

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
October 11, 2016 Minutes

Supervisor Patterson called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustees Kay Dowker and Duane Walker. Others in attendance were Doug Phelps, Dave Cowper, Dave Turzewski, Gwen Sutton, Allen & Patricia Zondlak, Patricia Frost, Terry & Ray Stemple, Nancy Shutes and James McKindles.

Approval of Agenda: Emilie Stawiarski requested that correspondence from Senator Jim Stamas be added to the agenda. Kay Dowker made a motion to approve the amended agenda, Duane Walker supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Emilie Stawiarski to approve the Consent Agenda and pay the bills, motion supported by Duane Walker. Five aye votes, motion carried.

Approval of Minutes: After review of the minutes of the September 13, 2016 meeting, Kay Dowker made a motion to approve the minutes, Emilie Stawiarski supported the motion. Five aye votes, motion carried.

Treasurer's Report: Treasurer Stawiarski gave a summary of the September 2016 financial report. Fund balances ending September 30, 2016 were:

1.	General Fund Savings Account	\$170,352.13
2.	General Fund Checking Account	5,448.85
3.	CD (Savings) Account	106,396.72
4.	Township Building Fund	<u>10,003.99</u>
5.	Total (All Accounts)	\$292,201.69

Treasurer Stawiarski presented a tag report showing income and expenses from April 1st through September 30th for fiscal year 2016/17. 5.4% of the summer property taxes are uncollected, 191 late tax bills will be mailed this week. Bearinger Township's CPA has recommended that the Treasurer transfer all but \$400.00 from the Huron Bank Tax account to the General Fund Savings account at Chemical Bank. The winter newsletter will be printed November 11, 2016. Treasurer Stawiarski requested that the candidates submit their contact information to her so that the elected official's information can be included in the newsletter and put on our website.

Clerk's Report: Clerk Rossetto stated that the F-65 report has been filed with the State of Michigan and the L-4029 report has been filed with the County Clerk and Equalization Department. The Election Inspectors for the General Election, November 8, 2016 were approved at the Election Commission meeting held prior to this meeting. Notification was received that there is one write-in candidate for the Onaway School Board. The Public Accuracy Test will be conducted at 10:30 am, October 26, 2016, at Bismarck Township. As of today 91 Absentee Ballots have been issued and 31 have been returned to be processed on Election Day. Supervisor Patterson added that the September 13, 2016 minutes, check register and standard budget report are available.

Trustee's Report: Kay Dowker gave the report of the Onaway Area Ambulance meeting held, September 28, 2016. Now that the new building addition is completed, furniture is needed, the

price of two beds and two nightstands will be approved at the next meeting. The service doors inspector will come once a year to check the springs and lube the service doors. The November meeting will be moved to November 30, 2016 because of Thanksgiving.

Trustee Walker reported that he had attended the quarterly Presque Isle County Officers Association meeting.

Assessor's Report: Supervisor Patterson gave the Assessor's report. The State of Michigan is changing the sales calculation period from October 1st to September 30th of the following year to April 1st to March 31st of the following year. Assessor Zabik has taken the first part of the exam to upgrade her certificate to MAAO level and hopes to be completed by March 2017.

Supervisor's Report: No report

Correspondence: 1. Treasurer Stawiarski received correspondence from Municipal Derivatives Settlement, and has responded by confirming the original submitted report remains unchanged with no derivatives to/by Bearinger Township.

2. Treasurer Stawiarski received from Senator Jim Stamas, pamphlets about "Our American Flag"

3 Clerk Rossetto received correspondence from Presque Isle Road Commission inviting Township Officials to attend a Public Hearing, October 24, 2016, to comment on the expenditure of Federal Funds regarding the Fixing America's Surface Transportation Act for the program years 2017-2021. Treasurer Stawiarski suggested that one board member should attend this hearing, Trustee Walker said he would attend.

Old Business: Connect America - Supervisor Patterson gave an update on the Connect America project and has contacted Michigan Broadband Service. He was told that they are not going to accept the grant because the matching funds are too expensive. Frontier is in the second year of Connect America and Bearinger Township will invite Lisa Metheau, Frontier Representative, to speak at our November meeting.

New Business: 1. Application for Lot Split - Supervisor Patterson explained Bearinger Township Lot Split Ordinance No.06-03 and presented an application form for approval. Duane Walker made a motion to approve the application for Lot Splits and place it on our website. Kay Dowker supported the motion. Five yes votes, motion carried.

2. Snow removal – The contract for 2016/2017 season from Ken Hopp was reviewed, Emilie Stawiarski made a motion to approve the contract, and Kay Dowker supported the motion. Five yes votes, the motion carried.

3. 2017 Board Meetings and Event Dates - After review of the dates, Duane Walker made a motion to approve the dates and the expense to publish them in a clip and save ad in the Advance Newspaper. Kay Dowker supported the motion. Five yes votes, motion carried.

4. Big Trash Day 2017 - Supervisor Patterson explained the bid from Pac Sanitation Inc. for Big Trash Day, July 22, 2017, 9:00 am to 3:00 pm. Kay Dowker made a motion to accept the bid and Duane Walker supported the motion. Five yes votes, motion carried.

5. Purchase of Supplies - Treasurer Stawiarski requested approval of up to \$800.00 for the purchase of postage stamps and envelopes, for winter tax bills and the expense of \$400.00 for printing of the Winter Newsletter. Kay Dowker made a motion to approve the Treasurer's request, Duane Walker supported the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Duane Walker, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.

Public Comment: Nancy Shutes asked questions about the delinquent property taxes. Jim McKindles stated that the Lot Split application was stricter than Public Act 288. Doug Phelps commented that the November meeting date and the current Township Budget was not on the website.

Being no further comments, Kay Dowker made a motion to adjourn the meeting, seconded by Duane Walker. Five aye votes, motion carried. Meeting adjourned at 7:07 pm.

Next regular Township Board meeting will be held, Thursday, November 10, 2016 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk