

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
March 10, 2016 Minutes

Supervisor Patterson called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustees Kay Dowker and Duane Walker. Others in attendance were Doug & Gale Phelps, Nancy Shutes, Jim McKindles, Ray Stemple and Irv Dedow.

Approval of Agenda: Kay Dowker made a motion to approve the agenda, Emilie Stawiarski supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski, supported by Duane Walker to approve the Consent Agenda and pay the bills. Five aye votes, motion carried.

Approval of Minutes: After review of the minutes of the February 9, 2016 meeting, a typo of the word stationery was discovered, Emilie Stawiarski made a motion to approve the minutes with the correction, and Duane Walker supported the motion. Five aye votes, motion carried.

Supervisor Patterson recessed the regular meeting at 6:34 p.m. and opened the Public Hearing for the 2016/2017 budget. Supervisor Patterson reviewed the 2016/2017 budget for Ocqueoc-Bearinger Fire Department that was presented at a Tri-Board meeting held March 3, 2016. Clerk Rossetto read Resolution 02-2016, the resolution was offered by Kay Dowker to adopt the Ocqueoc-Bearinger Fire Department budget and supported by Emilie Stawiarski. Roll call vote: Kay Dowker – yes, Duane Walker – yes, Emilie Stawiarski – yes, Beverly Rossetto – yes and Archie Patterson – yes. Five yes votes, Supervisor Patterson declared the resolution adopted.

Supervisor Patterson reviewed the 2016/2017 Bearinger Township proposed budget giving total amounts for each category. Clerk Rossetto read Resolution 03-2016. The resolution was offered by Kay Dowker to adopt the Bearinger Township budget and supported by Duane Walker. Roll call vote: Kay Dowker- yes, Duane Walker - yes, Emilie Stawiarski – yes, Beverly Rossetto – yes and Archie Patterson – yes. Five yes votes, Supervisor Patterson declared the resolution adopted.

Public Comment: Irv Dedow talked about a fence for the Township Hall property to prevent snowmobile damage to the grounds and parking lot. Jim McKindles spoke against the fence and had questions regarding the attorney fees. Nancy Shutes stated that the Fire Department budget is not less than last year’s budget.

Being no further comments, Emilie Stawiarski made a motion to adjourn the Public Hearing, Kay Dowker supported the motion. Five yes votes, Public Hearing adjourned at 6:55 p.m.

Treasurer’s Report: Treasurer Stawiarski gave a summary of the February 2016 financial report. Fund balances ending February 29, 2016 were:

1. General Fund Savings Account	162,453.44
2. General Fund Checking Account	449.92
3. CD (Savings) Account	105,528.90
4. EMS Money Market Account	<u>7,308.33</u>
5.Total (All Accounts)	\$275,740.59

Treasurer Stawiarski informed the board that 97.3% of the 2015 Summer Taxes have been received and processed, 2.7% of summer are taxes still outstanding. Of the 2015 Winter Taxes, 94.5% have been collected leaving 5.5% uncollected. Treasurer Stawiarski stated that all taxes and final settlement have been turned over to Presque Isle County and will be signed off on March 11, 2016. Emilie presented a line graph chart showing the breakdown of taxes by category.

Clerk's Report: Clerk Rossetto stated that copies of the minutes of the regular board meeting, February 9, 2016, the February check register and balance sheet are available. She reported the following 2015/2016 budget changes: \$400.00 was moved from Trustee Patterson salary account to Trustee Walker's salary account. From the Trustee Misc. account, \$29.00 was moved to Trustee Patterson's account and \$31.00 was moved to Trustee Dowker's account. From Board of Review Misc. account \$86.50 was moved to Training. Building & Grounds account \$100.00 was moved from Misc. to the Snow Removal account. Clerk Rossetto stated that a special School District election is scheduled for May 3, 2016 and if anyone needs an absentee ballot they should contact her.

Trustee's Report: Kay Dowker gave the report of the Onaway Area Ambulance meeting held, February 24, 2016. They had a discussion regarding the money for the new building addition. The annual budget was approved by a roll call vote. Motion was made and approved to purchase two portable computers with Windows 7 and an upgrade of Windows 10. A Chase Credit card was approved with members Webster and Lewis as officers on the card.

Trustees Walker had no report.

Assessor's Report: Supervisor Patterson gave the Assessor's report and talked about the map presented by the Assessor that shows the last three years of sales transactions. The map is posted on the Township Hall wall for public viewing.

Supervisor's Report: Supervisor Patterson gave a report of the RCAASA meeting held February 10, 2016. The Authority has ordered a new heavy duty Diesel GMC chassis and the box to go on the back of the chassis. When the box is mounted on the chassis the existing radios and EMS equipment will be installed. The new box will be constructed to be moved to a new chassis several times during its lifetime. Total runs for December and January were 205.

