

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway  
Millersburg, Michigan  
Corrected November 10, 2015 Minutes

Supervisor J.G. Malaski called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members, Supervisor John G. Malaski, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Archie J. Patterson II and Kay Dowker. Property owners in attendance were Duane Walker, Irv Dedow, Terry and Ray Stemple, James McKindles, Nancy Shutes, Doug Phelps, Bill and Barb Davis. Others in attendance were Onaway High School students Kevin Price, Kristine Counterman and Mikayla Coenter.

**Approval of Agenda:** Kay Dowker made a motion to approve the agenda, Emilie Stawiarski seconded the motion. Five aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Kay Dowker and seconded by Archie Patterson to approve the Consent Agenda and pay the bills. Five aye votes, motion carried.

**Approval of Minutes:** After review of the October 13, 2015 minutes, Kay Dowker made a motion to approve the minutes, Emilie Stawiarski seconded the motion. Five aye votes, motion carried.

**Correspondence:** Clerk Rossetto reported that correspondence was received from:

1. Accident Fund Insurance RE: Insurance premium and audit.
2. Michigan Dept. of Licensing & Regulatory Affairs RE: Survey of video/cable service.
3. Michigan Dept. of Licensing & Regulatory Affairs RE: Construction Building Codes.

**Treasurer's Report:** Treasurer Stawiarski gave a summary of the October 2015 financial report. Fund balances ending October 31, 2015 were:

1. General Fund Savings Account	\$145,386.55
2. General Fund Checking Account	5,863.74
3. CD (Savings) Account	105,240.91
4. EMS Money Market Account	<u>7,307.12</u>
Total (All Accounts)	\$263,798.32

As of today 94.7% of the 2015 summer taxes have been received and recorded. On October 27, 2015 Treasurer Stawiarski attended a meeting at the county building regarding County Land Bank Authority & Brownfield Redevelopment for Presque Isle County. Tom Stawiarski attended a meeting regarding Presque Isle County Re-Cycling Program, handouts were available for both meetings. Treasurer Stawiarski reported that it is required that she notify the township board of any outside jobs she has taken, she has committed to two (2) jobs that are not in conflict with the treasurer's office.

**Clerk's Report:** Clerk Rossetto stated that copies of the October 13, 2015 minutes, the check register, balance sheet ending October 31, 2015 and the amended budget report ending October 31, 2015 are available.

**Trustee's Report:** Kay Dowker gave the report of the Onaway Area Ambulance Service meeting held October 28, 2015. There are five (5) bids for the new building addition, motion was made and carry to decline all bids and send letters to state that they will wait until next year for construction to begin. The building roof needs repair in one spot and will have to be addressed. Without the addition, divider walls, doors and windows will be needed in the existing area. The OAAS voted to accept the Inter-Local

Agreement and each township must provide a copy signed by the Supervisor and Clerk showing the adoptions of the agreement.

Archie Patterson gave the report of the RCAA meeting held October 14, 2015. The Authority has set a budget for 2015/2016. The budget includes \$180,000.00 for a new ambulance. As the new treasurer he has established the use of the Michigan Chart of Accounts numbers and also created a budget tracking system within the budget spreadsheet which allows the board to see the status of budgeted spending.

**Assessor's Report:** Supervisor Malaski gave Assessor Joe Lavender's report: Property values have been exported to the county of FOR tax bill processing. He has had multiple telephone conversations with taxpayers. He has verified several Lake Huron sales with digital photos and record card verification. There has **HAVE** been emails to appraisers and realtors and he has done database entries of deeds and other documents.

**Supervisor's Report:** Supervisor Malaski reported that he received a letter from Michigan Treasury Department regarding the AMAR audit that started in 2014. As of the final audit meeting held, August 12, 2015, all problems have been cleared up.

**Old Business:** Township Hall light fixtures: Supervisor Malaski has researched different types of fixture, he explained the differences and qualities of Parabolic and LED fixtures and presented a bid for the fixtures and installation from D&D Electric Co. (six parabolic lights, \$1,150.00 or four LED lights \$1,100.00). After discussion of each type of fixture, Kay Dowker made a motion to select the LED fixtures, Archie Patterson seconded the motion. Roll call vote: Archie Patterson, Emilie Stawiarski, Kay Dowker, Beverly Rossetto and John Malaski all voted yes. Five yes votes, motion carried.

**New Business:** A. Board of Review appointment. Supervisor Malaski stated that we need to appoint a member to the Board of Review. Ray Stemple indicated that he would be interested, Supervisor Malaski asked if anyone else was interested, being no reply, Archie Paterson made a motion to appoint Ray Stemple to the Board of Review, Emilie Stawiarski seconded the motion. Five aye votes, motion carried.

B. Onaway Area Ambulance Service building addition. Kay Dowker explained the bids for the new addition and requested that the Bearinger Township Board give the approval to the OAAS Board to accept the bid of Badgero Construction (\$74,800.00) and proceed with the project. After a brief discussion it was agreed that the Bearinger Township Board has no objections to this project. The next OAAS board meeting will be held November 18, 2015 and the construction on the new addition should begin before the end of the year.

C. Certificates of Deposit. Treasurer Stawiarski announced that two (2) CD's have matured and requested approval to consolidate certificates No. 55 & 56 to a five year CD for better interest. Motion made by Archie Patterson and seconded by Kay Dowker to approve the treasurer's request. Roll call vote: Voting yes were Archie Patterson, Kay Dowker, Emilie Stawiarski, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

D. 2016 Meeting & Election Dates. Clerk Rossetto presented and reviewed the upcoming dates:

January 12, 2016	1:00 PM	Township Board Meeting
February 9, 2016	1:00 PM	Township Board Meeting
March 3, 2016	7:00 PM	Fire Dept. Tri-Board Meeting (Ocqueoc-Bearinger Fire Hall)
March 8, 2016	Presidential Primary Election 7:00 AM to 8:00 PM	
March 10, 2016	6:30 PM	Township Board Meeting (Public Hearing 2016/17 Budget)
April 12, 2016	6:30 PM	Township Board Meeting
May 10, 2016	6:30 PM	Township Board Meeting

June 14, 2016	6:30 PM	Township Board Meeting
July 12, 2016	6:30 PM	Township Board Meeting
August 2, 2016	State Primary Election 7:00 AM to 8:00 PM	
August 9, 2016	6:30 PM	Township Board Meeting
September 13, 2016	6:30 PM	Township Board Meeting
October 11, 2016	6:30 PM	Township Board Meeting
November 8, 2016	General Election 7:00 AM to 8:00 PM	
November 10, 2016	6:30 PM	Township Board Meeting
December 13, 2016	6:30 PM	Township Board Meeting

After discussion of these dates, Archie Patterson made a motion to approve these dates and place a clip and save notice in the Advance Newspaper. Kay Dowker seconded the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

E. Winter Newsletter. Treasurer Stawiarski presented the 2016 winter newsletter to the board. After review Beverly Rossetto made a motion to approve the letter and allow up to \$250.00 for printing. Archie Patterson seconded the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

F. Snowplowing Service. With winter season here, Clerk Rossetto requested permission to place an ad in the Advance Newspaper seeking snowplowing service for the township hall parking lot. Archie Patterson made a motion to approve the Clerk's request, Kay Dowker seconded the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

Treasurer Stawiarski made a motion to amend the agenda and add a G. item to ~~approval~~ **APPROVE** cost of postage stamps for the mailing of winter tax bills. Kay Dowker seconded the motion. Five aye votes, motion carried.

G. Postage Stamps. Beverly Rossetto made a motion to allow up to \$550.00 for the cost to purchase postage stamps for the mailing of winter tax bills. Archie Patterson seconded the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

**Public Comment:** Irv Dedow thanked the three Onaway High School student for attending the meeting and showing interest in the community.

Bill Davis questioned the reason for the new light fixtures, Supervisor Malaski explained that two of the lights had broken clips and that the lens could drop open at any time.

Bill Davis questioned the cost of Onaway Area Ambulance Service and what is the department down the road for. Archie Patterson responded that the County millage supports the RCAA and OAAS, the ambulance services and the Fire Department are two different entities.

Nancy Shutes wanted to know if the tax bills break down the amount paid to each ambulance service. The tax bills only shows one total for the millage.

Being no further comments, Kay Dowker made a motion to adjourn the meeting, seconded by Archie Patterson. Five ayes votes, motion carried. Meeting adjourned at 7:37 p.m.

Next regular Township Board meeting will be held, Tuesday, December 10, 2015 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk