

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
Tuesday February 9, 2021 Minutes

Supervisor Phillips called the zoom meeting to order at 1:04 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Michael Phillips, Treasurer Terry Stemple, Clerk Sheryl Diamond, Trustees Duane Walker, Patricia Frost is in the hospital and unable to attend.

Approval of Agenda: Terry Stemple made a motion to approve the agenda as presented, Duane Walker supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Duane Walker made a motion to approve the Consent Agenda to pay the bills for the months of January and February 2021. Terry Stemple seconded the motion, four aye votes, motion carries.

December 9, 2020 Minutes: Supervisor Phillips asked if everyone had reviewed the minutes. Approved as presented.

Treasurer's Report: Treasurer Stemple gave an activity report and financial statement for the month of January 2021. Fund balances ending January 30, 2021 were;

General Fund Savings Account	\$132,063.57
General Fund Checking Account	\$ 29,818.02
CD (Savings) Account	\$113,220.29
Township Building Fund	<u>41,303.99</u>
Total Ending Balance (All Accounts)	\$316,304.87

The new newsletter will be going out soon and she needs any input you might like to have added. The newsletter goes to the printer before May first. The rush is on to pay property taxes at her house.

Clerk's Report: Clerk Diamond stated that the December 2020 and the January 2021 financial report, Balance Sheet, Check Register and Standard Budget Report are available.

Trustee's Reports: Duane Walker gave a brief report of the Onaway Area Ambulance Service held January 27, 2021. Roof repair has been delayed until next spring. They have purchased a new washing machine for \$640.00. They have already presented a preliminary budget for 2021-2022.

Supervisor's Report: Michael Phillips reported he has submitted Inter-local agreement to the county. Michael has attended the MTA Board of Review training. He received another call from Jeff Nieuwkoop regarding a land swap on Bluffs Hwy. He received a call from Lawrence Bartos regarding his property description, Mr. Bartos is concerned that there is digging on a neighboring lot but that they were within his lot. Due to the continuation of gathering restrictions, our Zoom account needed to be billed another \$15.00 to continue service.

Correspondence: No correspondence

Old Business: No Old Business

New Business:

A. Fire Department: The proposed budget for 2021-2022 was presented and will be available on the website. There was a motion to table the Fire Board Budget by Michael Phillips and was seconded by Duane Walker. 4 yes votes motion carried.

B. OAAS Proposed Budget. Proposed budget report was given by Duane Walker. We all concur with the budget. Michael Phillips made a motion and Sheryl Diamond seconded it. Motion carried.

C. Proposed Budget FY2021-2022 Bearinger Township Budget. We have a tentative budget for Bearinger Township we have been working on. The Budget Public Hearing will be held March 9th at 11:00 a.m. A motion was made by Michael Phillips and seconded by Duane Walker to table the budget until March Public Hearing meeting. 4 yes votes, Motion carried.

D. Amend the Budget: A motion was made to move money from assessor postage to assessor consultant fees (101-257-737 to 101-257-801) and to move money from and grounds repair funds to assessor for consultant fees (101-265-930 to 101-257-801) to cover expenses for the rest of the physical year. Sheryl Diamond seconded it, 4 yes votes, motion carries.

E. PIE&G Telecom Franchise Agreement: PIE&G have presented us with a consent ordinance to allow them to put lines in the right of ways for broadband and other lines that are needed. Michael Phillips made the motion to approve and Terry Stemple seconded. 3 aye votes 1 nay. Motion carried. The ordinance has to be put in the paper by PIE&G and will have an ordinance number 2021-01.

F. Certificate of Deposit of Closed CD's: We need to decide before the CD's mature what to do with them. The current ones that have matured was voted on to put it back into Huron Bank. Motion was made by Terry Stemple, seconded by Sheryl Diamond. Motion carried to reinvest CD's. Treasurer will check different banks and credit unions to see what interest is available for all accounts. Interest at TCF has ended on all accounts.

G: Road Commission: The Road Commission gave their report for 2019-2020 and included a map of current projects, projects that have been completed and repairs that need to be done. The maps will be hung up in the Township hall.

H. Appoint Archie Patterson to Board of Review. We were a member short and Archie accepted the appointment. Motion was made by Michael Phillips and seconded by Duane Walker. 4 yes votes. Archie Patterson is appointed.

The next board meeting will be March 9TH at 11:00 am due to the Board of Review starting at 3 that day. There will also be a Budget Public Hearing with the board meeting.

Being no further comments, Sheryl Diamond made a motion to adjourn this meeting, motion supported by Duane Walker. Four yes votes, motion carried. Meeting adjourned at 2:30 p.m. Minutes taken and respectfully submitted by,

Sheryl Diamond Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
Tuesday March 9, 2021 Minutes

Supervisor Phillips called the zoom meeting to order at 11:06 a.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Michael Phillips, Treasurer Terry Stemple, Clerk Sheryl Diamond, Trustees Duane Walker and Patricia Frost.

Approval of Agenda: Duane Walker made a motion to approve the agenda as presented, Sheryl Diamond supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Patricia Frost made a motion to approve the Consent Agenda to pay the bills for the months of January and February 2021. Michael Phillips seconded the motion, five aye votes, motion carries.

February 9, 2021 Minutes: Supervisor Phillips asked if everyone had reviewed the minutes. Approved as presented.

Recess Board Meeting: 11:11 a.m.

Public Hearing on Budget: We needed to move monies around to pay for new laptops for Clerk and Treasurer. The current laptops are over 10 years old. Roll call vote, Michael Phillips aye, Terry Stemple aye, Sheryl Diamond aye, Patricia Frost aye, Duane Walker aye. New budget adopted.

Adjourn Budget Hearing: Budget Hearing adjourned at 11:16 a.m.

Resume Regular Board Meeting: Regular Board Meeting resumed at 11:16 a.m.

Treasurer's Report: Treasurer Stemple gave an activity report and financial statement for the month of February 28, 2021. Fund balances ending February 28, 2021 were;

General Fund Savings Account	\$104,402.85
General Fund Checking Account	\$ 33,063.85
CD (Savings) Account	\$113,220.29
Township Building Fund	<u>41,304.21</u>
Total Ending Balance (All Accounts)	\$178,770.00

The new newsletter will be going out soon and she needs any input you might like to have added. The newsletter goes to the printer before May first. The All Property Taxes are now at the County. TCF Bank is no longer going to pay any interest on any of our accounts. Terry suggested we move our accounts to Awaken Federal Credit Union. After Calcite Credit Union Awaken gives the most interest on accounts. We can't move the accounts to Calcite because the FDIC will not insure more of our money. They already hold all our Property Tax money. We still have our CD money to invest at Huron State Bank. February has to be changed from a 5 year CD to a lower amount of years. We need to update the Resolution for lists of acceptable banking facilities.

Supervisor's Report
9 March 2021

Correspondence:

Received a blank email with 2 attachments from Tad Porter in Ocqueoc Twp expressing his displeasure with PIEG natural gas service availability, if anyone would like it forwarded to them please let me know.

1. BOR meetings have gone well on Zoom so far. Allen has done a good job putting everything together for us.
2. Submitted BOR certificate to Sheryl
3. Received notice from PIEG for natural gas rates
 - a. Monthly \$12 for Residential, \$17 General Service, \$188 Industrial
 - b. Distribution \$0.48914/ccf Residential, \$0.32273/ccf General Service, \$0.2757/ccf Industrial
 - c. The notice has a few dozen pages, a copy will be at the hall for anyone to review
4. Due to the continuation/fluctuation of gathering restrictions, our Zoom account needed to be billed another \$15 for service. I will continue to monitor the gathering restrictions; if we are allowed to meet in person, as the current rules allow, then I will deactivate the account. I am planning on next month being in person at our normal time, masks will likely still be required along with social distancing.

VR/

Michael Phillips
Supervisor, Bearinger Township

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 Town Hall Highway

Millersburg, Michigan

Tuesday April 13, 2021 Minutes

Supervisor Michael Phillips called the meeting to order at 6:30p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members

Supervisor Michael Phillips, Treasurer Emilie Stawiarski, Clerk Sheryl Diamond, Trustees Duane Walker and Patricia Frost.

Approval of Agenda: Sheryl Diamond made a motion to approve the agenda as presented, Patricia Frost supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Emilie Stawiarski made a motion to approve the Consent agenda to pay the bills for the months of March and April 2021. Michael Phillips seconded the motion, five aye votes, motion carries.

March 9, 2021 Minutes: Michael Phillips asked if everyone had reviewed the minutes. Patricia Frost made a motion to accept the minutes as presented, Michael Phillips seconded the motion. 5 aye votes, motion carried.

Reports

- A. Treasurer** Financial Statement was read and the annual CD records were distributed and read to the Board. Discussion on the delinquent taxpayers was held with Treasurer's decision to have PI County Treasurer submit delinquent notices despite post office delivery delays. 97% Summer 2020 taxes have been collected and 95% if Winter 2020 taxes have been collected. Treasurer will transfer \$72,562.64 of tax account funds from Calcite Credit Union to TCF Bank General Fund Savings Account leaving only \$400.00 in the Calcite Credit Union tax accounts. Township fund balances are as follows.

_General Fund Checking Account	\$2,748.99
General Fund Savings Account	\$159,890.46
Huron CD Account	\$83,234.44

Township Building Fund	<u>\$41,304.21</u>
Total Ending Balance (All Accounts)	\$287,178.10

- B. Clerk:** Sheryl Diamond started her report by telling everyone the totals on the February and March minutes for the accounts were incorrect and will be fixed a.s.a.p. Sheryl reported the 189 applications for the May 4, 2021 Consolidated Election were sent out. We have gotten 97 back and sent out 97 ballots. We have received 53 Ballots back so far.
- C. Trustees:** Duane Walker had no reports. Patricia Frost said she was unable to attend the RCAAS board meeting and still hasn't received a copy of the minutes from the meeting.
- D. Supervisor:** Michael Phillips reported the wreaths and garland have been removed from the cemetery fencing. Michael had to resubmit the Tax Exempt status for Amazon. Michael purchased a new printer for Clerk Sheryl Diamond and is now looking for a new computer for her.

Correspondence:

- A. Supervisor:** Michael Phillips received a call from an agency representing someone looking for setback distancing for property. Michael told them to contact Building and Zoning for the information.
- B. Clerk:** Sheryl Diamond received the PAR plan election nomination form. Michael Phillips now has the paperwork.

Old Business: Two CSs have matured and were cashed out and put into General Fund Savings in TCF. We need to put the monies into a CD at Calcite Federal Credit Union. They have the best rates. A 3 year CD will earn .75%. Emilie Stawiarski made a motion to move \$58,000.00 into Calcite 3 year CD. Sheryl Diamond seconded the motion. Roll call vote, Michael Phillips aye, Sheryl Diamond aye, Emilie Stawiarski aye, Patricia Frost aye, Duane Walker aye. Five aye votes motion carried.

New Business:

- A.** Patricia brought pictures of signs she would like placed at public access points in Bearinger Township. Emilie Stawiarski reported we cannot purchase the signs as presented due to the fact the DNR has to approve and supply the signs for purchase. Emilie Stawiarski made a motion to table the

discussion about the signs until we can reach DNR for approval and costs. Sheryl Diamond seconded the motion. 5 aye votes 0 nay, motion carried to being up at the next meeting.

- B.** A motion was made by Sheryl Diamond to accept Emilie Stawiarski as Bearinger Township Treasurer. Michael Phillips supported the motion. 4 aye votes, 1 abstain vote 0 nays. Motion carried.
- C.** Planning and Zoning update. We are trying to decide if Bearinger Township needs its own ordinance for Short Term Rentals in residential zones. We have John Burtch at the meeting and will comment on the problem during Public Comment.
- D.** Building Fund Transfer. Emilie Stawiarski made a motion to transfer \$10,000 From General Fund Savings to the Building fund. Sheryl Diamond supported the motion. Roll call vote, Michael Phillips aye, Sheryl Diamond aye, Emilie Stawiarski aye, Duane Walker aye, Patricia Frost aye. Five aye votes 0 nay, motion carries.

E.

Motion#1 Michael Phillips made a motion to change ALL of Bearinger Township accounts at the TCF Bank to include primary signer Emilie Stawiarski, removing the names of Terry Stemple and Raphael Stemple (if applicable) as signers to the accounts as of April 13, 2021 which include Checking Account #26202531, Checking Account # 62989376, and Building Fund #2551646413. Roll call vote Michael Phillips aye, Sheryl Diamond aye, Patricia Frost aye, Duane Walker aye. 4 aye 1 abstain, motion carries.

Motion#2 Michael Phillips made a motion to authorize Treasurer, Emilie Stawiarski, to open three (3) accounts at Awakon Federal Credit Union for the Bearinger Township checking, savings and building funds. Motion was seconded by Patricia Frost. Roll call vote, Michael Phillips aye, Sheryl Diamond aye, Patricia Frost aye, Duane Walker aye. Four aye votes 1 abstain 0 nay. Motion carries.

Motion#3 Michael Phillips made a motion to authorize Treasurer, Emilie Stawiarski, to close all three accounts at TCF Bank and transfer the funds to Awakon Federal Credit Union when it is appropriate after paying bills in April 2021. Sheryl Diamond seconded the motion. Roll call vote, Michael Phillips aye,

Sheryl Diamond aye, Duane Walker aye, Patricia Frost aye. Four aye 1 abstain 0 nay votes. Motion carried.

Motion#4 Michael Phillips made a motion to authorize Clerk Sheryl Diamond or Treasurer Emilie Stawiarski to order checks for the new accounts at Awakon Federal Credit Union at the standard check order amount when bank accounts are created. Patricia Frost seconded the motion. Roll Call vote, Michael Phillips aye, Sheryl Diamond aye, Emilie Stawiarski aye, Patricia Frost aye, Duane Walker aye. Five ayes 0 nay. Motion Carried.

Motion#5 Michael Phillips made a motion to change all of the Bearinger Township account signers at Calcite Credit Union to Emilie Stawiarski, Township Treasurer and removing the name of Terry Stemple, and continuing signer Sheryl Diamond as of April 13, 2021. Duane Walker supported the motion. Roll call vote, Michael Phillips aye, Sheryl Diamond aye, Duane Walker aye, Patricia Frost aye. Four ayes, 1 abstain, 0 nays. Motion carried.

Motion#6 Michael Phillips made a motion to change all the Bearinger Township Certificates of Deposit account representatives at Huron State Bank to Emilie Stawiarski, Township Treasurer, and Sheryl Diamond, Township Clerk, removing Terry Stemple and Raphael Stemple (if applicable) as of April 13, 2021. Sheryl Diamond supported the motion. Roll call vote, Michael Phillips aye, Sheryl Diamond aye, Patricia Frost aye, Duane Walker aye. Four aye votes 1 abstain 0 nay votes. Motion carried.

Motion#7 Michael Phillips made a motion to have Huron State Bank issue a check to Bearinger Township for the balance of the May Certificate of Deposit when it matures May 17, 2021 upon surrender of the Certificate of Deposit. Emilie Stawiarski supported the motion. Roll call, Michael Phillips aye, Emilie Stawiarski aye, Sheryl Diamond aye, Duane Walker aye, Patricia Frost aye. Five aye votes motion carried.

Public Comment: (2 minutes per person, comments addressed to the Board only)

Archie Patterson noted his phone number is finally off the website. The board needed to decide with paperwork they want to post on the website. Minutes are required. The Board has decided to only post the Board Meeting Minutes to the website.

John D. Burtch attended the Board Meeting to discuss the problems he has run into with short term rentals in residential zones. He spoke about the disruption in his neighborhood. He has spoken with other Townships to see what kind of problems they have had with short term rentals. He has spoken to the Planning Commission. The County is going to put an Ordinance together to stop the short term rentals.

Board Comment: Interview date set for April 22,2021 at 1:00 p.m. to interview candidate James Watt for Township Treasurer.

Patricia Frost made a motion to adjourn the meeting, Duane Walker supported the motion. All 5 aye votes. Meeting adjourned at 7:58pm.

Sheryl Diamond Township Clerk

Bearinger Township Election Commission

April 13, 2021 Meeting

17034 Town Hall Hwy.

Millersburg, MI 49759

Clerk Sheryl Diamond Called the meeting to order at 6:15 pm, followed by the pledge of allegiance. Commissioners present for this meeting were Supervisor Michael Phillips, Treasurer Emilie Stawiarski and Clerk Sheryl Diamond.

Sheryl Diamond read the following names to be appointed as Election Chairpersons, Election Inspectors, Receiving Board and Witnesses of the Preliminary and Public Accuracy Tests for the Consolidated School Election May 4, 2021. Beverly Rossetto was appointed to be the Witness for the Public and Preliminary Tests by the Board.

Names recommended for the morning shift from 6:30 am to 1:30 pm are:

Beverly Rossetto, Chairperson (R)

Kay Dowker, Election Inspector (R)

Ann Patterson, Election Inspector (D)

Names recommended for the afternoon shift from 1:30 until closing are:

Emilie Stawiarski, Chairperson (R)

Tom Stawiarski, Election Inspector (R)

Terry Stemple, Election Inspector (D)

Names for Receiving Board:

Ann Patterson (D)

Thomas Stawiarski (R)

Preliminary Test Witness: Beverly Rossetto on March 26, 2021. The Public Accuracy Test is April 23, 2021 with Beverly Rossetto.

Sheryl Diamond made a motion to accept the recommended names for Election Chairpersons, Election Inspectors, Receiving Board and Witnesses for the Preliminary and Public Accuracy Test for the Consolidated School Election May 4, 2021. Michael Phillips supported the motion. Three aye votes, Motion carries.

Public Comments: No public comments.

Minutes taken by

Sheryl Diamond Clerk Bearinger Township

BEARINGER TOWNSHIP

17034 TOWN HALL HIGHWAY, MILLERSBURG, MI

SPECIAL MEETING APRIL 22, 2021

CALL TO ORDER: Meeting was called to order at 1:00 pm.

PLEDGE OF ALLEGIENCE

ROLL CALL: Michael Phillips, Emilie Stawiarski, Sheryl Diamond, Patricia Frost, Duane Walker.
James Watt is in attendance.

AGENDA: To interview James Watt for the position of Treasurer.

Questions were asked of James as to the experience he has. What is the largest account balance you have worked with? James stated he usually had \$40,000 accounts he worked with. Will James be comfortable with a Budget as large as ours? Yes.

How do you ensure your work is error free? James stated he leaves everything on the computer and prints a hard copy also.

With Banking, were you authorized to check interest rates and to place monies into higher yield CD's? No but James stated he will ask a lot of questions when the time comes to move monies.

Additional questions asked of him, how he would handle any complaints from the General Public. James stated he would take their prospective from all parties and follow all the laws to resolve issues.

Emilie Stawiarski stated she sent you approximately eight pages about procedures. Is there anything on the pages he has questions about? James stated nothing that would prevent him from doing the job.

We represent county and township. The Treasurer will have to use Quicken and create monthly reports. James stated he normally uses Excel. James will have to use Quicken also. The big checking, savings, CD, and Chart of Accounts are all on Quicken. The CD and financial reports come from Excel. Quicken is basically to balance with Sheryl Diamond, Clerk and bank statements.

James will need to consider appointing a Deputy treasurer if he is offered the job.

We collect 1.6 million for taxes. 1 mil is for Bearinger Township. How do you feel about increases or decreases in taxes? How would you deal with them at a meeting? James' response was to tell them to go to the Board of Review or the Assessor.

We don't have a lot of upset at our Board meetings, but in case we do there is a handbook saying people can be removed from meetings if things get out of hand.

The job provides a computer, printer and office supplies. Your biggest cost will be toner and paper.

The Treasurer uses Microsoft Excel all the time for reports and motions. BS&A is the software for the Treasurer. MTA offers Webinar training for the treasurer. You will have to take the classes for new Treasurer.

What is your availability if we decide to offer you the job? When would you be available to start? Where did you see the ad for the Treasurers job in Bearinger Township? James saw the ad in the Shopper's Fair paper.

We are in the process of moving all monies out of TCF Bank.

We are dealing with lots of personalities. James states he is a people person.

Are you legally entitled to work in the U.S.? Yes

The position pays monthly mileage only outside the Township.

James will either have to participate in the BrightHouse Pension fund If you do decide to go with the pension the Township matches the 6%, or you will have to OPT out of the pension and pay Social Security.

As there were no further questions, Michael Phillips made a motion to offer the position as Treasurer to James Watt, Patricia Frost supported the motion.

Roll call, Michael Phillips aye, Emilie Stawiarski aye, Sheryl Diamond aye, Patricia Frost aye, Duane Walker aye. Motion carries.

James will accept the position and start May 16, 2021

Emilie Stawiarski made a motion to adjourn the meeting, Michael Phillips seconded the motion. Motion carried.

Meeting adjourned at 1:39 pm.

BEARINGER TOWNSHIP

17034 TOWN HALL HIGHWAY, MILLERSBURG, MICHIGAN

SPECIAL MEETING APRIL 22, 2021

CALL TO ORDER: Meeting was called to order at 1:48 pm.

PLEDGE OF ALLEGIENCE

ROLL CALL: Michael Phillips, Emilie Stawiarski, Sheryl Diamond, Patricia Frost, Duane Walker.

This meeting was called to accept the Resignation of Duane Walker as Bearinger Township Trustee and to nominate his replacement.

Michael Phillips made a motion to accept Duane Walker's resignation effective April 30, 2021 at midnight. Emilie Stawiarski supported the motion. Four aye votes and one abstain. Motion Carried.

Patricia Frost made a motion to nominate Lee Stawiarski as interim Trustee to replace Duane Walker on the Board until the next election. Michael Phillips seconded the motion. Four aye votes, one abstain. Motion carried.

This leaves a vacancy on the Board of Review. Michael made a motion to appoint Thomas Stawiarski as Alternate Board of Review member. Sheryl Diamond supported the motion. Five aye votes, zero nays, motion carried.

Emilie Stawiarski made a motion to authorize Lee Stawiarski to attend the Onaway Ambulance Association meeting on April 28, 2021 at 6:00 pm as a non-voting Representative of Bearinger Township until May 1, 2021 when Lee will become Trustee of Bearinger Township and a voting member of the Onaway Ambulance Association. Michael Phillips supported the motion. Five aye votes, zero nay votes. Motion carried.

Emilie Stawiarski made a motion to adjourn the meeting, Patricia Frost seconded the motion.

Meeting adjourned at 2:10 pm

Bearinger Township Clerk

BEARINGER TOWNSHIP BOARD MEETING

17034 TOWN HALL HIGHWAY, MILLERSBURG, MI 49759

May 11, 2021 Meeting

Meeting was called to order by Michael Phillips at 6:36 pm. Followed by the pledge of allegiance to the flag.

Roll Call: Supervisor Michael Phillips, Clerk Sheryl Diamond, Treasurer Emilie Stawiarski, Trustee Lee Stawiarski were all present. Patricia Frost was unavailable, she did bring her report for the RCAA.

Approval of Agenda: Emilie Stawiarski made a motion to approve the agenda as presented. Sheryl Diamond supported the motion. Motion passed

Approval of Consent Agenda: Michael Phillips made a motion to approve the motion to pay the bills, Lee Stawiarski seconded the motion. Approved as presented.

April 13, 2021 Minutes: Supervisor Michael Phillips asked if everyone had reviewed the minutes. Minutes were approved as presented.

Treasurer's Report: Treasurer Emilie Stawiarski reported as of April 30, 2021, we have

\$ 161,848.87 General Fund Savings Account

\$ 809.52 General Fund Checking

\$ 141,358.15 Certificates of Deposit Account

\$ 355,304.21 ending balances.

Treasurer,

Emilie Stawiarski reported she was withdrawing her request to have our accounts transferred to Awakon Federal Credit Union due to all the delays. She submitted required paperwork and was then asked to submit all of it again. Someone else was taking over and they requested the same documents. Emilie has been working with James Watt to take over as the new treasurer. Emilie said training was going really well. Emilie Stawiarski said the decision to change our accounts to another financial institute was to be made by the new Treasurer.

Treasurer Emilie Stawiarski made a motion to change all of the Bearinger Township accounts at the TCF bank to include primary signer James Watt, Treasurer, on the accounts as of May 16, 2021 which include Checking Account #26202531, Checking Account #62989376, and Building Fund #2551646413. The motion was supported by Sheryl Diamond, Clerk. 4 aye votes. Motion carried

Treasurer Emilie Stawiarski made a motion to add the name of James Watt, Township treasurer to all of the Bearinger Township accounts at the Calcite Credit Union, removing the name of Emilie Stawiarski, and keeping signer, Clerk Sheryl Diamond as a signer, as of May 16, 2021 for Account # 32925-035 Special Savings Account, 037 Business Account, 110 Checking Account, and the new Certificate of Deposit #32925-300. Supervisor Michael Phillips seconded the motion. 4 aye votes. Motion carried

Treasurer Emilie Stawiarski made a motion to change all of the Bearinger Township Certificates of Deposit account representatives at Huron State Bank to James Watt, Township Treasurer, and Sheryl Diamond, Township Clerk, removing the name of Emilie Stawiarski as of May 16, 2021. Clerk Sheryl Diamond supported the motion. 4 aye votes. Motion carried.

Clerk's Report: Sheryl Diamond said the election went well, we had 120 ballots processed 98 of which were Absent Voter ballots. In 2007 we had a total of 38 voters for an election, the Township has come a long way.

Trustee Report: Trustee Lee Stawiarski gave his report on the Onaway Area Ambulance Authority, During the past few months because of COVID, the ambulance runs were down. Now the ambulance runs are back up again. No one who has had COVID vaccination has been hospitalized. None in ICU. 99% of COVID cases picked up by the ambulance authority have not been inoculated. The OAAA said their Cardiac monitors will be paid off in 1.5 years. Power lifts will be paid off in 2 years.

Supervisor's Report: Supervisor Michael Phillips called and scheduled routine spring pest control for May 13, 2021 at the hall, weather permitting. Supervisor Michael Phillips purchased a new laptop for Clerk Sheryl Diamond.

Correspondence:

Supervisor's Report: Supervisor Michael Phillips stated Allan Berg sent a notification that he has received a complaint for an item considered by the Board of Review, the individual is disputing the board's decision on assessed value (under construction), he was given information on how to appeal to the MTT. By Allan Berg.

Clerk's Report: Clerk Sheryl Diamond reported that she has received Census reminder.

Old Business: Supervisor Michael Phillips reported he spoke with the county TC regarding placement of a sign at the end of Grace Harbor, they confirmed it is a county-controlled area. Michael was told that a long time ago there used to be a boat ramp that the county maintained. If we decide to place a sign then we just need to let them know and they will put it on the Road Commission agenda to get placement and purchase. Michael said he believes the meeting is later this week, we would need to let them know right away if we want the sign. We are responsible for the cost of the sign and placement. If approved we will need to make sure we get some indication of where it can be placed at the end of that road so it is not in the way or outside of the easement. A motion was made to not put up a sign by Clerk Sheryl Diamond and seconded by Emilie Stawiarski. 4 aye votes. Motion carried. No sign will be purchased and put up at Grace Harbor Road.

New Business: Treasurer, Emilie Stawiarski reported she was withdrawing her request to have our accounts transferred to Awakon Federal Credit Union due to all the delays. She submitted required paperwork and was then asked to submit all of it again. Someone else was taking over and they requested the same documents. Emilie has been working with James Watt to take over as the new treasurer. Emilie said training was going really well. Emilie Stawiarski said the decision to change our accounts to another financial institute was to be made by the new Treasurer.

Treasurer Emilie Stawiarski made a motion to change all of the Bearinger Township accounts at the TCF bank to include primary signer James Watt, Treasurer, on the accounts as of May 16, 2021 which include Checking Account #26202531, Checking Account #62989376, and Building Fund #2551646413. The motion was supported by Sheryl Diamond, Clerk. 4 aye votes. Motion carried

Treasurer Emilie Stawiarski made a motion to add the name of James Watt, Township treasurer to all of the Bearinger Township accounts at the Calcite Credit Union, removing the name of Emilie Stawiarski, and keeping signer, Clerk Sheryl Diamond as a signer, as of May 16, 2021 for Account # 32925-035

Special Savings Account, 037 Business Account, 110 Checking Account, and the new Certificate of Deposit #32925-300. Supervisor Michael Phillips seconded the motion. 4 aye votes. Motion carried

Treasurer Emilie Stawiarski made a motion to change all of the Bearinger Township Certificates of Deposit account representatives at Huron State Bank to James Watt, Township Treasurer, and Sheryl Diamond, Township Clerk, removing the name of Emilie Stawiarski as of May 16, 2021. Clerk Sheryl Diamond supported the motion. 4 aye votes. Motion carried.

Public Comment: 2 minutes allowed per person; comments addressed to The Board only. No public comments.

Adjournment: Trustee Lee Stawiarski made a motion to adjourn the Board Meeting, Supervisor Michael Phillips seconded the motion. Meeting was adjourned at 7:20 p.m.

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway
Millersburg, Michigan
June 8, 2021

Supervisor Michael Phillips called the meeting to order at 6:34 pm, followed by the pledge of allegiance. Present for the meeting were Board Members, Supervisor Michael Phillips Treasurer James Watt, Trustee Lee Stawiarski and Clerk Sheryl Diamond. Trustee Patricia Frost was absent.

Approval of Agenda: A Motion was made by Trustee Lee Stawiarski to approve the agenda, seconded by Treasurer James Watt, Four aye votes. Motion carried.

Approval of Consent Agenda: Motion was made by Treasurer James Watt and seconded by Clerk Sheryl Diamond to approve the Consent Agenda and pay the bills. Being no objections the motion was declared approved by Supervisor Michael Phillips.

Approval of Minutes: May 11,2021 **minutes.** Supervisor Michael Phillips indicated that in the May 11 minutes there was 1 typo, in Public Comment the I and L were backwards. A Motion was made by Trustee Lee Stawiarski and seconded by Treasurer James Watt to approve the May 11, 2021 minutes with the corrections. Four aye votes. Motion carried.

Treasurers Report: Treasurer James Watt presented a financial report ending May 31, 2021, and reported the May CD was surrendered in the amount of \$28,353.54. Township Fund balances ending May 31, 2021 are as follow

1	General Fund – Savings Account	\$ 168,754.41
2.	General Fund - Checking Account	3,420.11
3.	CD (Savings) Account	113,083.78
4.	EMS Money Market Account	<u>51,304.21</u>
	Total (All Accounts)	\$ 336,562.51

The Township Newsletter has been printed and James picked it up from the printer and took them to County. All Account signatures have been changed or added to all Banks and Credit Unions. James is investigating where to deposit monies from the CDs, he will bring his recommendation to the July meeting. James wanted to thank Emilie Stawiarski for her patience and knowledge and especially her support. Emilie Stawiarski has agreed to be James Watts' Deputy Treasurer.

Clerks Report: Clerk Diamond reported that copies of the May 2021 Check Register ending May 31, 2021 were available. The current Balance Sheet shows that the Bank Statement and the Pontem General Ledger match. Clerk Diamond had to move funds from Duane Walkers Mileage account 101-101-860-003 to Lee Stawiarskis' mileage account 101-101-860-000 as Lee Stawiarski took over Duane Walkers position as Trustee. Clerk Diamond will be going to Rogers City Wednesday June 9, 2021 to file the reimbursement forms from the May 4, 2021 Election. Clerk Diamond has been getting requests for information on a deceased man from 1991, we couldn't find any information and finally told them to check with County. County found the information and were sending information.

Trustees Report: Trustee Stawiarski read the Onaway Ambulance minutes of May 26,2021.

Supervisors Report: Supervisor Phillips had the semi-annual pest control done May 13, 2021. They sprayed and put new traps out. A notice was placed on the door about the treatment. Supervisor Phillips attended SAM and DUNS presentation for ARP (American Recovery Plan). Supervisor Phillips stated there is funds set aside for broadband and Fire departments. The funds have specific designations. If we get the funds and don't use them or can't use them for the purpose specified in the plan, we can send the money back. Supervisor Phillips had to mark plots in the cemetery for new marker installation. He also placed flags in the cemetery for Memorial Day.

Supervisor Correspondence: Supervisor Phillips received Trustee Patricia Frost's resignation letter. Beck Funeral Home contacted Supervisor Phillips May 13,2021 to mark locations where headstones may be placed on 2 existing plots for Donna Zelock. Supervisor Phillips received email from Lauren Dey with Tip of the Mitt Watershed Council regarding the organization of the Black Lake Watershed Advisory Committee. There is a scheduled zoom meeting in July regarding the way ahead for this organization. Supervisor Michael Phillips has registered to attend.

Clerk Correspondence: Brighthouse has sent a letter to change online access to Pension fund . I made copies for all that wanted them and hadn't gotten their letter yet. I received a letter from IRS Treasury showing the address change to my address instead of Beverly's. MTA has sent their bill and the board voted to just keep the annual dues and Legal Defense fund. With a total amount due \$898.13. Roll call vote: Supervisor Michael Phillips aye, Treasurer James Watt aye, Trustee Lee Stawiarski aye, Clerk Sheryl Diamond aye. Four aye votes, Motion carried. The Road Commission send their annual report. Supervisor Phillips is going to look it over. Pontem called and wants to come to our next meeting to explain Pontem software and see if we are interested in cyber security. Trustee Stawiarski made a motion to have Pontem come to the meeting and Clerk Diamond supported the motion. Roll Call Supervisor Phillips aye, Treasurer Watt aye, Trustee Stawiarski aye, Clerk Diamond aye. Four aye votes motion carried. Clerk Diamond will put an ad in the newspaper for a new Trustee. We will have information to vote on at the next meeting to appoint a replacement for Trustee Patricia Frost. Supervisor Phillips aye, Treasurer Watt aye, Trustee Stawiarski aye, Clerk Diamond aye. Four aye votes, motion carried.

Old Business:

New Business:

- A. Trustee Patricia Frost had officially resigned effective May 31, 2021. Clerk Diamond made a motion to accept Patricia's resignation, Supervisor Phillips seconded, four aye votes. Resignation accepted.
- B. American Recovery Plan Funding if we are approved we could receive monies from the Government to help our community recover from COVID-19.
- C. Bearinger Township Board would like to have Trustee Stawiarski attend the RCAA meetings. Supervisor Phillips aye, Treasurer Watt aye, Clerk Diamond aye, 3 aye votes, motion carried.

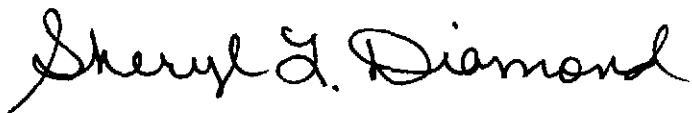
D. Supervisor Phillips had requested permission to set up DUNS and SAM accounts for the possibility of receiving ARPF.

Public comments: Jerry Kanke approached the Board to discuss Short term rentals. He was at the Huron Beach Meeting and was concerned how we were going to handle short term rental rules. He has several short term rental properties. He stated at the Huron Beach meeting they were complaining about fireworks, dogs barking, ATV's running everywhere, Mr. Kanke said it sounds like what has been going on up here for over 60 years. Part of the problem is if they stop short term rentals the economy would suffer from the loss of revenue the visitors bring to the communities.

Board Comments: We are asking for volunteers for Big Trash Day that is happening July 17, 2021. In the newsletters there is a coupon that you are supposed to bring that day to leave your big trash items with us. There is also a list of things that can be brought and if you bring certain items what the cost will be. The next Bearinger Township Board Meeting is Tuesday July 13, 2021 at 6:30 pm.

A motion to adjourn the meeting was made by Clerk Diamond Treasurer Watt supported the motion. Four aye votes. Motion carried.

Minutes taken and respectfully submitted by,
Sheryl Diamond
Bearinger Township Clerk

A handwritten signature in black ink that reads "Sheryl G. Diamond". The signature is written in a cursive style with a large initial "S".

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 TOWN HALL HIGHWAY

MILLERSBURG, MI

JULY 13, 2021

Supervisor Michael Phillips called the meeting to order at 6:35 p.m., followed by the Pledge of Allegiance. Present for the meeting were Board Members, Supervisor, Michael Phillips, Treasurer, James Watt, Trustee, Lee Stawiarski and Clerk, Sheryl Diamond.

APPROVAL OF AGENDA: Trustee Lee Stawiarski made a motion to approve the agenda, Treasurer James Watt seconded the motion. 4 aye votes, Motion carries.

