

On February 12, 2020 the Rogers City Area Ambulance Service Authority Board held its regular scheduled meeting in the Presque Isle County Court house, Commissioner's Meeting Room. The meeting was called to order by Chairman Randy Smolinski. The Pledge of Allegiance was recited.

Bearinger Twp	Archie Patterson	Belknap Township	Toby Kuznicki
Bismarck	John Kleiber	Krakow Township	Mike Smith
Metz Township	Louis Urban	Moltke Township	Andrew LaLonde
Ocqueoc Township	Jerry Counterman	Posen Township	Jim Zakshesky
Pulawski Township	Absent	Rogers City	Scott McLennan
Rogers Township	Randy Smolinski	CLSS	Jim Fleury

The minutes from the previous meeting were presented.

The Treasurers report was presented by Archie Patterson.

Bill's were presented.

Old business:

Monitors: Jim Fleury stated the monitors are in and training is complete.

Dispatch Issues: Good discussion. Dispatch is looking at ways to improve.

Treasurer's Position: No decision at this time. May have to look at outside hiring. Will need to receive quotes.

New Business:

Activity Report: Jim Fleury reported the activity report. The staff is down by one person. Running an ad for an EMT/Paramedic.

Audit: Looking for a commitment to Fee Range for next audit. A request proposal for 2 years of audit costing \$2,200.00

Asking CLSS to come to the next meeting to discuss options to help us find and keep staff. Deferred training reimbursement for years of service?

Election of Officers: No changes to the office positions. All were elected Chairman is Randy Smolinski, Toby Kuznicki is the Vice Chairman, Archie Patterson is the Treasurer, and Martha Roznowski is the Secretary.

The April Mtg will be held at the Ambulance barn. Same time.

The meeting was adjourned. The next meeting is scheduled for April 8, 2020 at 6:00 p.m.

Rogers City Area Ambulance Services Authority  
Board Meeting Minutes  
8 April 2020

The 8 April 2020 Board meeting was canceled in compliance with Michigan Governor's executive Order because of the COVID-19 situation.

On May 6, 2020 a special meeting was held and the Rogers Township Hall with the budget committee, at 6:00 p.m. The meeting was called to order by Chairman Randy Smolinski. The Pledge of Allegiance was recited. Committee members present included Randy Smolinski, Archie Patterson, Martha Roznowski, Toby Kuznicki and CLSS Rep, Jim Fleury.

Archie Patterson presented the 5-Year spending plan. The ambulance purchase could be pushed back if necessary. If runs are less the ambulance should last longer. They are rotating the current 3 trucks with each run. People are not going to the Doctor and are ending up calling the ambulance otherwise there has been a drop in runs. We need to budget \$90,000.00 each year for a new ambulance and as of right now it takes one year for delivery.

It was also discussed that if money is tight we could hold off on the purchase of pagers that is included in the five year plan. The power load lift system that is in the plan is not needed as all cots are updated. Parking lot maintenance: sealer to extend life of the driveway.

Wage cost reviewed. Overtime is high due to call in. Two crews in house would eliminate call in time. To justify 2 crews we would need 1400 runs and the millage would have to be increased.

Every August we certify the amount of millage we will collect and will need a resolution.

One mil would generate approximately \$420,576.95. The current .8 mil estimate is \$336,461.56. The total on the 5 year spending plan is \$183,120.00 for the 2020-2021 year.

A motion was made by Archie Patterson to adjourn. Seconded by Toby Kuznick. All in favor and the meeting adjourned at 7:30 p.m.

On June 10, 2020 the Rogers City Area Ambulance Service Authority Board held its regular scheduled meeting at the Ambulance Barn. The meeting was called to order at 6:05 p.m. by Chairman Randy Smolinski. The Pledge of Allegiance was recited. Secretary, Martha Roznowski called the roll.

Bearinger Twp	Archie Patterson	Belknap Township	Toby Kuznicki
Bismarck	Absent	Krakow Township	Mike Smith
Metz Township	Louis Urban	Moltke Township	Andrew LaLonde
Ocqueoc Township	Jerry Counterman	Posen Township	Jim Zakshesky
Pulawski Township	Martha Roznowski	Rogers City	Scott McLennan
Rogers Township	Randy Smolinski	CLSS	Jim Fleury

Guests: Zach Wilbur and Tim Leo

A motion was made by Scott McLennan to accept the minutes of the previous meeting. Seconded by Archie Patterson. All were in favor. Motion carried.

The Treasurers report was presented by Archie Patterson. Funds were transferred to cover shortfalls in the Ground Maintenance, Grounds Improvements and also a transfer from funds to cover the ambulance purchase. A motion was made by Drew LaLonde to accept the treasurer's report as presented. Seconded by Jim Zakshesky. All in favor, motion carried.

A motion was made by Jerry Counterman to pay the bills in the amount of \$612.52. Seconded by Mike Smith. All were in favor and the motion carried.

Old business:

Treasurer replacement: J. Kieliszweski will do it for \$500.00 per month. Thunder Bay Accounting will do it for \$150.00. Maybe we would have to pay extra for them to attend the meeting. Archie Patterson will call and find out.

SOME wants a 3 year contract not to exceed \$2,200.00, the first yr., \$2250.00 the second year and \$2275.00 the third yr. Discussion: if some of the audit work could be done and was done by board members would the cost be different? We will hold off on signing the SOME quote. Archie Patterson will talk to them about this.

Milage for the upcoming year was discussed. Runs our down and the loss may be as much as \$200,000.00. Scott McLennan made a motion to up the millage from .8 to the full 1 mill. Seconded by Mike Smith. All in favor and the motion carried.

The Budget was reviewed. A motion was made by Jim Zakshesky and seconded by Drew LaLonde to approve the budget for the 2020-2021 fiscal year. All in favor, motion carried.

Pay increase was discussed. A motion was made by Scott McLennan and seconded by Mike Smith to give a 3% increase across the board on hourly wage. All in favor, motion carried.

Scheduling options:

Jim Fleury stated we are currently paying \$5.00 per hour, on call, and no one wants to come here and work. Those from Cheboygan have to stay here. Some days one crew is not enough but 2 crews would be too much. Approximately 700 runs per year support 1 crew and a second crew would need more runs to support itself. Back-up crews are sometimes only needed for 2 to 2.5 hours and they go home when the primary crew returns. No one else does it this way. Jim Zakshesky made a motion we give the Medic \$10.00 per hour and the EMT's \$8.00 per hour effective July 1, 2020. Seconded by Mike Smith. All in favor and the motion carried. We will revisit this in a couple of months to see how this is working.

Archie Patterson is on the CLSS Board. He has no vote but receives and gives input on what is going on. They meet on the last Wednesday of every other month, at 12:00, with a lunch served. Meeting last about 1 ½ hours. We are looking for someone to fill this position because Archie is not running for township office and will serve only through November.

Jim Fleury handed out the activity reports.

A motion was made by Jim Zakshesky and seconded by Mike Smith to adjourn. All in favor, motion carried, meeting adjourned at 7:09 p.m.. The next meeting is scheduled for August 12, 2020 at 6:00 p.m.

Submitted by Martha Roznowski, Secretary  
Rogers City Area Ambulance Service Authority Bd

On August 12, 2020 the Rogers City Area Ambulance Service Authority Board held its regular scheduled meeting at the Ambulance Building. The meeting was called to order at 6:05 p.m. by Chairman Randy Smolinski. The Pledge of Allegiance was recited. Secretary, Martha Roznowski called the roll.

Bearinger Twp	Archie Patterson	Belknap Township	Toby Kuznicki
Bismarck	John Kleiber	Krakov Township	Absent
Metz Township	Louis Urban	Moltke Township	Andrew LaLonde
Ocqueoc Township	Absent	Posen Township	Jim Zakshesky
Pulawski Township	Martha Roznowski	Rogers City	Scott McLennan
Rogers Township	Randy Smolinski	CLSS	Jim Fleury
Guest	Zack Wilbur		

The secretary needs to change the minutes about the milage increase to state Jerry Counterman voted nay to increase the milage from .8 to 1.0 mil. A motion was made by Scott McLennan and seconded by Jim Zakshesky to accept the minutes as corrected. All in favor. Motion carried.

The Treasurer's report was presented by Archie Patterson. A motion was made by Jim Zakshesky to accept the treasurer's report. Seconded by Toby Kuznicki. All in favor. Motion carried.

Bills were presented in the amount of \$1,088.56. A motion was made by Toby Kuznicki and seconded by Scott McLennan to pay the bills. All in favor. Motion carried.

Toby Kuznicki talked about a call having problems finding a home. The street is N and S of the river are two homes. They went N and not S of the river. Jim Fleury advised us to tell people they need to contact the 911 dispatch with any helpful info that could make it easier for the ambulance crew to locate them. Also brought to Jim's attention was an incident in Pulawski Township, a no transport and a second call for service. Jim will review the records and contact the party.

#### Old business:

SOME Auditors: Archie Patterson suggested this year's audit be done by SOME auditors. We will not accept the 3 year contract as we are unsure what we will want to do in the future. A motion was made by Jim Zakshesky and seconded by Drew LaLonde to use SOME auditors this year and not sign a 3 yr contract. All in favor. Motion carried.

The Representative on the CLSS Board was tabled.

Treasurer's Replacement: Thunder Bay Accounting will do the books for \$150.00 per month and \$50.00 for every meeting attended. J. Kieliszewski gave us a quote of \$500.00 per month. The by-laws do not say the treasurer must be a board member. A motion was made by Jim Zakshesky to hire Thunder Bay Accounting. Seconded by Drew LaLonde. All in favor and the motion carried. Archie Patterson will contact Joyce Brilinski at Thunder Bay Accounting of our decision. The appointment of a treasurer has been tabled.

#### New Business:

Jim Fleury reported the June and July activity.

Our Attorney, Michael Vogler, is working on the class action lawsuit against Purdue Pharmaceutical for us.

A motion was made by Archie Patterson to adjourn. Seconded by Louis Urban. All in favor. Motion carried. The meeting was adjourned at 6:46 p.m.. The next meeting is scheduled for October14, 2020 at 6:00 p.m.

Submitted by Martha Roznowski, Secretary, Rogers City Area Ambulance Service Authority Bd