

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway  
Millersburg, Michigan  
July 14, 2015

Supervisor J.G. Malaski called the meeting to order at 6:32 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members, Supervisor John G. Malaski, Clerk Beverly Rossetto, Treasurer Emilie Stawiarski and Trustees Archie J. Patterson II and Kay Dowker. Others in attendance were Duane Walker, Jim McKindles, Nancy Shutes, Irv Dedow, Bob Hartmann, Anna Mero, Doug Phelps, Gwen Sutton and Phil and Shirley Arndt.

**Approval of Agenda:** Beverly Rossetto made a motion to approve the agenda, Kay Dowker seconded the motion. Five aye votes, motion carried.

**Approval of Consent Agenda:** Motion made by Kay Dowker and seconded by Emilie Stawiarski to approve the Consent Agenda and pay the bills. Five aye votes, motion carried.

**Approval of Minutes:** After review of the June 9, 2015 regular board meeting minutes, it was noted that Emilie Stawiarski's name was misspelled. Beverly Rossetto made a motion to approve the minutes with corrections, Kay Dowker seconded the motion. Five aye votes, motion carried.

**Correspondence:** Clerk Rossetto reported that three correspondences were received from the state of Michigan Department of Licensing regarding building codes, one correspondence from State of Michigan regarding PIE&G hearing in Lansing and notification from MTA of receipt of 2015-16 membership dues.

**Treasurer's Report:** Treasurer Stawiarski gave a summary of the June 2015 financial report. Fund balances ended June 30, 2015 were:

1. General Fund Savings Account	\$169,334.51
2. General Fund Checking Account	446.69
3. CD (Savings) Account	105,030.09
4. EMS Money Market Account	<u>26,427.07</u>
Total (All Accounts)	\$301,238.36

Summer 2015 tax bills have been mailed and payments are being received. Emilie is receiving an average of four telephone calls a day from tax payers. Some tax bills have been returned that can't be forwarded.

**Clerk's Report:** Clerk Rossetto stated that copies of the June 9, 2015 minutes, check register, balance sheet and the standard budget report ending June 30, 2015 are available. Also available is a booklet containing guidelines for recycling and recycling locations in Presque Isle County.

**Assessor's Report:** No report, the Assessor is requesting that the township purchase a software sketching program from Apex Software Co., this item will be covered under New Business.

**Trustee's Report:** Kay Dowker gave a report on the June 23, 2015 Onaway Area Ambulance Service meeting. An ad has been placed in the Alpena and Cheboygan newspapers asking for bids on the new

addition, only one contractor has asked to view the specs for the new addition. The financials were reviewed and they are checking on new auto and life insurance.

Archie Patterson gave a report on the June 10, 2015 Rogers City Area Ambulance Services Authority. He reported that there will be one more settlement with Allied and that as of April 1, 2015 Cheboygan Life Support Systems will provide financial statements on the 15<sup>th</sup> of each month. Four rear tires were purchased for one of the units and a cardiac monitor was purchased from Allied EMS for \$6,000.00. Election of Officers was conducted and the results are as follows: Chairman – Kirk Schaedig, Vice Chairman – Randy Smolinski, Treasurer – Archie Patterson and Secretary – Martha Roznowski. RCAASA building conditions were reviewed and a committee of three was appointed to visit the building to develop a long range maintenance plan for the building.

**Supervisor's Report:** Supervisor Malaski reported that the Ocqueoc Lake Road project is scheduled to be completed in August 2015. The Presque Isle Road Commission will be celebrating 100 years of service in 2016 and has requested the use of any old pictures that citizens may have of old road projects of equipment that relates to the Road Commission.

**Old Business:** Trustee Patterson presented options of removing, mending or replacing the cemetery fence. Quotes to replace the fence with wood, \$850.00, with aluminum \$1,150.00. Clerk Rossetto made a motion to repair the fence, price not to exceed \$250.00. Trustee Dowker seconded the motion. Roll call vote:

Voting yes, Kay Dowker, Emilie Stawiarski, Archie Patterson, Beverly Rossetto and John Malaski. Five yes votes, motion carried

**New Business:** A. Joseph Lavender has requested that Bearinger Township purchase a software for sketching properties and building. The quote for Apex v6 pro license sketching program and the first year of maintenance is \$495.00. Each additional year of maintenance, \$235.00. The Apex v6 sketching software will be licensed to Bearinger Township. Trustee Patterson made a motion to purchase the Apex software, Treasurer Stawiarski seconded the motion. Roll call vote: Voting yes, Archie Patterson, Emilie Stawiarski, Kay Dowker, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

B. Building insulation – Archie Patterson explained the different types of insulation and described the structure of the attic area of the Township Hall. After a brief discussion Archie Patterson suggested that this project be tabled until more information is obtained. Kay Dowker made a motion to table the insulation project, Beverly Rossetto seconded the motion. Five yes votes, motion carried.

C. Planning Commission Ordinance – Copies of the ordinance to establish a Planning Commission with Zoning Authority No. 2015-01 was distributed to the citizens in attendance. Irv Dedow gave a power point presentation about why our township needs Planning and Zoning. Bearinger Township adopted a Master Plan in 2007. This Master Plan needs to be reviewed and updated to comply with the changes that have occurred over the past eight years. A Bearinger Township Planning Commission would be a bridge between the township and the Presque Isle County Planning Commission.

Board discussion: Kay Dowker talked about property that had been rezoned and a storage facility constructed without the county properly notifying the property owners in the area.

Emilie Stawiarski hasn't been given enough time to study and understand what we have and what is needed.

Archie Patterson stated that we have no one to represent the township in the County Planning Commission meetings and wants to know why we need a planning commission with zoning authority.

John Malaski explained that the State of Michigan has combined Planning and Zoning into one commission. Training will be needed to update our adopted master plan. We are not trying to stop industry from coming into our township but we have a lot of beautiful property in our community that needs to be protected.

Emilie Stawiarski questioned why all of the sudden we are thinking about planning and zoning. Irv Dedow stated that he has been talking and asking about planning and zoning at the township meetings for over a year.

Beverly Rossetto firmly believes that our adopted master plan needs to be updated to stay current with changing county and state planning and zoning.

Kay Dowker made a motion to adopt Ordinance No. 2015-01 to establish a Planning Commission with Zoning Authority, Beverly Rossetto seconded the motion. Roll call vote: Archie Patterson – no, Kay Dowker – yes, Emilie Stawiarski – no, Beverly Rossetto – yes and John Malaski – yes. Two no votes and three yes votes, motion carried.

Northeast Michigan Council of Governments membership: Beverly Rossetto made a motion to pay \$151.00 for July and August 2015 membership, Kay Dowker seconded the motion. Roll call vote: Kay Dowker – yes, Emilie Stawiarski – no, Archie Patterson – no, Beverly Rossetto – yes and John Malaski – yes. Two no votes and three yes votes, motion carried.

Appointment of Planning Commission members: Irv Dedow has spoken to many property owners inquiring if they were interested in becoming members of a Planning Commission. Irv Dedow requested that he be appointed to the Commission. One township board member can serve as a commission member. Beverly Rossetto made a motion to appoint Irv Dedow and Emilie Stawiarski to the Bearinger Township Planning Commission, Kay Dowker seconded the motion. Five yes votes, motion carried.

Beverly Rossetto made a motion that Irv Dedow and Emilie Stawiarski attend the MTA workshop August 26, 2015 in Lewiston, MI, (workshop topic Planning and Zoning). Kay Dowker seconded the motion. Roll call vote: Voting yes was Archie Patterson, Kay Dowker, Emilie Stawiarski, Beverly Rossetto and John Malaski. Five yes votes, motion carried.

Planning Commission meetings and expenses: Irv Dedow stated that once the Master Plan is updated that the Commission members should have quarterly meeting with each member receiving \$25.00 per meeting.

Jim McKindles and Nancy Shutes said they were interested in the Planning Commission.

**Public Comment:** Nancy Shutes questioned the Supervisors meetings with the Attorney and why do we need the Apex software for the Assessor when we already have BSA software.

Irv Dedow asked if the Apex software interacts with BSA.

Jim McKindles stated that he would start a referendum to stop Planning and Zoning.

Being no further comments, Beverly Rossetto made a motion to adjourn the meeting, seconded by Kay Dowker. Five ayes votes, motion carried. Meeting adjourned at 8:12 p.m.

Next regular Township Board meeting will be held, Tuesday, August 11, 2015 at 6:30 p.m.

Minutes taken and respectfully submitted by,

*Beverly Rossetto*

Beverly Rossetto, Township Clerk