

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway  
Millersburg, Michigan  
May 12, 2015

Supervisor J.G. Malaski called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members, Supervisor John G. Malaski, Clerk Beverly Rossetto, Trustee Archie J. Patterson II and Trustee Kay Dowker. Treasurer Keitha Malaski was absent. Others in attendance were Duane Walker, Dave Cowper, Gale Phelps, Nancy Shutes, Barbara Knight, Irv Dedow, Emilie and Tom Stawiarski, Robert Blasius and Joe Hartigan.

**Approval of Agenda:** Archie Patterson made a motion to approve the agenda, Kay Dowker seconded the motion. Four aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Kay Dowker and seconded by Archie Patterson to approve the Consent Agenda and pay the bills. Four aye votes, motion carried.

**Approval of Minutes:** After review of the April 14, 2015 regular board meeting minutes, Archie Patterson recommended that (with regret) be moved to the end of the sentence regarding the treasurer's resignation and the spelling of Patterson be corrected on the second page. Kay Dowker made a motion to approve the minutes as amended, Archie Patterson seconded the motion. Four aye votes, motion carried. After review of the April 26, 2015 special meeting minutes, Kay Dowker made a motion to approve the minutes, Archie Patterson seconded the motion. Four ayes vote, motion carried.

**Correspondence:** Clerk Rossetto reported that correspondence was received from Michigan Par-Plan with a dividend check payable to the township for the sum of \$20.12. Correspondence from the Presque Isle County Treasurer regarding, "First Right of Refusal", to purchase two (2) parcels in Bearinger Township before foreclosure. Archie Patterson made a motion to decline the purchase of the two parcels, Kay Dowker seconded the motion. Four aye votes, motion carried.

**Treasurer's Report:** Supervisor Malaski gave a brief summary of the April financial report. Fund balances ended April 30, 2015 were:

1. General Fund Savings Account	\$165,059.28
2. General Fund Checking Account	15,483.70
3. CD (Savings) Account	104,924.86
4. EMS Money Market Account	<u>26,424.86</u>
Total (All Accounts)	\$311,892.70

Spread sheet report of yearly activity for township's certificate of deposit were given to board members along with spread sheet detailing breakdown of receivables/deposits generated from the 2014 summer and winter property taxes

**Clerk's Report:** Clerk Rossetto stated that copies of the April 2015 minutes, check register, balance sheet and the standard budget report ending April 30, 2015 were available. The state wide election was held May 5, 2015 with 170 voters including 56 absentee voters. Nancy Shutes asked what the count was for proposal 1, Clerk Rossetto responded 152 No votes and 18 Yes votes. The count for Proposal 2, for 911, was 90 Yes votes and 80 No votes.

**Assessor's Report:** Supervisor Malaski introduced Joe Lavender the new assessor for Bearinger Township. Mr. Lavender stated that he had met with Trevor Most a few times and all the files and tax rolls have been transferred. He has done some property inspections on Black Lake and US Highway 23. Assessor Lavender spoke about some of the problems he has encountered. The next Board of Review meeting is scheduled for July 21, 2015. Joe Hartigan asked if the township or county had any ordinances regarding lot splits, Assessor Lavender replied that there is very little state guidance in this matter.

**Trustee's Report:** Trustee Dowker was absent for the April 22, 2015 Onaway Area Ambulance meeting and read the minutes prepared by Pam Schaedig. The building addition has been stamped by the architect.

The new ambulance has arrived, and is at Moran's for a deer guard. Radios must be installed before going into service. \$5,000.00 was received as a trade-in on the old ambulance. Every four years the plan is to purchase a new vehicle.

Archie Patterson had no report, the Rogers City Area Ambulance Authority meeting is scheduled for later this week and he will give a report at our next regular meeting.

**Supervisor's Report:** Supervisor Malaski had no report.

**Old Business:** **A.** Supervisor Malaski introduced Emilie Stawiarski who was appointed, at the special board meeting held April 23, 2015, to fill the term of the Bearinger Township Treasurer with a start date of June 1, 2015. Clerk Rossetto administered the oath of office and swore in the new treasurer with a start date of June 1, 2015. Mrs. Stawiarski has selected Archie J. Patterson II as her deputy and he was sworn in with a start date of June 1, 2015.

**B.** Trustee Patterson, Cemetery Sexton, talked about the need of repair for the cemetery fence, the fence was installed many year ago and some of the posts and rails need to be repair or replaced. Trustee Patterson has contacted McDade Fence & Gate in Onaway and requested a bid to replace the fence. The bid will be presented at our next regular meeting and a decision will be made at that time to either repair or replace the fence.

**C.** Summer Newsletter – Trustee Patterson gave a copy of the summer newsletter to each board member for review. After a few minor corrections, Kay Dowker made a motion to allocate up to \$165.00 for printing of the newsletter, Beverly Rossetto seconded the motion. Roll call vote: Archie Patterson – yes, Kay Dowker – yes, Beverly Rossetto – yes and John Malaski – yes. Four yes votes, motion carried.

**New Business:** **A.** MTA classes for the Treasurer: Clerk Rossetto stated that MTA offers on line webcast training that would be beneficial for Treasurer Stawiarski. There are two classes, Township Treasurers Segment 1 and Township Treasurers Segment 2, for the cost of \$35.00 each. Motion made by Kay Dowker to allocate \$70.00 for the cost of the two classes, Archie Patterson seconded the motion. Roll call vote: Kay Dowker – yes, Archie Patterson – yes, Beverly Rossetto – yes and John Malaski – yes. Four yes votes, motion carried.

**B.** MTA Regional Workshop May, 22, 2015 in St. Ignace, Michigan. The topics of the workshop are, Effective Board Relations, Changes to FOIA, and Setting Board Salaries. The cost of the workshop is \$396.00 for four board member to attend. Motion made by Kay Dowker to approve \$396.00 for this workshop, Archie Patterson seconded the motion. Roll call vote: Archie Patterson – yes, Kay Dowker – yes, Beverly Rossetto – yes and John Malaski – yes. Four yes votes, motion carried.

**C.** Huron National Bank and Chemical Bank of Rogers City, Michigan: The banks have been notified that new signature cards are need for the accounts. Clerk Rossetto made a motion that beginning June 1, 2015 only the names of Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Deputy Treasurer Archie J. Patterson II and Deputy Clerk Kay Dowker will be on the required signature cards. **For the purpose of deposits, withdrawals and transfers, only Treasurer Emilie Stawiarski has authority to perform these actions.** In the event of an emergency other signature names would be permitted to perform these actions with written approval of the township board. Archie Patterson seconded the motion. Four ayes votes, motion carried.

**D.** Road Gravel – Ocqueoc Lake Road. Supervisor Malaski presented a bid from the Presque Isle County Road Commission for repair of Ocqueoc Lake Road north of Beach Highway to the communication tower (6/10 of a mile). The bid of \$7,500.00 represented three inches of gravel, twenty feet wide for 6/10 of a mile. The Road Commission will haul the gravel, place it down, grade, roll and brine it. Clerk Rossetto made a motion to accept the bid for this project, John Malaski seconded the motion. Roll call vote: Archie Patterson – no, Beverly Rossetto – yes, Kay Dowker – no and John Malaski – yes. Tie vote. Motion deadlocked.

**E.** New Window Blinds for Township Hall. Trustee Dowker and Supervisor Malaski have been to Home Depot in Gaylord, MI for information and cost of various window treatments. Trustee Patterson made a motion to authorize up to \$1,500.00 for the purchase of these blinds, Trustee Dowker seconded the motion.

Roll call vote: Kay Dowker – yes, Archie Patterson – yes, Beverly Rossetto – yes and John Malaski – yes.

Four yes votes, motion carried.

**Public Comment:** Gale Phelps questioned why Cindy Matthews had helped with the winter taxes and asked why the deputy treasurer didn't help. Clerk Rossetto responded Mrs. Matthews only observed the computer entries of payment and settlements of the winter taxes. Leslie Carmin, Deputy Treasurer was out of town during the winter tax period.

Nancy Shutes asked why the board had budgeted a salary increase for the Treasurer.

Being no further comments, Beverly Rossetto made a motion to adjourn the meeting, seconded by Kay Dowker. Four ayes votes, motion carried. Meeting adjourned at 7:55 p.m.

Next regular Township Board meeting will be held, Tuesday, June 9, 2015 at 6:30 p.m.

Minutes taken and respectfully submitted by,

*Beverly Rossetto*

Beverly Rossetto, Township Clerk