

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway                      Millersburg, Michigan  
July 12, 2016 Minutes

Supervisor Patterson called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski, Trustees Kay Dowker and Duane Walker. Others in attendance were Doug Phelps, Nancy Shutes, James McKindles, Gwen Sutton, Ray and Hallie Stemple and Irv Dedow.

**Approval of Agenda:** Archie Patterson stated that under New Business Item F. Transfer of Tax Account Fund and under Correspondence letters from PIE&G, two letters from MI Dept. of Licensing & Regulatory Affairs and the Presque Isle County Road Commission Annual Report be added. Emilie Stawiarski made a motion to approve the agenda as amended, Kay Dowker supported the motion. Five aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Kay Dowker to approve the Consent Agenda and pay the bills, motion supported by Duane Walker. Five aye votes, motion carried.

**Approval of Minutes:** After review of the minutes of the June 10, 2016 meeting, Duane Walker made a motion to approve the minutes, Kay Dowker supported the motion. Five aye votes, motion carried.

**Treasurer's Report:** Treasurer Stawiarski gave a summary of the June 2016 financial report. Fund balances ending June 30, 2016 were:

1. General Fund Savings Account	105,922.23
2. General Fund Checking Account	1,269.66
3. CD (Savings) Account	105,972.55
4. EMS Money Market Account	7,309.54
5. Township Building Fund	<u>10,000.69</u>
6. Total (All Accounts)	\$230,474.67

Treasure Stawiarski reported that as of July 10, 2016, 8.5% of summer property taxes have been paid for a sum of \$49,386.78. An itemized tag report was presented for June 2016 expenses and income from April 1, 2016 to July 12, 2016.

**Clerk's Report:** Clerk Rossetto stated that copies of the minutes of the regular board meeting of June 10, 2016, and the June check register and balance sheet are available. The Public Accuracy Test for the August 2, 2016 Election was held July 11, 2016 at Belknap Township. Election Commission meeting was held at 6:00 pm, July 12, 2016 to appoint Election Inspectors, Chairpersons, and Receiving Board for the August 2, 2016 Primary Election. An ad for the Board of Review summer meeting, July 19, 2016 at 7:00 pm, will be published in the Presque Isle Advance Newspaper July 14, 2016.

**Trustee's Report:** Kay Dowker gave the report of the Onaway Area Ambulance meeting held, May 25, 2016. The new laptops have arrived. The roof shingles on the existing building are curling and prices will be checked into for a metal or shingled replacement. It was suggested that the internet service be changed from Frontier to Verizon as it is faster. EMT training will be in Cheboygan, a student must be 18 to take the class.

**Assessor's Report:** Elizabeth Zabik reported that she has received all the data information from Joe Lavender, including pictures of 239 parcels. She will be working with Presque Isle County Equalization to update maps and pictures. Board of Review is scheduled for July 19, 2016. Elizabeth asked about form L-4029 and who files the form with Lansing in September.

**Supervisor's Report:** Supervisor Patterson gave the report of the Rogers City Area Ambulance Service Authority meeting held, April 13, 2016. February and March financial reports and the run reports were given. The new heavy duty Diesel GMC chassis has been delivered to the coach builder and when completed the unit will be delivered to the Authority.

**Correspondence:**

- A. DNR Newsletter.
- B. Property owner's complaint regarding Road Brine, road has been brined.
- C. Property owner's inquiring about Noise Ordinance, was told to contact the county.
- D. MTA On the Road, regarding training offered in our area.
- E. MTA PAC request for donation, Bearinger Township does not donate to Political Action Funds.
- F. PIE&G letter regarding power and gas lines.
- G. Dept. of Licensing & Regulatory Affairs, public service video franchise.
- H. Human Trafficking notification to be posted at Township Hall.
- I. Presque Isle County Road Commission annual report.

**Old Business:**

- A. Municipal Derivatives Update – Treasurer Stawiarski researched all regulations and ordinances from 1990 to present and contacted the Treasurer and Equalization Dept. of Presque Isle County, and reported that there have been no annuities or investments during that time.
- B. Wikipedia Update – Treasurer Stawiarski presented a list of corrections and updates that should be entered on the Wikipedia website. Duane Walker made a motion to approve the corrections and updates, Kay Dowker the motion. Five aye votes, motion carried. Clerk Rossetto thanked Emilie for all the research she did on this project.
- C. Assessor's Contract – Supervisor Patterson stated that the contract has been signed and welcomed Elizabeth Zabik as the new township assessor.

**New Business:**

- A. Rock Exterior – Masonry Repair Bids – Supervisor Patterson presented two bids for the repair, after a brief discussion and questions regarding the repair, the board agreed to table the repair until further information is obtained.
- B. Computer Backup Drive – Supervisor Patterson presented information about a 3TB external back-up drive for the Clerk's and Treasurer's computers for approximately \$90.00 each. Clerk Rossetto made a motion to purchase two of the back-up drives, Duane Walker supported the motion. Roll call vote: Voting yes were, Duane Walker, Kay Dowker, Emilie Stawiarski, Beverly Rossetto and Archie Patterson. Five yes votes, motion carried.
- C. EMS Money Market Saving – Treasurer Stawiarski explained that the Fire Department is funded with the General Funds Savings and would like to move the EMS fund to the General Funds Savings. Kay Dowker made a motion to approve the Treasurer request. Beverly Rossetto supported the motion. Five yes votes, motion carried.

- D. Form 5448 for new Personal Property Tax implementation – after a brief discussion it was agreed that the Treasurer and Supervisor will work together and will fax the form, if applicable, to the State of Michigan by the due date of July 15, 2016.
- F. Transfer of Tax account Fund – Treasurer Stawiarski requested permission to transfer the sum of \$65,172.26 from the Huron Bank tax account to the Chemical Bank General Fund Saving account. Kay Dowker made a motion to grant the Treasurer’s request, Duane Walker supported the motion. Five aye votes, motion carried.

**Public Comment:** Doug Phelps commented that the Township’s website needs to be updated. Nancy Shutes stated that the EMS Fund to support the Fire Department should have lasted five years. Irv Dedow commented about political signs being illegally placed on state property. Elizabeth Zabik spoke briefly about the 5448 form regarding personal property tax.

Being no further comments, Beverly Rossetto made a motion to adjourn the meeting, seconded by Duane Walker. Five aye votes, motion carried. Meeting adjourned at 7:29 pm.

Next regular Township Board meeting will be held, Tuesday August 9, 2016 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk