treasurer didn't get the information until later in the day. The checking account total on the Treasurer's financial sheet isn't correct. It was discovered he missed the first checks from Elections. I found out the Sexton doesn't have to be a Board member. As of the meeting I hadn't received the Verizon bill or the Credit card bill. The Treasurer's report for ARPA funds was off by \$.27. It should be \$12,398.22.

**C. TRUSTEES:** Trustee Watt attended the Onaway Area Ambulance meeting. The financial statements were approved, and pending bills were presented. They voted to pay the bills. They had no runs for Bearinger Township. The ECHO unit is on the road. The old unit is for sale. They are accepting bids for it. Several Townships had not voted on the budget they decided to cancel the \$4,000.00 for each Township. Their next meeting is April 24, 2024. Trustee Stawiarski's meeting was later in the month.

**D. SUPERVISOR:** Supervisor Phillips reported there are 2 people interested in purchasing plots in the Bearinger Township cemetery.

**CORRESPONDENCE:**

**A. SUPERVISOR:** Supervisor Phillips received the Pest Management contract.

**B. CLERK:** Clerk Diamond stated she received an email from Verizon requesting a new tax-exempt letter. That was mailed as soon as the request came in.

**C. TREASURER:** Treasurer Watt stated the CD at AAACU will mature soon. He asked the Board what we wanted to do with it. He will check interest rates.

**D. TRUSTEES:** None.

**OLD BUSINESS:**

**NEW BUSINESS:**

**A. ASSESSING CONTRACT:** Berg Assessing added a new Assessor to his business. In doing so he had to change the name, so the new assessor has a stake in the company. He also purchased a new software program. It charges \$.10 per parcel. There should not be a rate increase except for the software cost. Trustee Stawiarski made a motion to approve the contract. Supervisor Phillips supported the motion. Roll Call Vote: Supervisor Phillips aye, Clerk Diamond aye, Treasurer Watt aye, Trustee Stawiarski aye, Trustee Watt aye. 5 aye votes motion carried.

**B. BLUFFS HIGHWAY QUOTE:** At the Officers MTA meeting, the Road Commissioner drew up a quote to fix Bluffs Highway with Permazyme. Treasurer Watt asked why the Township should pay for that little section of road when they turned down a millage for the road being fixed 12 years ago. Clerk Diamond made a motion to reject the project proposal. Supervisor Phillips supported the motion. Roll Call: Supervisor Phillips aye, Clerk Diamond aye, Treasurer Watt aye, Trustee Stawiarski aye, Trustee Watt aye. 5 aye votes, motion was rejected.

**C. PEST MANAGEMENT CONTRACT:** NE Michigan pest management quote was received. They are offering a deal to pay for the year for service and get a 5% discount on the costs to

the Township. Supervisor Phillips made a motion to pay the Pest Management Company for the year with ARPA funds. Trustee Stawiarski supported the motion. Roll Call: Supervisor Phillips aye, Clerk Diamond aye, Treasurer Watt aye, Trustee Stawiarski aye, Trustee Watt aye. 5 aye votes, motion carried. The \$264.00 will be paid using ARPA funds.

**D. CARPET FOR HALL:** Clerk Diamond brought carpet samples for the Board to choose from. They decided on Inter Active Adaptive 24 was the choice that was made. Clerk Diamond has to take the samples back to Home Depot on Monday and will set up the measuring for carpet and linoleum. Until they measure everything, we can't get price totals. Supervisor Phillips made a motion to table this until the next meeting, so we have more information. Treasurer Watt supported the motion. 5 aye votes, motion carried.

**BOARD COMMENT:** Trustee Watt asked if the ad went in the paper for a new Supervisor and Clerk. Yes, I have also sent the information to Cheboygan Daily to place it there also.

**PUBLIC COMMENT:** Deputy Clerk Beverly Rossetto stated the check register shows a different starting number than the Treasurer report showed. That is why he was off for the Checking account amount.

**ADJOURNMENT:** Treasurer Watt made a motion to adjourn, Supervisor Phillips supported the motion. 5 aye votes, motion carried. Meeting adjourned at 7:29 p.m.

Minutes taken and respectively submitted by

Sheryl Diamond

Bearinger Township Clerk