APPROVAL OF CONSENT AGENDA: Treasurer James Watt made a motion; Supervisor Michael Phillips supported the motion to approve the Consent to pay the bills. Being no objections. 4 aye votes, Motion was declared approved.

APPROVAL OF MINUTES: A motion was made by Supervisor Phillips to accept the minutes for June 8, 2021 as presented. Trustee Stawiarski supported the motion. 4 Aye votes. Motion carried.

TREASURER'S REPORT: Treasurer Watt has asked if you need your address changed on your Property Tax Bill please call Presque Isle Equalization, they are the only ones that can change addresses. Treasurer Watt has been checking on interest rates for another CD. He isn't sure we can put another CD in Calcite. Funding Balances ending June 30, 2021 are as follows

1. General Fund-Saving Account	\$165,051.57
2. General Fund-Checking Account	\$1,872.84
3. CD (savings) Account	\$ 113,165.71
4. Building Fund Account	\$51,304.21
Total (All Accounts)	\$331,304.21

CLERKS REPORT: Clerk Diamond has stated copies of the June 2021 check register are available. The current Balance Sheet shows the Bank Statement and Pontem General Match. We have received the reimbursement from the May 4, 2021 election.

TRUSTEE REPORT: Trustee Stawiarski reported his findings from the Onaway Area Ambulance Authority, He reported Onaway Ambulance is doing great. They have accepted a bid to have their roof replaced by Amish Roofing Company at the cost of \$9,700.00. It will be steel installed over old shingles and will be completed in the fall of 2021. They had 56 runs in May 2021, 0 for Bearinger Township and 1 for Ocqueoc.

The Rogers City Area Ambulance Authority had a budget meeting within this meeting. They approved the budget for July 2021 to 2022. Budget is restricted by the State of Michigan due to deficit. They have had their meetings in the ambulance bay and you can't hear too good in the bay. The next meeting so far is going to be held in the meeting room in Rogers City Courthouse or various Township Halls.

SUPERVISORS REPORT: Supervisor Phillips attended a presentation for ARP fund requests from the Michigan Treasury. Supervisor Phillips requested more glue traps for the hall from the pest control people. They have already been put out. Supervisor Phillips ordered and received replacement toner cartridges for the township Hall printer and for Treasurer Watt. Supervisor Phillips signed the Warrant authorizing collection of the Summer Tax Roll by the treasurer. A copy was sent to the Assessor.

SUPERVISORS CORRESPONDENCE: Supervisor has received numerous calls/emails in the last month regarding RV/Camping restrictions. People also wanted to know about legal placement of docks both on Black Lake and Lake Huron. Big trash day is July 17, 2021 at the Township Hall.

CLERKS CORRESPONDENCE: Clerk Diamond reported she filled out the Census form that was required online. We will be getting new Credit Cards for the Township due to Bank name changes. Lappan Agency has sent us a letter saying they aren't going to cover "Communicable Disease Exclusion Endorsement".

OLD BUSINESS: Supervisor Phillips gave an ARP update, we have our DUNNS number, it is registered to Richard Mower. Clerk Diamond gave Supervisor Phillips a copy of the PIE&G bill with the Township Hall address on it so he can get the correct address on the Dunn's number. The SAMM account and Dunn's account is holding everything up. The State is recommending sixty (60) days for disbursement of funds. Supervisor Phillips would like to give some of the funding to the Fire Department for use with respirators and other health related items. Supervisor Phillips will go to the SIGMA website to get the account updated.

Treasurer Watt is going to check with Calcite to see if we can put another CD in their Credit Union, if not he will check other financial institutes for CD placement.

NEW BUSINESS:

- A. Clerk Diamond has requested permission to take the paperwork needed to Rogers City to the CPA to do the F65 report due to the state by the end of September. Trustee Stawiarski made a motion to approve going to the CPA, Supervisor Phillips supported the motion. 4 aye votes. Motion carried.
- B. Supervisor Phillips received a resume from Cheryl Watt to become our new Trustee. Trustee Stawiarski made a motion to appoint Cheryl Watt as the new Trustee, Clerk Diamond supported the motion. 3 aye votes, 1 abstain, motion carried.
- C. Cheryl Watt accepted the appointment. Supervisor Phillips nominates Cheryl Watt to go to the Onaway Area Ambulance meetings, Trustee Stawiarski seconds the motion. 3 ayes, 1 abstain. Motion carried.
- D. Supervisor Phillips made a motion to appoint Trustee Stawiarski to the Rogers City/ Cheboygan ambulance board. Treasurer Watt seconded the motion. 3 aye votes 1 abstain. Motion carried

PUBLIC COMMENT: (2 Minutes per person, comments addressed to the Board only)

ADJOURNMENT: The next Bearinger Township Board Meeting is Tuesday August 10, 2021.

Supervisor Phillips made a motion to adjourn the meeting, Treasurer Watt seconded. 4 aye votes. Motion carried. Meeting adjourned at 7:22 p.m.

Minutes taken and respectfully submitted by

Sheryl Diamond

Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 Town Hall Highway

Millersburg, Michigan

August 10, 2021

Supervisor Michael Phillips called the meeting to order at 6:31 p.m. followed by the Pledge of Allegiance. Present for the meeting were Board Members, Supervisor Michael Phillips, Treasurer James Watt, Clerk Sheryl Diamond, Trustee Lee Stawiarski, Trustee Cheryl Watt.

Approval of agenda: A motion was made by Clerk Diamond to approve the agenda; Treasurer Watt supported the motion. 5 Aye votes, 0 Nay votes, Motion carried.

Approval of Consent Agenda: Trustee Stawiarski made a motion to approve the consent to pay the bills, Supervisor Phillips supported the motion. 5 Aye votes, 0 Nay votes. Being no objections, the motion was declared approved.

Approval of Minutes: A motion was made by Treasurer Watt to accept the minutes as presented; Trustee Stawiarski supported the motion. 5 aye votes. Motion carries

Treasurer Report: Treasurer Watt presented his financial statement and the CD interest report. We have a CD in Huron State Bank that will mature on August 29th. We need to decide where to put the money after it matures. Huron State Bank is now paying a higher rate of interest on the CD's than Calcite Federal Credit Union. Treasurer is going to check both banking establishments to see if how much the penalties are for early withdrawal and how much interest we would lose if we had to take the money back out before it matures. Treasurer Watt has made 2 tax settlements to the county this month. Property taxes coming in have slowed down. We have had 6 returned tax bills. September 14, 2021 is the tax deadline, after that there will be penalties and interest. Township Fund balances ending July 31,2021 are as follows

1. General Fund- Savings Account	\$165,051.57
2. General Fund- Checking Account	\$1,872.84
3. CD (Savings Account)	\$113,165.71
4. Building Fund	\$51,304.21
Total (all Accounts)	\$331,394.33

Clerk Report: As of this meeting the Treasurer and I don't balance. As of the writing of the minutes we are now balancing. Clerk Diamond told the treasurer and both trustees that next year they will have to run for their offices as they have been appointed to their positions.

Trustee Reports: Trustee Stawiarski did not have his meeting scheduled until August 11, 2021. Trustee Watt reported for the Onaway Ambulance Authority, they are having a new roof put on with is half paid for, the total cost of the steel roof is \$9,700.00. Bills were paid upon Board approval.

Supervisor report: Supervisor Phillips has submitted the ARPA documentation to Michigan Treasury. He can unlock our filing to update. Supervisor Phillips had to get the address changed on our DUNS prior to updating SAM account update. Now we have to wait and see if there is anything else needed for the ARPA funds to be dispersed.

Correspondence:

- A. **Supervisor:** PIESC emailed an alert on the spread of the COVID Delta variant in Presque Isle as well as other local counties. They are requesting everyone wear masks while in doors. Alpena and Cheboygan counties are showing high counts for the Delta variant. Supervisor Phillips attended the Black Lake Watershed meeting. They are trying to set up a Tip O Mitt Watershed Council and get an agreement to support the Watershed. They will have 2-4 meetings per year. Supervisor Phillips will put the information on Bearinger Township Website.
- B. **Clerk:** Clerk Diamond reported she has received the F65 report back and it has been filed. Clerk Diamond has emailed all township officers about the Officers meeting with county on September 7, 2021 on Zoom. Clerk Diamond has the new insurance policies from Lappan Agency.
- C. **Treasurer:** Treasurer Watt reported he is having trouble with online access to bank accounts. He made a few phone calls and finally got everything worked out.
- D. **Trustees:** Neither Trustee had correspondence.

Old Business:

A. ARP update, we need to find out what SIGMA is and make sure we are all set up for the funds.

B. There are new rates for Calcite Credit Union and Huron State Bank for the CDs. Huron State Bank pays monthly interest and Calcite pays quarterly interest. Supervisor Phillips asked if Huron State Bank had given us a 5-year rate on CD and what is the penalty for early withdrawal. Supervisor Phillips wanted to know if the CDs mature close together or spaced out by months or years. We have been talking about moving the Building Fund to a CD.

New Business:

A. Supervisor Phillips copied the Conflict-of-Interest Resolution from the MTA website so that we can make sure we don't have any conflicts with Township Business and Board Members.

B. Onaway Area Ambulance has given us the Interlocal Agreement. This comes out every 5 years. We took a few minutes to read the agreement before we signed it. Supervisor Phillips made a motion to accept the agreement, Treasurer Watt supported the motion. 5 Aye votes, Motion carried.

Public Comment: Board of review Board members need to be notified about upcoming meetings.

Board Comment: Cheryl Watt has been sworn in as our newest Trustee. Welcome

A motion was made by Trustee Stawiarski to adjourn the meeting, Clerk Diamond seconded the motion. 5 Aye votes. Motion carried. Meeting adjourned at 7:30p.m.

Our next Township Board Meeting will be September 14, 2021 at 6:30p.m.

Minutes taken and respectfully submitted by

Sheryl Diamond

Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 Town Hall Highway

Millersburg, Michigan

Tuesday September 19, 2021

Supervisor Phillips called the meeting to order at 6:47p.m We stood for the pledge of allegiance to the flag. Present for the meeting were Board Members, Supervisor Michael Phillips, Treasurer James Watt, Clerk Sheryl Diamond, Trustee Lee Stawiarski, Trustee Cheryl Watt.

Approval of Agenda: Treasurer Watt made a motion to approve the agenda. Trustee Stawiarski supported the motion. 5 aye votes 0 nay, motion carried.

Approval of Consent Agenda: Clerk Diamond made a motion to approve the consent to pay bills. Supervisor Phillips seconded the motion. 5 Aye votes. Motion carries.

Approval of August 10 Minutes: Supervisor Phillips asked if everyone had read the minutes and if there were any questions. Trustee Stawiarski made a motion to approve the minutes, Treasurer Watt supported the motion. 5 aye votes motion carried.

Reports:

A. Treasurer's Report: Tax collection is going well. The CD interest at Calcite Credit Union for a 36-month CD earns .55% interest compounded Quarterly. Huron State Bank 36-month earns .65%Compounded Monthly. A 5-year CD at Huron State Bank is .8%. We need to decide if and when and how much to put into CDs and which institution we want to place the Township money. Treasurer Watt suggests two CDs at \$25,000.00 each for 36 months. .

1. General Fund Saving Account: \$187,072.65
2. General Fund Checking Account: \$897.30
3. CD (savings) Account: \$84,885.62
4. Township Building Fund: \$51,304.21
5. Total Ending Balance: \$324,159.78

B. Clerk's report: All of our accounts balanced. I was given a packet from Huntington Bank. When I attended the Fire Board Meeting, we found out that Huntington Bank was going to start charging \$10.00 per month for our account. I made a suggestion to Treasurer Watt to check with other banks and credit unions and see if we can move our accounts to avoid bank fees.

C. Trustee Reports: Trustee Stawiarski said Rogers City Ambulance Authority sent a resolution to Supervisor Phillips to increase funding to the RCASA. They would like to put a millage on the August Ballot to raise a millage. They have received payroll protection plan funds and are now in the black. The Ems and first responders would like a raise. They only had 3 runs

for Bearinger Township. There is a bidding war for qualified personnel for Rogers City Medics. They are paying \$15.00 per hour. That is too low to keep medics. Cheboygan Life Support is flush with their cash. They had an increase in transfer runs. They are showing \$94,000 more in billing. They are in the process of buying 2 new ambulances this year and one more next year. It was voted on and approved to give employee comp time a raise from 144 hours to 244 hours and will not be considered vacation time. The EMTs are making \$18.00 per hour and Medics at \$25.00 per hour. Townships want to charge the Bridge Authority for sending emergency trucks up to the Mackinaw Bridge for the Labor Day Walk. A special financial meeting has been scheduled for September 15, 2021.

Trustee Watt attended the Onaway Area Ambulance, the meeting lasted about an hour and was dominated with discussions of pay increases for employees next year. It was suggested that a gradual increase be put in effect if the Authorities income can be increased. Onaway is on the lower end of the scale. It was discussed there needs to be a pay increase. Without the increase it is hard to maintain a complete crew due to competition from other Ambulance Authorities. It was suggested that the Townships consider an increase if the amount of money given to the Onaway Ambulance Authority. Last month they had no runs for Bearinger Township but had a total of 56 runs overall.

D. Supervisors Report: The pest control people sprayed on September 2, 2021. They did an inspection and suggested we get expansion foam to fill in cracks that might be allowing things into the building. Supervisor Phillips also stated he removed the Veterans flags from the Cemetery. There are several dead pines by 100-year-old graves that need to be taken down. There is also a tree in front of the hall that needs to be removed. We will be discussing this further as we will need to put an ad in the paper asking for bids for tree removal. Supervisor Phillips received a survey from the Tip of the Mitt Watershed for Black Lake. He is attending the meetings they have online. They would like to get the Black Lake people involved in the Watershed program.

Correspondence:

A. Supervisors: Supervisor Phillips received no correspondence.

B. Clerk: Clerk Diamond reported she received an FOIA request.

C. Treasurer: No correspondence.

D. Trustees: No correspondence.

Old Business: Supervisor Philips stated the ARP update should be coming soon. We should receive about \$33,000.00. This money is not for any of the Bearinger Township board to get pay raises. We are awaiting the paperwork that will tell us what we are allowed to spend the money on. We are hoping we can give some to the first responders at the Bearinger/Ocqueoc Fire department and some to PIE&G for the fiber optic. Supervisor Phillips is going to check to see if we are allowed to give some to the Onaway and Rogers City Ambulance Authorities.

New Business:

A. Quintin Meek from Lappan Agency came to our meeting to tell us about all the insurance we have and can get to protect the Township and its employees. He told us about the plans we have in effect now and what all they cover. We discussed Cyber security. We aren't sure the cyber security and cost would be effective for the Township. We were given a whole package of information. If anyone would like to take a look at it all the Board Members have a copy.

B. Supervisor Philips read a Resolution to the Board. It is the Federal Procurement Conflict of Interest Resolution. Bearinger Township Federal Procurement Conflict of Interest Policy basically is a resolution to explain about how the Township employees aren't allowed to personal gain from any contracts awarded. Treasurer Watt made a motion to accept the resolution and Trustee Stawiarski supported the motion. 5 aye votes. Motion carried.

Public Comment: Beverly Rossetto reminded everyone about the County E-Waste collection day happening on September 21, 2021 from 2p.m. to 7p.m. Beverly also commented on how well the new Board is working so well together. She thanked us for our hard work.

Adjournment: Clerk Diamond made a motion to adjourn the meeting Trustee Watt supported the motion. 5 aye votes. Motion carried. Meeting adjourned at 7:55p.m.

The next regular Board Meeting will be October 12, 2021 at 6:30p.m.

Minutes taken and respectfully submitted by

Sheryl Diamond

Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 TOWNHALL HIGHWAY

MILLERSBURG, MICHIGAN 49759

TUESDAY OCTOBER 12, 2021

Supervisor Phillips called the meeting to order at 6:30p.m. We stood for the Pledge of Allegiance.

Present for the meeting were Board Members, Supervisor Michael Phillips, Treasurer James Watt, Clerk Sheryl Diamond, Trustee Lee Stawiarski and Trustee Cheryl Watt.

Approval of Agenda: Trustee Stawiarski made a motion to approve the agenda as presented. Treasurer Watt supported the motion. 5 aye votes 0 nay votes, motion carried.

Approval of Consent Agenda: Clerk Diamond made a motion to approve the consent to pay bills, Supervisor Phillips seconded the motion. 5 aye votes 0 nay votes, motion carried.

Approval of September 19, 2021 Minutes: Supervisor Phillips asked if everyone had read the minutes and if there were any questions. Treasurer Watt said the amount of money for EMTs should have said \$11.00 and hour and Medics should have said \$17.00 per hour. Supervisor Phillips made a motion to accept the minutes as amended, Trustee Stawiarski supported the motion. 5 aye votes Motion carries.

Treasurer's Report: Treasurer Watt stated he is ready for the new computer we have budgeted for. He must have a DVD burner on his laptop due to Property Tax payments to County. Tax Collection is not done yet Calcite Credit Union 36-month CD earns .55% interest compounded quarterly as compared to Huron State Bank 36-month earns .65% compounded monthly. A 5-year CD at Huron State bank interest is .8%.

General Fund –Savings Account	\$185,829.65
General Fund Checking Account	\$2,168.21
Certificates of Deposit Account	\$84,999.18
<u>Township Building Fund</u>	<u>\$51,304.21</u>
Total Ending Balance	\$324,301.25

Clerk's Report: Clerk Diamond stated she had to adjust the budget for the Assessor \$9.00 to get enough money in Assessor's software account to pay for the software update. She took it from the Assessors postage account. She also had to adjust the budget for the Supervisor due to a code for Supervisor Salary. Quintin from Pontem called to give an update on Workers Comp. He stated the way Lee Stawiarski's maintenance contract is written makes it sound like an employee instead of a Contractor. He should be covered when he is doing his mowing and cleaning of the hall under the compensation insurance. Presque Isle County Road Commission is having a public hearing October 20, 2021 at 8:30 a.m. to receive public comment on the expenditure of Federal Funds regarding the Fixing America's Surface Transportation Act (FAST ACT) for the program years 2022-2026. Written comments will be accepted until 3:00p.m. on Tuesday October 19, 2021. The public hearing will be held at the Presque Isle County Road Commission office.

Trustee's Report: Trustee Watt attended the Onaway Area Ambulance Service meeting. She stated the meeting was rather short. The meeting started around 6:10p.m. and concluded at 6:28p.m. The Ambulance authority read and reviewed and approved the minutes from the previous meeting. The Roof project is now completed. They discussed the Interloc Agreement which Bearinger Township has already signed. Only 3 of the 4 have been returned. The financial report was read and we went over it. They had 67 Runs (only 1 for Bearinger Township). Wages were again discussed. Medics at this time receive \$17.00 per hour at Onaway, EMT's receive \$11.00 per hour. Most of those who work at Onaway are fill ins from other stations. Dallas, the manager, has been covering shortages as best he can. Wages need to be increased as Onaway is at the low end of pay scale.

Trustee Stawiarski stated he didn't have a Rogers City Ambulance meeting.

Supervisor's Report: Supervisor Phillips stated he removed a dead tree from the SW corner of the cemetery, The tree fell from neighboring property so there was no stump to worry about. He attended the MTA regional meeting at Inverness Town Hall, regional MTA meetings are going to be happening more in the future. Over 98% of Michigan Townships have applied for ARPA funding vs. Ohio at less than 10% at the time of the meeting. Arpa auditing is not due until April 30, 2022 instead of October 31, 2021. He received an email from Michigan treasury, there are corrections to the application that need to be made. Supervisor Phillips is in the process of correcting them.

Correspondence:

A. Supervisor: Supervisor Phillips has received several calls and emails regarding tax bills and collection. He referred them to the Treasurer. He was also asked who changed the due date for taxes. Tipp of the Mitt Watershed is having a Zoom meeting Tuesday October 19, 2021 for the Black Lake Watershed. He is planning on attending the meeting.

B. Clerk: PIE&G is having their 84th Annual Meeting on Friday October 22, 2021 at Posen High School. Registration begins at 8:30a.m. The general business session starts at 10:00a.m. The meeting concludes with director election results. Lunch will be provided after the meeting. Capitol Credit refunds are coming soon for years 1989 and 2004. The LIEAF (Low Income Energy Assistance Fund) Governor Snyder put into law Public Act 95 in 2013 authorized the Michigan Public Service Commission to raise up to \$50 million annually for low-income energy assistance payments. The money was from a surcharge of no more than \$1.00 per meter per month for all Michigan electric utilities. On July 27, 2021 The MPSC reducing the monthly surcharge from \$.91 to \$.87 per meter. The Assessor sent an email, He stated he has successfully completed all of the requirements of the Michigan Master Assessor's program, commonly known as the Level 4 Assessor Certification. This is the highest level of certification in the State of Michigan.

C. Treasurer: Treasurer Watt would like input for the newsletter that goes out with the new tax bills.

D. Trustee: Neither Trustee had any correspondence.

Old Business: none

New Business: We are now with Huntington Bank. There is a \$10.00 per month fee for online banking. That also applies to just doing transfers from savings to checking. There would have been an additional

\$5.00 per month fee for statements with pictures of checks on it. TCF Bank that was bought by Huntington Bank stopped paying interest on ALL of our accounts earlier this year. Treasurer Watt stopped the pictures on the statements so we will not be charged for that. Huron State Bank has no fees and pays interest.

Treasurer Watt made a motion to move all Special Savings and Checking Account from Huntington Bank to Huron State Bank. We are keeping current signers: Sheryl Diamond Clerk, James Watt Treasurer, Emilie Stawiarski Deputy treasurer and Beverly Rossetto Deputy Clerk. Supervisor Phillips seconded the motion. Roll Call vote: Supervisor Phillips Aye, Treasurer Watt Aye, Clerk Diamond Aye, Trustee Stawiarski Aye, Trustee Watt aye. 5 aye votes, 0 nay. Motion carried.

Treasurer Watt made a motion to keep the Township Building account at Huntington Bank for the time being. We have to keep our Township accounts under \$250,000.00 per banking establishment due to FDIC insurance limits. Clerk Diamond supported the motion. Roll Call vote, Supervisor Phillips aye, treasurer Watt aye, Clerk Diamond aye, Trustee Watt aye, Trustee Stawiarski aye, 5 aye votes. Motion carried.

Treasurer Watt made a suggestion to move \$50,000.00 from the savings to a CD to get highest interest. He is going to check and see where we can put the money. Treasurer Watt will also check on putting the Building Fund into a CD.

Clerk Diamond will have to order new checks for Huron State Bank for the new checking account.

Public Comment: Irv Dedow made a suggestion we check with not just local banks for CDs but check the bigger banks downstate. He stated the Fire board needs to have funds available for training new people. Irv stated the cemetery has some overgrown land in the back that can't be mowed do to it being churned up. Now we can't get a mower through it.

Beverly Rossetto said the Township Magazine has an article about recruiting and retaining Firefighters.

Adjournment: Clerk Diamond made a motion to adjourn the meeting, Treasurer Watt seconded the motion. 5 aye votes motion carried. Meeting adjourned at 6:20p.m. Our next meeting is November 9, 2021

Minutes taken and respectfully submitted by

Sheryl Diamond

Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 Townhall Highway

Millersburg, Michigan 48759

Tuesday November 9, 2021

Supervisor Phillips called the meeting to order at 6:31 p.m. We stood for the pledge of allegiance.

Present for the meeting were Board Members Supervisor Phillips, Treasurer Watt, Clerk Diamond, Trustee Stawiarski, Trustee Watt and Deputy Clerk Beverly Rossetto.

Approval of Agenda: Supervisor Phillips made a motion to approve the agenda as presented, Treasurer Watt supported the motion. 5 Aye votes, motion carried.

Approval of Consent Agenda: Trustee Stawiarski made a motion to approve consent to pay the bills, Treasurer Watt seconded the motion. 5 Aye votes. Motion carried.

Approval of October 12, 2021 Minutes: Supervisor Phillips asked if everyone had read the minutes and if there were any questions. Treasurer Watt said the Certificates of Deposit for the CDs amount was wrong and needed to be changed. According to the paperwork the Clerk has the amount was correct. Supervisor made a motion to accept the minutes, Clerk Diamond supported the motion. 5 Ayes. Motion carried.

Reports:

- A. Treasurer's Report:** Treasurer Watt explained the discrepancy for the CD reporting due to his computer being old and not picking up all the numbers and calculating them correctly. He will get all the interest on all accounts at Huron State Bank, Calcite Credit Union and redo the CD reports. Clerk Diamond gave Treasurer Watt his copies of the rest of the checks at Huntington. Treasurer Watt can now close the savings account at Huntington and switch all the money from there to Huron State Bank. Treasurer Watt is going to check with Awakon Credit Union to see about moving the building fund to either a savings account or a CD. We can't move the money to Huron State Bank or Calcite Credit Union to do FDIC rules of insuring money. Treasurer Watt stated property taxes are still trickling in. The new accounts are open At Huron State bank for Checking and Savings. He will complete the transferring of funds from Huntington bank to Huron State Bank this month. Checking account at Huntington due to checks still outstanding. The newsletter is completed and will be taken to Equalization next week.
- B. Clerk's Report:** Clerk Diamond stated she will need a new financial page due to the CD's not balancing. She asked again for the Bank Statements from TCF (Huntington) and Calcite Credit Union from June to now. I had to call Pontem to change banks and get the new check numbers entered. They are awesome.

- C. Trustee Reports:** Trustee Watt attended the October Meeting at Onaway Ambulance Authority. The meeting started at 6:01 p.m. and concluded at 7:04 p.m. They had 68 runs. Wages were again discussed. Comparative wages at Cheboygan Life Support for medics is \$19.00 to \$21.00 per hour. Medics at this time receive \$17.00 per hour at Onaway, EMTs receive \$11.00n per hour. Most of those who work at Onaway are fill ins from other stations. Dallas has been covering shortages. He works full time at the Cheboygan Life Support and is the manager at Onaway. Wages need to be increased as Onaway is at the low end of pay scale. State of Michigan has come up with new Covid protocols called "Emergency inner facility transfer protocols". This will leave areas of the state un-covered at times. The Board moved to sign resolution in opposition to these new protocols. There will be no meeting in November but two are scheduled for December (2nd and 29th). Onaway Ambulance would like each township to give \$2500.00 to \$3,00.00 to offset some of their cost for providing services.
- Trustee Stawiarski attended the Rogers City Ambulance Service Authority. The meeting was called to order at 6:03 p.m. and adjourned at 7:10 p.m. Rogers City Ambulance authorized bill paying in the amount \$4,603.88. Money may only be a Band-Aid for a very bad situation with the RC Ambulance Service. An increase in millage would take until 2022 to be in effect if passed. Randy Smolinski wants a total of 1.5 mils. Charlevoix and East Jordan are at 1.5 mils. Their audit will be completed in November to see if they can free up additional cash. Payroll protection funds for 2021 and 2022 should help keep RCAS in the black. Overtime costs are skyrocketing due to lack of staff and the recent loss of one employee. The State of Michigan is discouraging paramedics to stay on their current jobs by giving them free schooling to become RNs. Petoskey is the nearest schooling for Medics and it costs more than a RN license program. Petoskey does do satellite classes in Alpena. The nearest academy for paramedics if Traverse City, 1700 hours are required for paramedic training. A ton of emergency calls have not transported because people are afraid of going to the hospital. There are 100 more runs this year than 2020. It's a busy year and the total expectation for 2021 will be 1200 runs. 80% of the runs need a paramedic not just and EMT. Everyone at the meeting agrees RCAS needs to run 2 crews at the same time at a minimum.
- D. Supervisor's Report:** Supervisor Phillips attended Tipp of the Mitt committee meeting for Black Lake. He also attended a presentation on Inland Lake Management by Townships. They described options for Townships. Townships have options and can get assessing for development. Supervisor Phillips and Treasurer Watt discussed the Treasurers new computer. Supervisor Phillips will have to order it.

Correspondence:

A. Supervisor: Jeanette the webmaster is looking for information to update contacts on our website. He has received various correspondence relation to property taxes.

B. Clerks: Clerk Diamond has new forms for contacting the Assessor and a separate way for the General Public to contact the Assessor. We have received the new contract for Big Trash Day, it will be July 16, 2022 from 9a.m. to 3p.m. We have put in the newsletter the dates and times for next year's Board meetings. They are always the second Tuesday of each month. We received a check from Lappan. Since we have been accident free all year. We got 10% back on our bill. PIE&G rates are going to go up for electricity. They figure it will cost approximately \$8.32 per month.

C. Treasurer: Treasurer Watt has received requests from Land Owners about Winter Tax Bills. He will be sending out the information out as soon as he gets the new tax bills. He received a letter from the Assessor Land Division- Pending notice. He received a check for \$200.00 for fees for an approved land division.

D. Trustees: Neither Trustee Watt or Trustee Stawiarski received any correspondence.\

Old Business: We had no old business this month to deal with.

New Business: We have no new business this month.

Public Comment: Beverly Rossetto stated she loves coming to our meetings.

Adjournment: Clerk Diamond made a motion to adjourn at 7:33p.m. Trustee Watt Supported the motion. 5 Aye votes, motion carried. Our next meeting will be December 14, 2021 at 6:30 p.m.

Minutes taken and respectfully submitted by

Sheryl Diamond Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 TOWNHALL HIGHWAY

MILLERSBURG, MICHIGAN 48759

TUESDAY DECEMBER 14, 2021

Supervisor Phillips called the meeting to order at 6:30 p.m. We stood for the pledge of allegiance.

Present for the meeting were Board Members, Supervisor Phillips, Treasurer Watt, Clerk Diamond, Trustee Watt and Trustee Stawiarski. Also present were Mr. and Mrs. Meyer and Jeff Gapczynski.

APPROVAL OF AGENDA: Clerk Diamond made a motion to approve the agenda as presented, Trustee Stawiarski supported the motion. 5 Aye Votes, Motion carried.

APPROVAL OF CONSENT AGENDA: Supervisor Phillips made a motion to approve the Consent agenda to pay the bills, Treasurer Watt supported the motion. 5 aye votes, motion carried.

APPROVAL OF NOVEMBER 9, 2021 MINUTES: Trustee Stawiarski made a motion to accept the November 9, 2021 minutes as written, Trustee Watt seconded the motion. 5 aye votes, motion carried.

REPORTS:

- A. TREASURER'S REPORT:** Property taxes are still trickling in. Approximately \$613,599.85 has been collected on the 2021 Summer taxes. The Administrations fee (so far) for the summer taxes collection is \$6,065.74. Winter 2021 tax collection has been going as expected. Some of the problems are the County not getting all the property transfers to Equalization before the printing and distribution of the tax bills.
- B. CLERK'S REPORT:** Clerk Diamond reported we still aren't balancing with the accounts. Treasurer Watt stated the reason for the checking account amount being off is due to money still in Huntington Bank waiting for the rest of the checks to clear the bank so we can close the account. As of the last enquiry from Huntington Bank there was still \$2,614.24 in the checking account. CDs still aren't balancing. Clerk Diamond still need the bank statements for all three banks and the added sheet for the Calcite Property taxes.
- C. TRUSTEE REPORTS:** Trustee Watt attended the Onaway Area Ambulance Meeting on December 3, 2021. Their board approved the minutes from the previous meeting. They went over the financial report. Wages were again discussed. Their wages are very low. State of Michigan has come up with new Covid protocols and it was voted down since last meeting. A new Board Chairman was voted in after the old one retired from the board since their last meeting. They elected Trevor Most. Their building was damaged and repairs were made by a person who works at the station. The cost was \$1,200.00. They will need gutter replacement and the estimate ranges from \$600.00 to \$1,000.00. These are just visual estimates and an actual estimate will have to be done. The next meeting is December 29, 2021.

Trustee Stawiarski attended the Rogers City Ambulance Service Authority meeting December 8, 2021. Previous minutes were approved. They authorized payment of bills. RC Ambulance is implementing a new method of paying their employees. There will no longer be a \$10.00 per hour payment for being at home and on-call. They will now make full pay no matter where they are in Rogers City on call and including at the Ambulance Hall. The audit was not completed in November. RCAS emailed a letter to Representative Susan Allor, Scott McLennan, they contacted Senator James Stamas and the Governor's office about the problems with the ambulance service. They are waiting for a response. Alpena and Petoskey hospitals are at maximum capacity due to COVID patients. Many of the transfers are to other hospitals. Wait times are 6-8 hours in the ER for most patients. Retired medics are now working the ER in most hospitals. There is a potential for two new medics to be hired for the ambulance service. Rogers City Ambulance Authority wants a mil and a half for supporting the ambulance service when the millage comes due in 2023. Currently it is at one mil. Medicaid fees are rising up to equal Medicare rates but still not enough funding to cover the costs of paramedics. Rogers City Ambulance Authority would like 10% of the ARPA funds Bearinger Township receives to cover the shortages at the ambulance service. Payroll Protection saved RCASA this year.

SUPERVISOR'S REPORT: Supervisor Phillips ordered and received a new laptop for Treasurer Watt. He still has to order the CD burner for the Treasurer.

CORRESPONDENCE:

A. SUPERVISOR: Supervisor Phillips received an email regarding Bluffs Highway. This is going to be discussed later in the meeting by the people that sent the email.

B. Clerk: Clerk Diamond received an email about an asset forfeiture report. I went online and did the report. The township doesn't do any foreclosures or forfeitures. The Assessor needs all mileages. Clerk prepares them and gives them to the Supervisor who in turn gives them to the Assessor. I received requests and approvals for land divisions. I placed the new sticker on the MTA plaque for 2021-2022. I also brought the new 2022 Resolution for Poverty Exemption.

C. TREASURER: Treasurer Watt received requests from Land Owners/Mortgage Companies about taxes for the Winter 2021 tax bills has been greater than in the Summer due to the mix up at the County Level. Several Properties have either been transferred or sold in the Township. Escrow requests have been taken care of with only two glitches. One request from CORELOGIC Tax Service has again come without the pre-paid return envelope. Today we received a return mailer from Loretta Tax Service located in California stating that the envelope was undeliverable. They had provided the return envelope. When they were contacted, they reported they have had several enquiries from tax entities in Michigan about the same problem. The USPS is returning these mailers. He faxed the information that was requested.

D. TRUSTEES: Neither trustee has received any correspondence.

OLD BUSINESS: We had a discussion about what to do with the Building Fund that is earning no interest in Huntington Bank. Trustee Stawiarski made a motion to put the Building Fund into a 3-year CD at Calcite Federal Credit Union, Supervisor Phillips supported the motion. Aye votes were Supervisor Phillips, Treasurer Watt, Clerk Diamond, Trustee Stawiarski, Trustee Watt. 5 ayes motion carried.

NEW BUSINESS:

A. Supervisor presented and read the new Poverty Resolution; Treasurer Watt supported the motion to accept the Poverty Resolution. Aye votes were Supervisor Phillips, Treasurer Watt, Clerk Diamond, Trustee Stawiarski, Trustee Watt. 5 Aye votes motion carried.

B. Mr. And Mrs. Meyer and Jeff Gapczynski came to the meeting to request a speed study be done on Bluffs Highway. Part of Bluffs Highway is only 25 feet wide. State Police are supposed to do the speed studies. They would like a 15 MPH sign put up. Supervisor Phillips called the Road Commission, he was told he has to send a letter to the Road Commission asking for a sign to be put up. They will order a speed study. Supervisor Phillips stated he will go take pictures and go to the Road Commission and see if they can just add more signs since there is a 15 MPH sign at the top of the hill. Treasurer Watt made a motion to send a letter to the Road Commission asking for a sign or a speed study, Supervisor Phillips supported the motion. 5 Aye votes. Motion carried.

C. ARPA funds were discussed as far as the funds go, we need to Buy Things Not pay people. There are guidelines as to where we can spend the funds. Both Ambulance Authorities would like 10% of our funds for each of the Ambulance Authorities.

PUBLIC COMMENT: Anna Meyer thanked us for keeping Big Trash Day going in 2022. She always helps clean up the woods for Big Trash Day.

ADJOURNMENT: Supervisor Phillips made a motion to adjourn the meeting, Treasurer Watt seconded the motion. The meeting was adjourned at 7:30 p.m.

The next Board Meeting will be January 11, 2022 at 1:00 p.m.

Minutes taken and respectfully submitted by

Sheryl Diamond Bearinger Township Clerk.