

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway                      Millersburg, Michigan  
April 12, 2016 Minutes

Supervisor Patterson called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members: Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustee Duane Walker, Trustee Kay Dowker was absent. Others in attendance were Doug Phelps, Nancy Shutes, Jim McKindles, Dave Cowper and Irv Dedow.

**Approval of Agenda:** Emilie Stawiarski made a motion to approve the agenda, Duane Walker supported the motion. Four aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Duane Walker, supported by Emilie Stawiarski to approve the Consent Agenda and pay the bills. Four aye votes, motion carried.

**Approval of Minutes:** After review of the minutes of the March 10, 2016 meeting, Duane Walker indicated a typo in the wording regarding the Township website (is cost should read **in cost**). Duane Walker made a motion to approve the minutes as corrected. Emilie Stawiarski supported the motion. Four aye votes, motion carried.

**Treasurer's Report:** Treasurer Stawiarski gave a summary of the March 2016 financial report. Fund balances ending March 31, 2016 were:

1. General Fund Savings Account	152,135.77
2. General Fund Checking Account	5,144.13
3. CD (Savings) Account	105,627.95
4. EMS Money Market Account	<u>7,308.64</u>
5.Total (All Accounts)	\$270,216.49

Treasurer Stawiarski stated that she will be changing the format of the monthly financial report for easier viewing and understanding. She presented various reports showing fiscal year balances from 2007 until 2016 and gave a summary of the itemized income and expenses for fiscal year of April 1, 2015 through March 31, 2016.

**Clerk's Report:** Clerk Rossetto stated that copies of the minutes of the regular board meeting, March 10, 2016, the March 2016 check register and balance sheet are available. She reported the following 2015/2016 budget changes: Building & Grounds, \$31.00 moved from Misc. to Telephone. Board of Review, \$163.00 moved from Meals to Salary. Governing Body, \$10.00 moved from Misc. to Walker Mileage and \$10.00 moved from Misc. to Dowker mileage.

Clerk Rossetto attended and received certification for the State of Michigan Election Training on March 23, 2016. The Public Accuracy Test for the May 3, 2016 election was completed April 19, 2016. If anyone needs an absentee ballot for the May 3, 2016 they should contact her for an application.

**Trustee's Report:** Trustee Walker reported that he has completed the MTA webcast training for New Officials, Part 1 "Getting Started Right", Part 1 & 2 "Enter Governmental Relations" and "Supervisor & Trustee Training" Part 1 & 2. MTA offered this training at 50% off, for a total expense of \$65.00.

**Assessor's Report:** Supervisor Patterson gave the Assessor's report: Over the last month the March Board of Review was completed on Wednesday, March 15, 2016. Notices of decisions made by the Board of Review were processed and mailed. All required reports, assessment rolls, and changes were delivered to Presque Isle County on March 21, 2016 and notice has been received from Equalization that all values balanced. The required EMPP export to the State of Michigan for personal property reporting has been delivered. The assessing officer's report required by the county has been delivered. He has processed several changes, including deeds, property transfer affidavits, a land division and principle residence exemptions and has answered several phone calls and emails for assessing questions.

**Supervisor's Report:** Supervisor Patterson has no report, the Rogers City Area Ambulance Authority will meet tomorrow, April 13, 2016.

**Correspondence:** Supervisor Patterson received a resignation letter from Assessor Joe Lavender, his last day of employment with the township will be June 30, 2016.

Clerk Rossetto has received NEMCOG's 2016 directory that will be kept at the Township Hall.

Supervisor Patterson received upcoming workshop dates for the month of May from MTA.

**Old Business: Building Fund.** Supervisor Patterson requested that a separate fund be established for building improvements and future construction. Duane Walker made a motion to open an account with the sum of \$10,000.00 at Chemical Bank. Emilie Stawiarski supported the motion. Four yes votes, motion carried.

**Big Trash Day.** Supervisor Patterson read and discussed the rules to be followed for Big Trash Day. Emilie Stawiarski presented a form that will be included and mailed with the summer tax bills, this form must be presented by residents in order to participate in Bearinger Township's Big Trash Day, July 23, 2016.

**New Business: Search for a new Assessor.** Board members discussed various ways to advertise to find a qualified Assessor. An ad will be published in the local newspapers. For other advertising sources available, Supervisor Patterson will contact local radio stations and do a membership search of assessors in northern Michigan. Emilie Stawiarski will contact the Michigan Assessor's Association and Michigan Talent Bank. Beverly Rossetto will contact NEMCOG and MTA.

**Municipal Derivatives.** Treasurer Stawiarski received correspondence from the United States District Court for the Southern District of New York regarding a class action lawsuit. After a brief discussion it was decided that Treasurer Stawiarski will seek further details regarding this matter and will report the results at our next regular meeting.

**Public Comments:** Doug Phelps inquired why the assessor resigned. Supervisor Patterson replied that the reason concerned family issues.

Being no further comments, Duane Walker made a motion to adjourn this meeting, Beverly Rossetto supported the motion. Four yes votes, motion carried. Meeting adjourned at 7:23 pm.

Next regular Township Board meeting will be held, Tuesday May 10, 2016 at 6:30 pm.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk