

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway
Millersburg, Michigan
September 8, 2015

Supervisor J.G. Malaski called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members, Supervisor John G. Malaski, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Archie J. Patterson II and Kay Dowker. Others in attendance were Duane Walker, Irv Dedow, James McKindles, Nancy Shutes and Susan Blasius.

Approval of Agenda: Kay Dowker made a motion to approve the agenda, Emilie Stawiarski seconded the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Kay Dowker and seconded by Archie Patterson to approve the Consent Agenda and pay the bills. Five aye votes, motion carried.

Approval of Minutes: After review of the August 11, 2015 regular board meeting minutes, Emilie Stawiarski indicated a typo of the word approve to be change to approval. John Malaski stated that it was Trustee Patterson who had received a call from Presque Isle County Zoning Administrator not the Supervisor. Supervisor Malaski questioned the fact that the county had not contacted the Supervisor or Clerk, and asked if Trustee Patterson had talk to the County prior to being contacted. Trustee Patterson said he may have talked to the Zoning Administrator regarding this matter when he was at the County Building LATER. Archie Patterson made a motion to approve the minutes as corrected, Kay Dowker seconded the motion. Five aye votes, motion carried.

After review of the August 17, 2015 special meeting minutes, motion was made by Kay Dowker and seconded by Emilie Stawiarski to approve the minutes. Five aye votes, motion carried.

Correspondence: Clerk Rossetto reported that correspondence was received from:

1. Presque Isle Electric and Gas Co-op regarding utility rate changes
2. State of Michigan Public Service Commission ordering Presque Isle Electric and Gas Co-op to file an Energy Optimization Plan to comply with the “Clean Renewable and Efficient Energy Act”.
3. NEMCOG regarding yearly membership dues.

Treasurer’s Report: Treasurer Stawiarski gave a summary of the August 2015 financial report. Fund balances ending July 31, 2015 were:

1. General Fund Savings Account	\$149,673.81
2. General Fund Checking Account	7,209.36
3. CD (Savings) Account	105,135.44
4. EMS Money Market Account	<u>26,429.31</u>
Total (All Accounts)	\$288,447.92

Treasurer Stawiarski informed the Board that she would receive property tax payment at the Bearinger Township Hall, Saturday, September 12, 2015 between 12:00 and 3:00 pm and on Monday, September 14, 2015 from 9:00 am until 5:00 pm.

Property tax payments for 1,218 parcels have been received and processed (62.4%).

Treasurer Stawiarski is in the process of contacting various banks and credit unions to get a better interest rate for the CD (Savings) Account.

Clerk's Report: Clerk Rossetto stated that copies of the August 11, 2015 minutes and special meeting minutes of August 17, 2015, the check register, balance sheet and the standard budget report ending August 31, 2015 are available.

Clerk Rossetto talked about the Planning & Zoning workshop that she and Treasurer Stawiarski attended. The workshop was very informative about current problems for townships, Fracking, Wind Energy, Right to Farm Act and Medical Marijuana.

Trustee's Report: Trustee Dowker reported on the Onaway Area Ambulance Service meeting held August 26, 2015. Money is being earmarked for the building fund and bids are being accepted for the leaky roof, new furnace and air conditioner with the duct work down the walls. The audit for 2014 is completed and will be submitted to the state. Subscriptions will be offered to firemen, police, first responders and eligible family members with a check on eligibility yearly (approximately 60).

Archie Patterson reported on the RCAA meeting held August 12, 2015. The new Treasurer is developing a new reporting form to track the money that is available to the Authority. Records for the fiscal year 2014-2015 are at the auditor and are unavailable to the new Treasurer at this time. The building committee reported that work is required for upkeep of the building, paint, curtains and appliances are needed to provide a decent living condition for the employees. The subscription service for Rogers City ambulance service is now through Cheboygan Life Support and their forms can be found on our website or obtained by calling CLSS at 231-627-9348.

Assessor's Report: No report. Supervisor Malaski stated that some transfer of property requests had been sent to him and that he has forwarded all the information to the Assessor to be processed.

Supervisor's Report: Supervisor Malaski requested that his report be moved to old business.

Old Business: 1. Janitor Service Contract: Treasurer Stawiarski recused herself from this motion. Clerk Rossetto stated that two (2) letters of application were received, Larry Riley of Hawks and Lee Stawiarski of Bearinger Township. Each application has Janitor and Ground Maintenance experience and is asking the same dollar amount for the contract. Supervisor Malaski stated that our General Policy Manual requires us to use local business and contractors when available. Archie Patterson motioned to award the contract to Lee Stawiarski, seconded by Beverly Rossetto. Roll call vote: Kay Dowker, Archie Patterson, Beverly Rossetto and John Malaski voted yes. Four yes votes, motion carried.

2. **Attic Insulation:** Trustee Patterson stated that the bid for this project is \$67.21 over the previous amount of \$1,500.00 approved. After a brief discussion regarding the beams and structure of the building, motion was made by John Malaski to increase the amount for this project up to \$1,600.00, Emilie Stawiarski seconded the motion. Roll call vote: Voting yes were Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

3. **Discussion Motion to Restrict Purchasing:** Supervisor Malaski read his response to Trustees Patterson's July 14, 2015 motion to restrict the supervisor from making any purchase without board approval and asked that the motion be rescinded. After a lengthy, heated discussion between Supervisor Malaski and Trustee Patterson, Clerk Rossetto made a motion to allow the supervisor to spend up to \$500.00 per month for needed maintenance supplies for the Township Hall and Cemetery,

office supplies for Board Members, etc. and, the supervisor has the authority to approve purchases of supplies by the Board Members. Kay Dowker seconded the motion. Roll call vote: Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski voted yes. Five yes votes, motion carried.

New Business: 1. Limiting proposal of motions, resolutions and ordinances to old or new business.

Clerk Rossetto read a response from MTA regarding Board Members making a motion to be voted on during their reports. There is nothing in statute that says a meeting has to have an agenda, however without an agenda it would be very difficult to conduct an efficient meeting. After a brief discussion about motions, resolutions and ordinances being placed on the meeting agendas as old or new business items, Supervisor Malaski made a motion that there will be no further introductions of motions during reports. Items for discussion and motion will be limited to old or new business and placed on the Board's meeting agenda accordingly. Supervisor Malaski then stated that this motion should be done as a resolution to update and revise our General Policy Manual and he withdrew his motion. Archie Patterson stated that he would not present anymore motions with his Trustee's reports.

2. Review and Revise General Policy Manual. Clerk Rossetto asked that each Board Member review the manual and bring revision suggestions to our next meeting for discussion.

3. Investment and Depository Resolution #2015-010 was tabled until our next regular meeting in October

Public Comment: Irv Dedow stated that the Ocqueoc/Bearinger Fire Department was a designated Red Cross emergency shelter and wondered if it was time to update the training. Clerk Rossetto will contact the Red Cross for information.

Nancy Shutes commented about the attorney fees being over budget. It was explained that the 2014/2015 attorney fees were not billed until the new fiscal year began and the budget will be amended at the October 13, 2015 regular meeting.

Archie Patterson stated that the Huron Beach Civic Association has donated \$1,000.00 to the Fire Department.

Being no further comments, Emilie Stawiarski made a motion to adjourn the meeting, seconded by Kay Dowker. Five ayes votes, motion carried. Meeting adjourned at 8:00 p.m.

Next regular Township Board meeting will be held, Tuesday, October 13, 2015 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk