

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
January 14, 2020 Minutes

Supervisor Patterson called the meeting to order at 1:01 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members: Supervisor Archie J. Patterson II, Clerk Beverly Rossetto and Trustees Duane Walker and Patricia Frost. Treasurer Emilie Stawiarski was absent. Also in attendance were Property Owners Bill Hiscock, Doug Phelps, Irv Dedow, Sheryl Diamond and Tom Peterson.

Approval of Agenda: Under New Business item C. was deleted (Appoint representative to Onaway and Rogers City Ambulance Services) Patricia Frost made a motion to approve the meeting agenda as amended, Duane Walker supported the motion. Four aye votes, motion carried.

Approval of Consent Agenda: Motion was made by Patricia Frost and supported by Duane Walker to approve the Consent Agenda and pay the bills for the month of December 2019. Four Aye votes, motion carried.

December 10, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no correction, Patricia Frost made a motion to approve the minutes as presented. Duane Walker supported the motion. Four ayes votes, motion carried.

Treasurer's Report: Clerk Rossetto gave a summary of the Treasurer's report for income, interest earned and expenses for the months of December 2019. Total ending balances as of December 31, 2019 were:

General Fund Savings Account	\$113,204.13
General Fund Checking Account	2,460.75
CD (Savings) Account	169,860.40
Township Building Fund	<u>10,097.25</u>
Total Ending Balance (All Accounts)	\$295,622.53

As of January 13, 2020 total 2019 summer taxes collected were 96.4%. Total delinquent taxes are \$21,729. Total of 2019 winter taxes collected is 50.8%. Same time in 2019 total taxes collected were 51.2%. Treasurer Stawiarski received from the State of Michigan the Swampland/PILT check for the sum of \$28,690.00. Correspondence was received regarding the Cheboygan School District Annual Summer Tax Resolution, allowing per parcel, a \$2.50 administration collection fee.

Clerk's Report: Clerk Rossetto stated that copies of the December 10, 2019 minutes, financial statement, balance sheet, check register and standard budget for the month of December 2019 are available. The Presidential Primary election will be held on March 10, 2020, if anyone wants to receive an absentee ballot they should contact the Clerk

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held December 18, 2019. The Policy Manual is in a word format and will be further discussed at the next Medical Control meeting. The new Monitors have arrived and will be put into use after training. The new ambulance has arrived, it needs a deer guard, paint & logo's and winter tires. New office computer is in operation and files are being moved. Total run reports were given for each entity.

Supervisor's Report: Supervisor Patterson reported that the Township Hall sign has been returned to Omega Sign for repairs and should be reinstalled soon.

Rogers City Area Ambulance Service Authority has ordered three (3) new monitors that will be paid for over a three year period.

Correspondence: No Correspondence.

Old Business: No Old Business.

New Business: A. Board of Review Oath of Office: Clerk Rossetto witnessed and administered the oath of office to Irvin Dedow, Sheryl Diamond and Thomas Peterson as members of Bearinger Township Board of Review for the term of January 14, 2020 to December 31, 2021.

B. Ocqueoc Bearinger Fire Department proposed budget for fiscal year 2020/2021. Clerk Rossetto reviewed line items regarding increases and decreases and stated that the 2020/2021 is approximately \$5,000.00 less than the 2019/2020 budget. Final approval of the 2020/2021 Budget will be determined at the Tri-Board Meeting scheduled for March 5, 2020, 7:00 pm.

Public Comment: Irv Dedow presented a document explaining the “Water Front Property Assessment Criteria” and predicted that the March Board of Review meeting will be very active with property owners wanting their property taxes reduced.

Being no further Public Comments, motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Four yes votes, motion carried.

Next regular Bearinger Township board meeting will be held, February 11, 2020 at 1:00 pm.

Minutes taken and respectfully submitted by.

Beverly Rossetto, Bearinger Township Clerk

BEARINGER TOWNSHIP BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
February 11, 2020 Minutes

Supervisor Patterson called the meeting to order at 1:00 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members: Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto and Trustees Duane Walker. Trustee Patricia Frost was absent. Also in attendance were Property Owners Doug Phelps and Irv Dedow.

Approval of Agenda: Emilie Stawiarski made a motion to approve the meeting agenda, Duane Walker supported the motion. Four aye votes, motion carried.

January 14, 2020 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no correction, Supervisor Patterson declared the minutes accepted as presented.

Approval of Consent Agenda: Motion was made by Duane Walker and supported by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of January 2020. Four Aye votes, motion carried.

Correspondence: Supervisor Patterson presented a census map of Bearinger Township and explained how an area along US Highway 23 was incorrect. He has contacted the US Census Department and informed them of the error.

Treasurer Stawiarski has received many thank you notes from taxpayers for her dedication and service to our community.

Treasurer's Report: Treasurer Stawiarski gave a summary of income, interest earned and expenses for the months of January 2020. Total ending balances as of January 31, 2020 were:

General Fund Savings Account	\$140,911.24
General Fund Checking Account	1,900.98
CD (Savings) Account	170,139.18
Township Building Fund	<u>10,098.96</u>
Total Ending Balance (All Accounts)	\$323,050.36

As of February 11, 2020 total 2019 summer taxes collected were 96.6%. Total delinquent taxes are \$20,763.68. Total of 2019 winter taxes collected is 77.4%. The same time in 2019 total taxes collected were 90.1%. February CD will mature February 26, 2020, Treasurer Stawiarski has checked interest rates at local banks and credit unions and will reinvest the CD at the best rate available. The Township Board approved funds to be moved to the best available CD rate at the September 2019 Board meeting.

Clerk's Report: Clerk Rossetto stated that copies of the January 14, 2020 minutes, financial statement, balance sheet, check register and standard budget for the month of January 2020 are available. As of today, 50 absentee ballots have been mailed for the March 10, 2020 Presidential Primary Election. This week Clerk Rossetto will attend two training sessions regarding the new equipment, the Public Accuracy test for the election equipment will be performed February 28, 2020 at 1:00 pm.

Fire Department tri-board budget meeting will be held, March 5, 2020 at 7:00 pm, at the Fire Department.

Trustee's Report: Trustee Walker gave a summary of the Rogers City Area Ambulance Service held, January 22, 2020. The new ambulance has arrived. The new Cardiac Monitors have a technical issue that is being worked on. OAAS budget was presented and accepted for review and approval by the townships.

Supervisor's Report: Supervisor Patterson gave a summary of the December 11, 2019 Rogers City Area Ambulance Service Authority. It was discovered that in July 2019 an increase of 3% for employee wages was approved and never activated. CLSS will correct the pay schedule retroactive to July 1, 2019. Revised Board of Review dates: Organizational meeting, March 3, 2020, 9:00 am. First regular meeting, March 11, 2020, 9:00 am to 3:00 pm. Second regular meeting, March 13, 2020, 3:00 pm to 9:00 pm. Supervisor Patterson explained the US Census map of Bearinger Township and had handouts of interesting facts of census reports dating back to the 1900 census.

Old Business: No Old Business.

New Business: A. Bearinger Township 2020/2021 Preliminary Budget: A brief line by line review of the budget was presented. The final approval will be determined at the Public Hearing for the 2020/2021 budget that will be March 12, 2020.

B. Onaway Area Ambulance Service 2020/2021 Budget: Duane Walker presented and reviewed the Onaway Area Ambulance Service Budget. After a brief discussion Beverly Rossetto made a motion that Duane Walker has the authority to approve the budget, Emile Stawiarski supported the motion. Four yes votes, motion approved.

Public Comment: Irv Dedow stated that a Resolution was required to change the Board of Review meeting dates, it was explained that a resolution allowing the Township Board to change meeting dates had been previously enacted.

Emilie Stawiarski made a motion to amend the meeting agenda, for New Business, to add item C. Approval of the Board of Review 2020 meeting, Duane Walker supported the motion. Four yes votes, motion carried.

New Business C. Archie Patterson made a motion to approve the following Bearinger Township dates for the March 2020 Board of Review meetings: Organizational meeting – March 3, 2020 at 9:00 am. First Regular Meeting – March 11, 2020, 9:00 am to 3:00 pm. Seconded Regular Meeting – March 13, 2020, 3:00 pm to 9:00 pm, motion supported by Duane Walker. Four yes votes, motion carried.

Doug Phelps asked about the requirements for candidates that are interested in running for township board positions. Clerk Rossetto stated that any interested parties should contact her for the filing forms.

Being no further Public Comments, motion was made by Emilie Stawiarski and supported by Duane Walker to adjourn the meeting. Four yes votes, motion carried. Meeting adjourned at 1:53 pm.

Next regular Bearinger Township board meeting will be held, March 12, 2020 at 6:30 pm.

Minutes taken and respectfully submitted by.

Beverly Rossetto

Beverly Rossetto, Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
March 12, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Doug Phelps and Sheryl Diamond.

Approval of Agenda: Items added to the Agenda were: 1. Budget Amendments, 2. Audit Contract and 3. Oath of office for Sheryl Diamond as Deputy Clerk beginning April 1, 2020. Duane Walker made a motion to approve the meeting agenda as amended. Patricia Frost supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of February 2020, Duane Walker supported the motion. Five aye votes, motion carried.

February 11, 2020 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes accepted as presented.

2020/2021 Budget Public Hearing: Supervisor Patterson recessed the regular meeting at 6:35 pm and opened the Public Hearing for the 2020/2021 Township Budget. Supervisor Patterson gave a summary of the increases and decreases of each line item in the 2020/2021 operating budget. Supervisor Patterson opened the meeting for public comment. Being no public comments, Clerk Rossetto read Resolution 2020-001 to adopt the budget:

WHEREAS, the BEARINGER TOWNSHIP BOARD has determined a Budget for the fiscal year, 2020/2021, and WHEREAS, The BEARINGER TOWNSHIP BOARD has determined this Budget at a PUBLIC HEARING on March 12, 2020, THEREFORE BE IT RESOLVED, that beginning on April 1, 2020, this determined Budget will be implemented. The foregoing Resolution offered by Bearinger Township Board Member Archie Jay Patterson II and supported by Bearinger Township Board Member Duane Walker. Following is a roll call vote: Patricia Frost-aye, Duane Walker-aye, Emilie Stawiarski-aye, Beverly Rossetto-aye and Archie Patterson-aye. No nay votes. On this date March 12, 2020, the Supervisor declares the Resolution adopted. The Public Hearing was adjourned at 6:50 pm and the regular meeting was resumed.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of February 2020. Fund balances ending February 29, 2020 were:

General Fund Savings Account	\$116,013.46
General Fund Checking Account	33,367.19
CD (Savings) Account	139,222.12
Township Building Fund	<u>10,100.56</u>
Total Ending Balance (All Accounts)	\$298,703.33

Treasurer Stawiarski gave a summary of collected property taxes as of March 3, 2020: Total Summer taxes collected are 96.6%, same time in 2019 collected percent was 98.35%. Winter Taxes collected are 93.5%, same time in 2019 collected percent was 95.1%. Final settlement has been made with Presque Isle County Treasurer and funds will be transferred the end of March. An

annual report of Certificates of Deposit and the total interest earned for calendar year 2019 was also presented to the Board.

Clerk's Report: Clerk Rossetto stated that the February 11, 2020 minutes, financial statement, balance sheet and check register for the month of February are available.

42.6% of Bearinger Township voters voted in the March 10, 2020 Presidential Primary election. The following internal amendments have been made to the 2019/2020 budget: Clerk's, \$40.33 Misc. (215-955) moved to Software Support (215-807). Fire Dept. \$4,876.71 Capital Outlay (366-970) moved to Operating Fund (366-811). Elections \$461.24 Seminars/Workshops (262-450) moved to Equipment/Program Support (262-870). Board of Review \$35.54 Misc. (247-955) moved \$12.50 to Salary (247-702) and \$23.00 to Training (247-950). Assessor \$800.00 Postage (257-737) moved \$37.00 to Software Support and \$763.00 to Salary (257-802).

Trustee's Report: Trustee Walker gave a summary of the Onaway Area Ambulance Service meeting held February 26, 2020. The Ambulance Service 2020/2021 Budget was approved by a six to two vote. There were 53 runs reported with a breakdown for each community serviced.

Trustee Frost spoke briefly about the Presque Isle County Planning Commission and stated that the next Planning Commission meeting will be held March 26, 2020.

Assessor's Report: Supervisor Patterson presented copies of a written progress report from the Assessor.

Supervisor's Report: Supervisor Patterson gave a summary of the Rogers City Area Ambulance Authority meeting held February 12, 2020. There are vacancies for EMTs. For December and January there were 172 runs with a total of 123 transports.

The Township Verizon Internet has been turned on for the Presidential Primary Election and Board of Review.

March Board of Review had their organizational meeting and Irv Dedow was selected as Chairman. At the March 11, 2020 meeting there were seven actions addressed and several other property owners who had questions and need clarifications.

Correspondence: Supervisor Patterson received: Correspondence regarding a resolution for "Rights to Bear Arms" and stated he feels this is an issue of federal control not township related. Correspondence from Gary Peters recommending a workshop for federal grants. Presque Isle Electric & Gas with information addressing National Recovery Rates. Correspondence from Mid-Michigan Association of Municipality Cemeteries. Information from Michigan Governor Whitmer concerning Coronavirus flu.

Old Business: No Old Business

New Business: **A. 2019/2020 Budget amendment,** Clerk Rossetto made a motion to move \$463.76 from Audit (223-801) to Assessor Salary (257-802). Treasurer Stawiarski supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

B. 2020 Township Audit, Clerk Rossetto presented the bid for the filing of the 19/20 fiscal year audit and form F-65 for the sum of \$2,300.00 from J.W. Kieliszewski. Motion made by Patricia Frost to approve the bid, Duane Walker supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

C. Oath of Office: Sheryl Diamond was sworn in as the Bearinger Township Deputy Clerk starting April 1, 2020.

Public Comment: No public comments.

Being no comments, Motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Five yes votes, meeting adjourned at 7:25 pm.

Next regular Township Board meeting will be held, Tuesday, April 14, 2020 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
April 14, 2020 Minutes

Bearinger Township April 14, 2020 board meeting has been cancelled. In compliance with Executive Order 2020-21 Supervisor Archie J. Patterson, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Patricia Frost and Duane Walker agreed to cancel the April 14, 2020 Board Meeting.

Executive Order 2020-21: Michigan Governor Whitmer signed executive order 2020-21 implementing “Stay Home, Stay Safe” and social distancing until April 30, 2020 to reduce the spread of the Coronavirus throughout the State of Michigan.

Beverly Rossetto, Clerk
Bearinger Township

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
May 12, 2020 Minutes

Bearinger Township May 12, 2020 board meeting has been cancelled. In compliance with Executive Order 2020-59 Supervisor Archie J. Patterson, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Patricia Frost and Duane Walker agreed to cancel the May 12, 2020 Board Meeting.

Executive Order 2020-59: Michigan Governor Whitmer signed executive order 2020-59 extending “Stay Home, Stay Safe” and social distancing until May 15, 2020 to reduce the spread of the Coronavirus throughout the State of Michigan.

Beverly Rossetto, Clerk
Bearinger Township

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
June 9, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Anna and Jim Meyer, Sheryl Diamond, Michael Phillips, Jeff Capczynski and Irv Dedow.

Approval of Agenda: Clerk Rossetto requested that the Insurance Policy Renewal be add to the agenda. Emilie Stawiarski made a motion to approve the meeting agenda as amended. Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the months of March, April and May 2020. Patricia Frost supported the motion. Five aye votes, motion carried.

March, April and May 2020 Minutes: Duane Walker made a motion that all three months be approved with one motion. Emilie Stawiarski supported the motion. Five aye votes, motion carried. Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes accepted as presented.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for each month of March, April and May 2020. Fund balances ending May 31, 2020 were:

General Fund Savings Account	\$155,876.96
General Fund Checking Account	561.96
CD (Savings) Account	139,822.09
Township Building Fund	<u>41,301.48</u>
Total Ending Balance (All Accounts)	\$337,562.49

Summer Taxes will be processed and the final dates have been received regarding the due dates for collection. The summer newsletter has been printed and will be mailed with the property taxes.

Treasurer Stawiarski gave a summary of the Zoom Presque Isle County's Township Association meeting: State Revenue Sharing may be cut in half. If it is our township budget may need to be amended.

Speakers were: County Clerk talked about the August and November Elections and the Board of Commissioners Zoom meetings. County Treasurer talked about delinquent taxes and foreclosures. Register of Deeds stated that the office has been opened to the public by appointment only, and the department is still working to archive documents via computer. Road Commissioner spoke on road upgrades and stated that a road on Black Lake may need reinforcement. Homeland Security stated that all of Presque County's eleven Coronavirus cases have recovered.

Clerk's Report: Clerk Rossetto stated the March, April and May minutes, Financial Reports, Balance Sheets and Check Registers and the Standard Budget ending May 31, 2020 are available. August and November Elections: dual absentee/mail-in applications have been mailed to all of Bearinger Township registered voters (388), and as of today 85 applications have been received.

Election Day: the Township Hall will be open for in-person voters. Seven Election Inspectors will be re-certified before Election Day.

Trustee's Report: Trustee Walker gave a summary of the Onaway Area Ambulance Service meeting held May 27, 2020. OAAS has acquired an ultraviolet light to kill germs in the ambulances and the building. The annual audit is under way. The old ambulance is for sale, and an ad will be placed in the newspaper or Forest/Waverly Fire Department may take the ambulance.

Assessor's Report: The July 2020 Board of Review meeting will address uncompleted issues of the March Board of Review meeting.

Supervisor's Report Supervisor Patterson reported that the Rogers City Area Ambulance Authority cancelled the April 8, 2020 meeting, the next meeting is scheduled for June 10, 2020. There was a total of 233 ambulance runs for February, March and April with 195 transports. American flags have been placed at the cemetery. The old election computer has been issued to the Cemetery Sexton and has been updated and all cemetery records have been transferred for future use.

Correspondence: Supervisor Patterson received the Governor's report on the Covid-19 virus.

Clerk Rossetto received: 1. Dividend check from Michigan Par Plan, Treasurer Stawiarski deposited the check in the township savings account.
2. Information from BSA regarding a property search contract.
3. Michigan Dept. of Environmental, Great Lakes & Energy, Three permits issued: 1. Insulation of two Lamprey Traps in the Black Mallard River and 2. Permits have been issued to two homeowners to install shoreline ripraps.

Treasurer Stawiarski received an email from the Presque Isle County Treasurer with an explanation no details of dates and penalties for property taxes has been received from Lansing.

Old Business: No Old Business

New Business: A. Temporary Emergency Powers Resolution 2020-002. This resolution is offered by Emilie Stawiarski and supported by Duane Walker. Clerk Rossetto read and gave a summary of the eleven (11) steps of the Resolution. Supervisor Patterson suggested that the expiration date be November 20, 2020. After discussion there was a roll call vote: Voting yes were Patricia Frost, Duane Walker, Emilie Stawiarski, Archie Patterson and Beverly Rossetto. On this date June 9, 2020 Supervisor Patterson declared the Resolution adopted.

B. Michigan Township Association's updated book *Authorities and Responsibilities*: Clerk Rossetto suggested that the township purchase one copy of the book, Duane Walker made a motion to purchased one copy not to exceed \$60.00, motion supported by Patricia Frost. Roll call Vote: Voting yes were Emilie Stawiarski, Archie Patterson, Duane Walker, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

C. Michigan Township Association annual dues were presented: Emilie Stawiarski made a motion to pay the annual dues (\$863.58), motion was supported by Patricia Frost. Roll call vote: Voting yes were Emilie Stawiarski, Patricia Frost, Duane Walker, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

D. Election Day PPE Supplies: Clerk Rossetto stated that thanks to Ocqueoc Bearer Fire Department's Medical Coordinator, Anna Beach we received a face shield, disinfecting wipes and a gallon of liquid disinfection from Homeland Securities. Clerk Rossetto requested that face shields, gloves, etc. be purchased for our Election Inspector to use for the August 4, 2020 Primary Election and November 3, 2020 General Election. Motion made by Archie Patterson to purchase face shields and gloves, motion supported by Duane Walker. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

E. Township Hall Insurance: The Lappan Insurance Agency's insurance policy was presented. Emilie Stawiarski made a motion to renew and pay the yearly premium (\$1928.00), motion supported by Duane Walker. Roll call vote: Voting yes were Patricia Frost, Duane Walker, Archie Patterson, Emilie Stawiarski and Beverly Rossetto. Five yes votes, motion carried.

Public Comment: Irv Dedow asked questions regarding the Rogers City Area Ambulance Authority Service and Onaway Area Ambulance Service memberships. Irv Dedow also had question regarding the August and November Elections.

Jeff Capczynski commented about the condition of Bluffs Hwy. and inquired if the township had any plans for repairs. After a lengthy discussion and comments from Archie Patterson, Irv Dedow, Duane Waker and Patricia Frost the subject was closed.

Being no further comments, Motion was made by Patricia Frost and supported by Duane Walker to adjourn the meeting. Five yes votes, meeting adjourned at 7:47 pm.

Next regular Township Board meeting will be held, Tuesday, July 14, 2020 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
July 14, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Lee Stawiarski also attended the meeting.

Approval of Agenda: Patricia Frost made a motion to approve the meeting Agenda, Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of June 2020. Duane Walker supported the motion. Five aye votes, motion carried.

June 9, 2020 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes. Emilie Stawiarski indicated that there were two spelling errors. Patricia Frost made a motion to approve the minutes as corrected. Duane Walker supported the motion. Five aye votes, motion carried.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of June 2020. Fund balances ending June 30, 2020 were:

General Fund Savings Account	\$148,536.61
General Fund Checking Account	2,351.48
CD (Savings) Account	140,029.34
Township Building Fund	<u>41,301.86</u>
Total Ending Balance (All Accounts)	\$332,219.29

1,880 Summer Tax Bills have been mailed, 15.5% has been collected. Treasurer Stawiarski explained proposed Michigan legislation to extend the payment on summer taxes until May 2021 and the financial burden it will have on the Counties and Townships.

Clerk's Report: Clerk Rossetto stated that copies of the June 9, 2020 minutes, June Financial Statement, Balance Sheet and Check register are available. 153 Absentee Ballots have been mailed to voters and as of today 69 have been returned and will be processed on Election Day.

Trustee's Report: Duane Walker gave a summary of the Onaway Area Ambulance Service meeting held June 24, 2020. It was reported that no Covid-19 positive cases have been pick-up in the last month. Cheboygan Life Support has seen a 50% decrease in runs. Dallas Hyde wants to put four ambulances in Indian River and will propose a millage to the Cheboygan County Board for the November Election.

Assessor's Report: For the July Board or Review, the State of Michigan has extended the PRE requests because of the Covid-19 virus. Allan Berg has applied for the State of Michigan's Designated Assessor position for our area.

Supervisor's Report: Supervisor Patterson gave a summary of the Roger City Area Ambulance Authority Service meeting held June 10, 2020. A run report was given for the month of May. The Authority voted to increase the millage to maintain its operational capability and will provide a

3% increase in staff pay starting in July. There is a shortage of trained EMT and Paramedics state wide. The RCAAAS has no volunteers to assume the position of Treasurer or to be a representative for the Cheboygan Life Support Services.

A run report was given for the Ocqueoc Bearinger Fire Department for the months of May and June 2020.

Caretaker Lee Stawiarski reported damage to the grass in the cemetery, beer bottles, car mirror, debris, and the bending of a property line sign. The Sheriff's Department was called and it appears there were two cars parked side by side in the cemetery and when they pulled away one car hit the other leaving a broken side mirror, glass and plastic.

Correspondence: Supervisor Patterson received correspondence from Representative Sue Allor regarding House Bill 5313 / Freedom of Information Act.

Clerk Rossetto: 1. Litigation of Purdue Pharma. 2. Environment, Great Lakes & Energy Riprap permit for Darter Lane. 3. Road Commission Annual Meeting Report packet. 4. Correspondence from Millersburg Postmaster Lisa Walker inquiring if everything was satisfactory with the Absentee Ballots mailing.

Treasurer Stawiarski: 1. Chemical Bank's name will remain the same with TCF being the parent company. 2. Assessor's Warrant. 3. Cheboygan Public Schools will pay \$2.50 per parcel. 4. Qualified Forest Program, sixteen taxpayers with 22 parcels participate in the program that is now collected in the summer

Old Business: No Old Business

New Business: A. Treasurer's and Clerk's purchase of postage stamps. Patricia Frost made a motion that the Treasurer and Clerk be allow to purchase postage required for their office as needed. Motion supported by Duane Walker. Roll call vote: Voting yes were Patricia Frost, Duane Walker, Emile Stawiarski, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

B. Resolution 2020-003 Food and Beverage Policy. Clerk Rossetto read Resolution 2020-003 to establish an administrative policy for the provision of food and beverages to Township employees including Commissioners, board members, volunteers, workers and officials under certain circumstances. Resolution 2020-003 was offered by Emilie Stawiarski and supported by Patricia Frost. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Supervisor Archie Patterson declared Resolution 2020-003 adopted.

Public Comment: Lee Stawiarski inquired when the Road Commission would be resurfacing Town Hall Highway.

Patricia Frost spoke about the new lane name signs that are available for purchase from the Road Commission.

Archie Patterson stated that he and his two grandsons will be of service for the Big Trash Day, July 18, 2020.

Being no further comments, Motion was made by Emilie Stawiarski and supported by Beverly Rossetto to adjourn the meeting. Five yes votes, meeting adjourned at 7:21 pm.

Next regular Township Board meeting will be held, Tuesday, August 11, 2020 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Bearinger Township Clerk

BEARINGER TOWNSHIP SPECIAL BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
August 17, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, and Trustees Duane Walker. Others in attendance were Tom and Lee Stawiarski, Terry and Ray Stemple, Sheryl Diamond, and Michael Phillips.

Supervisor Patterson explained that the reason for calling a Special Board Meeting was to address the written resignation of Trustee Patricia Frost.

Duane Walker made a motion to accept the written resignation of Bearinger Township Trustee Patricia Frost as of August 12, 2020. Emilie Stawiarski supported the motion. Roll call vote: Voting yes were Duane Walker, Emilie Stawiarski, Archie Patterson and Beverly Rossetto. Four yes votes, motion carried.

Motion made by Archie Patterson to nominate Lee Stawiarski to fill the remaining term of the vacant position of Bearinger Township Trustee. Motion supported by Duane Walker. Supervisor Patterson asked three (3) times if there were any other nominations. Being no other nominations, Supervisor Patterson made a motion to appoint Lee Stawiarski to fill the remaining term of Bearinger Township Trustee. Beverly Rossetto supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson and Beverly Rossetto. Emilie Stawiarski abstained from voting. Three yes votes, one abstained vote, motion carried.

Public Comment: Sheryl Diamond questioned if Patricia Frost's name would be on the November 3, 2020 ballot.

Being no further comments, Emilie Stawiarski made a motion to adjourn this meeting. Duane Walker supported the motion. Four yes votes, meeting adjourned at 6:35 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
Corrected August 11, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Lee Stawiarski, Bill Hiscock and Sheryl Diamond.

Approval of Agenda: Emilie Stawiarski made a motion to approve the meeting Agenda, Patricia Frost supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of July 2020. Patricia Frost supported the motion. Five aye votes, motion carried.

July 14, 2020 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Patricia Frost made a motion to approve the minutes, Duane Walker supported the motion. Five aye votes, minutes approved as presented.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of July 2020. Fund balances ending July 31, 2020 were:

General Fund Savings Account	\$147,681.88
General Fund Checking Account	1,541.26
CD (Savings) Account	140,230.21
Township Building Fund	<u>41,302.21</u>
Total Ending Balance (All Accounts)	\$330,755.56

35.38% of Summer Taxes have been collected as of August 10, 2020.

Clerk's Report: Clerk Rossetto reported that 201 registered voter (52%) had voted in the August 4, 2020 Primary Election. Clerk Rossetto explained that we have some election supplies that we will not use and request that she have permission to offer the supplies to other townships. Archie Patterson made a motion that Clerk Rossetto offer the extra election supplies to other townships. Emilie Stawiarski supported the motion. Five aye votes, motion carried.

Clerk Rossetto stated that the September 1, 2020 Presque Isle County Township Officers Association meeting has been cancelled.

Trustee's Report: Duane Walker gave a verbal report for the Onaway Area Ambulance Service as he did not have his full report for the meeting held July 11, 2020.

Patricia Frost stated that she received information regarding the continuing problems of trailers and campers being parked on Jicarilla Lane. Presque Isle County Building Inspector Mike Libby has taken pictures and will send a warning letter to the property owners.

Supervisor's Report: Rogers City Area Ambulance Service Authority will meet August 12, 2020.

A cemetery plot has been marked for the interment of ashes of Mr. & Mrs. Paul Pomeroy.
A new battery has been purchased for the Supervisors laptop.

Assessor's Report: Supervisor Patterson received an email from the Assessor suggesting that in the future the townships of Bearinger, Case and Ocqueoc have joint meetings to address assessing issues. After a brief discussion the Board Members suggested that the Supervisor Patterson contact the other township Supervisors regarding having joint assessing meetings.

Correspondence: Supervisor Patterson received correspondence from Senator Jim Stamas regarding Senate Bill 431 that would create a uniform standard for determining the value-potential and risk of aggregate extraction operations.

Old Business: No Old Business

New Business: A. Noise Ordinance and B. Fireworks Ordinance: Patricia Frost presented information and samples of other community's ordinances and the petitions that she circulated. The Noise Ordinance that is to address running and barking dogs was signed by eight (8) property owners. The Fireworks Ordinance that is to address the controlled use of fireworks was signed by three property owners. After a lengthy discussion with Emilie Stawiarski presenting her views of the ordinances and stated that she does not want to restrict all the property owners for the sins of a few. Archie Patterson pointed out the problems of enforcing this type of ordinance and suggested that we table this issue because of the time frame to pass an ordinance. These ordinances will be the responsibility of the newly elected township board in November and this should be their decision. Duane Walker feels we should stop these ordinance now and not go any further with it. Bill Hiscock replied that the township board does not live next door to barking dogs.

C. 2021 Big Trash Day: Supervisor Patterson has contacted PAC and reserved July 17, 2021 for the next Big Trash Day event. Duane Walker made a motion to approve this date, motion was supported by Patricia Frost. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Motion Carried. Board members gave Supervisor Patterson permission to sign the contract when it is received.

Public Comment: No public comment.

Board Comment: Emilie Stawiarski stated that last Wednesday the Ocqueoc recycle center was closed because of the excessive amount of recycle material.

Being no further comments, Beverly Rossetto made a motion to adjourn this meeting, motion supported by Patricia Frost. Five yes votes, motion carried. Meeting adjourned at 7:45 pm.

Next regular Township Board meeting will be held, Tuesday, September 8, 2020 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
September 8, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Lee Stawiarski. Others in attendance were Terry and Ray Stemple, Dave Cowper, Nancy Shutes and Jim McKindles.

Approval of Agenda: Nancy Shutes requested to be added to the agenda to address the issue of recycling in the County. Emilie Stawiarski made a motion to approve the amended meeting Agenda, Lee Stawiarski supported the motion. Five aye votes, motion carried.

Presque Isle County Recycling Program: Nancy Shutes explained the many problems of the Recycling Program at the Transfer Stations. An open meeting addressing this issue will be held September 15, 2020 at Allis Township Hall, 20018 W. 639 Hwy., Onaway, MI at 6:00 pm.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills for the month of August 2020. Duane Walker supported the motion. Five aye votes, motion carried.

August 11, 2020 Minutes: Supervisor Patterson stated that under New Business the ordinances were not tabled, Duane Walker suggested that the last sentence (Four members of the board agreed to table this issue, one member disagreed) be deleted from the minutes. Emilie Stawiarski made a motion to approve the minutes as corrected, Archie Patterson supported the motion. Five aye votes, minutes approved as presented.

August 17, 2020 Special Meeting Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no correction, Supervisor Patterson declared the minutes accepted as presented.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of August 2020. Fund balances ending August 31, 2020 were:

General Fund Savings Account	\$141,758.56
General Fund Checking Account	959.53
CD (Savings) Account	140,438.06
Township Building Fund	<u>41,302.51</u>
Total Ending Balance (All Accounts)	\$324,458.66

66.5% of summer taxes have been collected. \$210,253 yet to be collected.

The County predicted that State Revenue Sharing may be cut in half. Check received this month was \$4,664.00, \$30.00 more than the last payment.

State of Michigan has reimbursed \$1,140.00 for the Presidential Primary Election.

Treasurer Stawiarski asked for permission to look at other financial institutions to get a better interest rate than we are receiving from TCF. The Board approved the request by consensus.

Clerk's Report: Clerk Rossetto stated that the August 11, 2020 and August 17, 2020 meeting minutes, the Treasurer's August Financial report, Balance Sheet and Check Register are available.

The November Election ballot will be going to the printer and each candidate will receive a letter from the County Clerk for confirmation of name spelling. Form L-4029 will be filed this month. Form F-65 will be filed by the auditor.

Trustee's Report: Duane Walker gave a report for the Onaway Area Ambulance Service for the meeting held September 26, 2020. The audit has been completed and special guest Debbie St. Germaine was in attendance to review the audit. Also in attendance was Peggy Young, a new employee of the OAAS. Items addressed were the roof repair for the old section of the garage, no correspondence has been received regarding Cares money for First Responders and the virus killing light is working fine. Runs report and financial report for July were given.

Supervisor's Report: Archie Patterson gave a report for the Rogers City Area Ambulance Service Authority held July 14, 2020. Runs report was given for June and July 2020. Documents have been given to the auditor for the annual audit. Thunder Bay Accounting has been hired to provide accounting service for RCAASA after Treasurer Patterson ends his term. After the November 2020 election a new Bearinger Township board member will be appointed to represent the township. Cheboygan Life Support applied and received a loan/grant for Payroll Protection Program that was distributed based on the payroll of each entity.

Correspondence: Supervisor Patterson received correspondence from the Presque Isle County Road Commission regarding the Annual meeting.

Elite Guardian Solutions, LLC sent an Invoice requesting payment for services, Bearinger Township does not receive service from this company and this correspondence was deemed fraudulent.

Old Business: No Old Business

New Business: Appoint a Representative to Rogers City Area Ambulance Service Association. Archie Patterson made a motion to appoint Lee Stawiarski as Bearinger Township Representative for RCAASA, motion was supported by Duane Walker. Four yes votes, One abstain vote, motion carried.

Board Comment: Emilie Stawiarski stated that she has received telephone calls regarding the "Naked Acres" sign on US Hwy. 23. After a brief discussion Supervisor Patterson stated that he would contact the County for information regarding this sign.

Public Comment: Jim McKindles asked for signatures on a petition against the Governors Emergency Power Act 1945 PA302MCL 1031.1033.

Dave Cowper stated that he has a neighbor that has blocked the public access on Black Lake. The Board advised Mr. Cowper to contact Presque Isle County Building and Zoning Official Mike Libby.

Being no further comments, Beverly Rossetto made a motion to adjourn this meeting, motion supported by Lee Stawiarski. Five yes votes, motion carried. Meeting adjourned at 7:03 pm.

Next regular Township Board meeting will be held, Tuesday, October 13, 2020 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Bearinger Township Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
October 13, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Lee Stawiarski.

Others in attendance were Terry and Ray Stemple, Sheryl Diamond, Michael Phillips, Irv Dedow, Doug Phelps and Shawn Makin

Approval of Agenda: Duane Walker made a motion to approve the meeting Agenda, Lee Stawiarski supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of September 2020. Lee Stawiarski supported the motion. Five aye votes, motion carried.

September 8, 2020 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Duane Walker made a motion to approve the minutes as written, Emilie Stawiarski supported the motion. Five aye votes, minutes approved as presented.

Treasurer's Report: Treasurer Stawiarski gave an activity report and financial statement for the month of September 2020. Fund balances ending September 30, 2020 were:

General Fund Savings Account	\$137,763.45
General Fund Checking Account	979.18
CD (Savings) Account	140,646.22
Township Building Fund	<u>41,302.85</u>
Total Ending Balance (All Accounts)	\$320,691.70

Treasurer Stawiarski gave an update of 2020 Summer Taxes, as of today 93.5% has been collected. One hundred eighty-three parcels were sent delinquent notices.

Research for the municipal account interest rate is in progress.

Huron State Bank Certificate of Deposit is due for renewal November 11, 2020 and the Treasurer will check for current rates for renewal.

Clerk's Report: Clerk Rossetto stated that the September 8, 2020 minutes, the September 2020 Financial report, Balance Sheet. Check Register and Standard Budget Report are available.

Clerk Rossetto reported that the F-65 and L-4029 forms have been filed.

November 3, 2020 Election: as of today we have 397 voters, 44.5% of our voters have requested absentee ballots.

Reimbursement (\$207.32) for the mailing of absentee applications to all our voters has been filed. The Public Accuracy Test of election equipment will be conducted at the Township Hall 3:00 pm, October 23, 2020.

October 31, 2020 is the last day for residents to register to vote. The Township Hall, 17034 Town Hall Hwy. will be open Saturday, 8:00 am – 4:00 pm.

Presque Isle County Commissioners meeting regarding the Recycling Program will be held at 6:00 pm, October 27, 2020 at Allis Township Hall.

Trustee's Report: Trustee Walker gave a summary of the September 23, 2020 Onaway Area Ambulance Service meeting. Cares grant has been verbally approved and will be paid to the employees when received. The roof still needs repair. Total of 54 runs were reported, Bearinger 1 and Onaway 11. There was discussion for the need to balance a couple of accounts. The subscription account is not doing as expected.

Supervisor's Report: Supervisor Patterson reported that the next Rogers City Area Ambulance Service Authority will meet October 14, 2020. Lee Stawiarski will be recommended as the new Bearinger Township representative.

Some Bluffs Highway lot splits and property purchase problems have been addressed.

Supervisor Patterson attended a Get To Know Us MTA meeting October 8, 2020 with MTA Ken Lobert who introduced the new Executive Director Neil Sheridan.

The DNR has placed a swing gate with a combination lock at the entrance of the boat launch at the mouth of the Ocqueoc River. The Ocqueoc Bearinger Fire Department has received the combination of the lock to access the Dry Hydrant.

Old Business: No Old Business

New Business: **Snow Removal Contract.** Clerk Rossetto presented and made a motion to approve the snow removal contract from Ken Hopp and Lee Stawiarski supported the motion. Roll call vote: Voting yes were Duane Walker, Lee Stawiarski, Emilie Stawiarski, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

Township Board 2021 meeting dates. Archie Patterson made a motion to set the second Tuesday of each month for board meetings, motion supported by Beverly Rossetto. Five yes votes, motion carried.

2020-2021 Budget Amended: Motion was made by Beverly Rossetto and supported by Archie Patterson to approve the following budget amendments:

Trustee Salary: \$1,521.04 from Account 101-101-702-001 to 101-101-702-004.

Assessor Dept. \$ 48.00 from Account 101-257-801-000 to 101-257-807-000.

FD Operating \$5,402.06 deposit increase to Account 101-336-811-000.

FD Capital Outlay \$2,074.67 deposit increase to Account 101-336-907-000.

Roll call vote: Voting yes were Duane Walker, Emilie Stawiarski, Lee Stawiarski, Archie Patterson and Beverly Rossetto. Five yes votes, motion carried.

Ditch Cutting: Archie Patterson made a motion to pay the sum of \$60.00 for the ditch cutting, Beverly Rossetto supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson and Beverly Rossetto. Lee Stawiarski and Emilie Stawiarski abstained. Three yes votes, motion carried.

Board Comment: Treasurer Stawiarski questioned if the Ocqueoc Bearinger Fire Dept. had taken advantage of the Presque Isle Township Fire Dept. garage sale of fire equipment. Treasurer Stawiarski spoke briefly about the annual Presque Isle Electric & Gas public meeting.

Public Comment: Irv Dedow stated that government funds can only be invested in municipal bank accounts.

Shawn Makin described the condition of the private road to his hunt camp property and how logging trucks have damaged the road, after a lengthy discussion he was advised to gate the road and to contact the Presque Isle County Building & Zoning for other recommendations.

Being no further comments, Beverly Rossetto made a motion to adjourn this meeting, motion supported by Duane Walker. Five yes votes, motion carried. Meeting adjourned at 7:21 pm.

Next regular Township Board meeting will be held, Tuesday, November 10, 2020 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
November 10, 2020 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Lee Stawiarski. Others in attendance were Terry and Ray Stemple, Sheryl Diamond, Michael & Heidi Phillips, Irv Dedow, Ann Patterson, Patricia Frost and Bill Hiscock.

Approval of Agenda: Clerk Rossetto requested that under New Business “MTA Training for Township Board” be added. Emilie Stawiarski made a motion to approve the meeting agenda as amended, Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of October 2020. Lee Stawiarski supported the motion. Five aye votes, motion carried.

October 13, 2020 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as presented.

Treasurer’s Report: Treasurer Stawiarski gave an activity report and financial statement for the month of October 2020. Fund balances ending October 31, 2020 were:

General Fund Savings Account	\$107,990.08
General Fund Checking Account	3,694.32
CD (Savings) Account	140,847.97
Township Building Fund	<u>41,303.20</u>
Total Ending Balance (All Accounts)	\$293,835.57

Treasurer Stawiarski gave an update of 2020 Summer Taxes, as of today 96% has been collected. A summary of interest rates at local finance intuitions was given and it will be the decision of the new board regarding changing banks.

For review each Board Member was given a copy of the Winter Newsletter and Treasurer Stawiarski requested that if there were any corrections to notify her as she will send the newsletter to the printer tomorrow.

Clerk’s Report: Clerk Rossetto stated that the October 13, 2020 minutes, the October 2020 Financial report, Balance Sheet, Check Register and Standard Budget Report are available.

A brief election report was given. Bearinger Township has 399 registered voters, 305 voted in the November 3, 2020 election (77%) of these voters 186 voted absentee ballots, 51 voted straight Democratic ballots, 116 voted straight Republican ballots with 138 voting and marking their ballots.

Budget amendments: Governing Body, \$29.90 was moved from 101-860-001 to 101-860-000 and Building & Grounds, \$60.00 was moved 101-265-955 to 101-265-801.

Trustee's Reports: Duane Walker gave a brief report of the Onaway Area Ambulance Service held September 23, 2020. Sixteen employees have received Cares Hazards' Pay. Roof repair to the building has been delayed until next spring. Motion was approved to purchase a new washing machine for cleaning uniforms. Due to the holidays, the November meeting will be held November 18, 2020 and the December meeting will be held December 16, 2020.

Lee Stawiarski gave a brief report of the Rogers City Ambulance Service Authority meeting held October 14, 2020. Martha Roznowski has been appointed Treasurer and Lee Stawiarski was appointed RCASA representative for Cheboygan Life Support. Lee reported that all fire companies north of Bay City have a serious shortage of EMS employees and EMT Medics. Bearinger Township had two runs in August and four runs in September.

Supervisor's Report: Cemetery, all the flags have been removed from the cemetery. Flags in good condition are stored at the hall and poor condition flags will be properly destroyed. All cemetery records have been moved to the Township Hall, four new copies of the latest version of the cemetery layout drawing have been printed.

Ocqueoc Bearinger Fire Department, the last Fire Board meeting of this year was held November 5, 2020. Because Tom Anglin has been unable to attend the Fire Board meeting through the year, he was removed as the Fire Board member-at-large. As Beverly Rossetto is no longer a township representative, she was appointed as member-at-large and will remain the Financial Officer of the Fire Department. A Fire Board Budget Committee was appointed. Gary Yaklin, Beverly Rossetto and Woody Issacs will present a preliminary budget to the Fire Board January 7, 2021.

Correspondence: Treasurer Stawiarski received a standard resolution from the Cheboygan Public School regarding payment for collection of school taxes on three Bearinger Township parcels.

Old Business: No Old Business

New Business: A. **Bearinger Township Money Purchase Pension Plan.** The present Bearinger Township Board needs to amend who the Trustees of the Bearinger Township Money Purchase Pension Plan are. Beverly Rossetto made a motion to appoint as Trustees of the Bearinger Township Money Purchase Pension Plan, Clerk Sheryl L. Diamond and Supervisor Michael L. Phillips and to remove as Trustees, Beverly Rossetto and Archie J. Patterson as of November 20, 2020. Archie Patterson supported the motion, five yes votes, motion carried.

B. **Huron State Bank Certificate of Deposit** will mature November 11, 2020. Emilie Stawiarski made a motion to have Huron State Bank issue a check to Bearinger Township for the balance of this CD so that the new Treasurer and Board can decide if they want another Certificate of Deposit or not. Lee Stawiarski supported the motion. Roll call vote: Voting yes were Lee Stawiarski, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

C. **TCF Bank Accounts.** Emilie Stawiarski made a motion to change all of the Bearinger Township account holders at the TCF Bank to primary signers Sheryl Diamond, Township Clerk and Terry Stemple, Township Treasurer, and secondary signers Beverly Rossetto, Clerk Deputy, and Raphael Stemple, Treasurer Deputy, removing the names of Emilie Stawiarski and Beverly Rossetto as main signers to the account as of November 20, 2020. Archie Patterson supported the motion. Five yes votes, motion carried.

D. Calcite Credit Union. Emilie Stawiarski made a motion to change all of the Bearinger Township account holders at the Calcite Credit Union to Terry Stemple, Township Treasurer, and Sheryl Diamond, Township Clerk, removing the names of Emilie Stawiarski and Beverly Rossetto as of November 20, 2020 for the Special Savings Account, Business Account, and Checking account. Motion supported by Archie Patterson. Five yes votes, motion carried.

E. Huron State Bank. Emilie Stawiarski made a motion to change all of the Bearinger Township Certificates of Deposit account representatives at Huron State Bank to Terry Stemple, Township Treasurer and Sheryl Diamond, Township Clerk removing the names of Emilie Stawiarski and Beverly Rossetto as of November 20, 2020. Motion supported by Archie Patterson. Five yes votes, motion carried.

Elected Bearinger Township Board Members Oath of Office:

Clerk Beverly Rossetto witnessed the Oath of Office to Clerk Sheryl L. Diamond.

Deputy Clerk Sheryl Diamond witnessed the Oath of Office to Supervisor Michael L. Phillips.

Deputy Clerk Sheryl Diamond witnessed the Oath of Office to Treasurer Terry L. Stemple.

Deputy Clerk Sheryl Diamond witnessed the Oath of Office to Trustee Duane Walker.

Deputy Clerk Sheryl Diamond witnessed the Oath of Office to Trustee Patricia Frost.

Deputy Clerk Sheryl Diamond witnessed the Oath of Office to Deputy Clerk Beverly Rossetto.

Deputy Clerk Sheryl Diamond witnessed the Oath of Office to Deputy Treasurer Raphael Stemple.

Public Comment: Irv Dedow asked questions regarding bank account interest.

Board Comment: Supervisor Patterson thanked Treasurer Stawiarski and Clerk Rossetto for their service to the community and presented them each with a beautiful flowering plant.

Treasurer Stawiarski thanked the outgoing board for their service to the community and spoke about how well the Township Board had worked together to bring about unity for the community.

Being no further comments, Emilie Stawiarski made a motion to adjourn this meeting, motion supported by Duane Walker. Five yes votes, motion carried. Meeting adjourned at 7:18 pm.

Next regular Township Board meeting will be held, Tuesday, December 8, 2020 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Clerk

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
December 8, 2020 Minutes

Supervisor Phillips called the zoom meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Michael Phillips, Treasurer Terry Stemple, Clerk Sheryl Diamond, Trustees Duane Walker and Patricia Frost. Others in attendance were Emilie Stawiarski, Archie Patterson and Beverly Rossetto.

Approval of Agenda: Patricia Augustine made a motion to approve the agenda as presented. Michael Phillips, supported the motion. Roll call vote: Five Board Members voted yes, motion carried.

Approval of Consent Agenda: Motion made by Duane Walker to approve the Consent Agenda and pay the bills for the month of November 2020. Patricia Frost supported the motion. Five aye votes, motion carried.

October 13, 2020 Minutes: Supervisor Phillips asked if everyone had reviewed the minutes. Approved as presented.

Treasurer's Report: Treasurer Stemple gave an activity report and financial statement for the month of November 2020. Fund balances ending November 30, 2020 were;

General Fund Savings Account	\$128,770.81
General Fund Checking Account	\$ 2,078.02
CD (Savings) Account	\$112,764.01
Township Building Fund	<u>41,303.54</u>
Total Ending Balance (All Accounts)	\$293,916.38

Treasurer Stemple gave an update of 2020 Winter Tax Bills were mailed November 30th with the newsletter inside. Made Tax Payment to County on December 2nd and December 8th.

Clerk's Report: Clerk Diamond stated that the November 10, 2020 minutes, the November 2020 Financial report, Balance Sheet, Check Register and Standard Budget Report are available.

Trustee's Reports: Duane Walker gave a brief report of the Onaway Area Ambulance Service held November 18, 2020. Roof repair to the building has been delayed until next spring. Motion was approved to purchase a new washing machine for cleaning uniforms we are trying to keep the amount under \$1,000.00. Due to the holidays, the November meeting will be held November 18, 2020 and the December meeting will be held December 16, 2020.

Patricia Frost gave a brief report of the Rogers City Ambulance Service. The meeting was cancelled due to "pause" for Corona Virus.

Supervisor's Report: New Credit Cards are now active for Supervisor and Clerk, We are still getting emails about the new Charlie gate that was installed. We have told everyone inquiring about the gate to contact Mr. Libby at Building and Zoning.

Correspondence: Treasurer No correspondence

Old Business: No Old Business

New Business: A. PI County Mitigation Sara Melching, (P.I. County Emergency Management & Homeland Security gave a presentation to let us know she has been the coordinator for the county for fires, water on the roads, high winds issues. Sheryl Diamond made a motion to continue with her and Patricia Frost seconded it. Five yes votes, Motion carried.

B. Poverty Exemption Resolution: Motion was made to accept the new Poverty Resolution by Duane Walker and was seconded by Patricia Frost. Five yes votes. Motion carried.

C. Appoint Board of Review Members for a two year term (Dedow, Stemple, Peterson, Stawiarski).

D. Approve Board of Review members training and payment of tuition and mileage. Five yes votes. Motion carried.

E. Website Payment. Patricia Frost made a motion to pay the webmaster Terry Stemple seconded it. Five yes votes. Motion carried.

F. 2021 Meeting Dates: Motion was made to put a Clip and Save ad in the newspaper for Township Meeting dates. Cost is eighty dollars. Michael Phillips made the motion and Patricia Frost seconded. Five yes votes. Motion carried.

G. Appoint representatives to attend:

Onaway Area Ambulance Service: Duane Walker
Rogers City Area Ambulance service Patricia Frost

H. Fire Board Appointments: Michael Phillips and Sheryl Diamond were appointed to the Ocqueoc Fire Board.

I. Appoint a Designated Assessor for the township: Patricia Frost made the Motion to appoint Allan Berg as the Designated Assessor, Duane Walker seconded the motion. Five yes votes, Motion carried.

J. Motion to appoint a Sexton for the Cemetery: Sheryl Diamond made a motion to appoint Michael Phillips as Sexton. Terry Stemple seconded it. Five yes votes. Motion carried.

K. Deputy Treasurer Appointment: Patricia Frost made a motion to replace Raphael Stemple as Deputy Treasurer and replace him with Emilie Stawiarski.

Elected Bearer Township Board Members Oath of Office:

Public Comment: Emilie Stawiarski wished all the new board members luck and told us we did a good job with our first meeting. Archie Patterson said he had done a trend analysis. The way the Township is going we will be out of money by 2032. Use our funds wisely.

\

Being no further comments, Michael Phillips made a motion to adjourn this meeting, motion supported by Duane Walker. Five yes votes, motion carried. Meeting adjourned at 7:15 pm.

Next regular Township Board meeting will be held, Tuesday, January 12TH at 1:00 P.M.

Minutes taken and respectfully submitted by,

Sheryl Diamond Township Clerk