Correspondence: Clerk Rossetto received the following correspondence:

1. MI Par Plan – Risk Control Department recommending that Emergency Lighting be installed at the Township Hall. Supervisor Patterson has purchased and installed two (2) emergency lights for less than \$100.00.
2. PIE&G – Because there has been little change in operations or gas rates for 2016 there will not be a Liaison meeting this year.
3. Up North Prevention – Requesting that the Township Board adopt a resolution that April 2016 be Social Host Responsibility Month. The Township Board agrees with the purpose but feels this is not township business to be acted on.
4. DEQ permit to install a lamprey barrier at the US 23 Bridge crossing the Black Mallard River.
5. Presque Isle Township Officers Association meeting, April 5, 2016 in Posen Township.

6. The U.S. Census Bureau has been contacted with a change of address for the upcoming census.

Old Business: Big Trash Day: Supervisor Patterson presented bids from Pac Sanitation and Republic Disposal and explained what services each company would provide. After discussion by the board, Beverly Rossetto made a motion to accept the bid from Pac Sanitation for Big Trash Day on July 23, 2016 from 9:00 a.m. to 3:00 p.m., Kay Dowker supported the motion. Rules for Big Trash Day and a permit form to be included with the summer taxes will be discussed at the next board meeting in April. Roll call vote: Board Members voting yes were Duane Walker, Emilie Stawiarski, Kay Dowker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.

New Business: A. Change Township Attorney: Supervisor Patterson has contacted Attorney Michael Vogler of Rogers City, he will serve as our attorney without a retainer. Motion made by Kay Dowker to accept Mr. Vogler as our attorney, Duane Walker supported the motion. Roll call vote: Board Members voting yes were Emilie Stawiarski, Kay Dowker, Duane Walker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.

B. Township Website: After a brief discussion regarding the website and the increase in cost, motion was made by Duane Walker, supported by Kay Dowker to renew the contract with PC Advantage and pay the annual fee. Roll call vote: Board Members voting yes were Beverly Rossetto, Duane Walker, Emilie Stawiarski, Kay Dowker and Archie Patterson. Five yes votes, motion carried.

C. Trustee Training: As the newly appointed Trustee, Duane Walker has requested that he be allowed to take MTA webcast training. MTA is offering 50% off webcast training for the month of March, to take advantage of this discount Kay Dowker made a motion to approve up to \$150.00 for training, Emilie Stawiarski supported the motion. Roll call vote: Board Members voting yes were Kay Dowker, Emilie Stawiarski, Beverly Rossetto, Duane Walker and Archie Patterson. Five yes votes, motion carried.

D. Election Day Pay for Maintenance Service: Clerk Rossetto is requesting that because election days are not included in the job description of our janitorial service contract that \$25.00 per elections be paid to the Maintenance Service for Election Day maintenance. Motion was made by Kay Dowker and supported by Duane Walker to approve Clerk Rossetto's request. Roll call vote: Board Members voting yes were Kay Dowker, Duane Walker, Beverly Rossetto and Archie Patterson, Emilie Stawiarski abstained. Four yes votes, motion carried.

E. Funds Transfer for Tax Clarification: Treasurer Stawiarski explained that the 2015 payment from the State of Michigan for the sum of \$308.92 is a property tax payment. These payments in the past were deposited in the General Fund Savings account and should have been deposited as a property tax payment.

Treasurer Stawiarski made a motion requesting that a check be issued, payable to Bearinger Township for the sum of \$308.92 to be deposited into the tax account at Huron National Bank. Kay Dowker supported the motion. Roll call vote: Board Members voting yes were Kay Dowker, Emilie Stawiarski, Duane Walker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.

F. Metro Act (Funds Accountability): Trustee Walker talked about the Metro Act and how the funds should be used. After a lengthy discussion it was suggested that a line item for the Metro Act should be added to the budget in the category of Public Works.

G. Fund Allocations: Supervisor Patterson spoke about allocating funds for Highway and Building Maintenance/Replacement. The board had a brief discussion about these suggestions for the future.

H. Replacement of sign letters: Supervisor Patterson presented prices from different companies for replacing the worn-out letters of the Township Hall's sign. Emilie Stawiarski made a motion to purchase the letters, Kay Dowker supported the motion. Roll call vote: Board Members voting yes were Kay Dowker, Emilie Stawiarski, Beverly Rossetto, Duane Walker and Archie Patterson. Five yes votes, motion carried.

Public Comment: Jim McKindles stated that he thinks the tax money should be given back to the people.

Emilie Stawiarski stated that she and Supervisor Patterson are working on a five year projection into the future of what the township will need.

Doug Phelps talked about the Fire Department and that the department personnel was not doing their job of comparison shopping when purchasing equipment.

Nancy Shutes feels the Fire Department should have an independent board and that township board members should not serve on the Fire Department Board.

Gale Phelps spoke about the Fire Department and feels it is a conflict of interest for township board members to be on the Fire Department Board.

Being no further comments, Beverly Rossetto made a motion to adjourn the meeting, seconded by Kay Dowker. Five ayes votes, motion carried. Meeting adjourned at 8:17 pm.

Next regular Township Board meeting will be held, Tuesday April 12, 2016 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk