

On August 12, 2015 the Rogers City Area Ambulance Service Authority Board held a meeting in the Presque Isle County Courthouse Courtroom. The meeting was called to order by Chairman Kirk Schaedig, at 6:04 p.m.. Secretary, Martha Roznowski called the roll.

Bearinger Township	Archie Patterson	Belknap Township	Allan Berg
Bismarck	absent	Krakow Township	Mike Grohowski
Metz Township	Louis Urban	Moltke Township	Kirk Schaedig
Ocqueoc	Jerry Counterman	Posen Township	James Zakshesky
Pulawski Township	Martha Roznowski	Rogers City	Absent
Rogers Township	Randy Smolinski	CLSS	Jim Fleury
Audience	Ann Marie Main	CLSS	Dallas Hyde
Audience	Marian Urban		

Members received a copy of the minutes. A motion to accept the minutes as written was made by Mike Grohowski and seconded by Jim Zakshesky. All in favor and the motion carried.

Jerry Counterman gave the treasurer's report. The past four months were reviewed. A motion was made by Archie Patterson and seconded by Randy Smolinski to accept the treasurer's report. All in favor and the motion carried.

Jerry stated the treasurer's books are at the auditors, Johnsons & Schultz and reported they are at a new location. Kirk Schaedig thanked Jerry for his many years of service.

It was suggested that a retention plan for documents be set up in the future.

There was no public comment.

Old business: A report on the building review was given by Randy Smolinski.

Randy said the building is worn out and showing its age. He feels a cosmetic change would raise the workers moral. New window treatments, carpet cleaning, new appliances, patching the ceiling and painting would give the place a much needed update. Perhaps in the future there could be an addition to the barn. Jim Fleury echoed Randy and said the roof is deteriorating and will need to be replaced in the near future. He also stated there are a couple of windows leaking and the heaters should be professionally cleaned and checked. Jim Fleury stated the entrance door sign is at Larry's for painting and should go up in a few weeks.

Discussion followed about getting contractor bids and the need to prioritize the items to repair or replace with attention to the most essential or worst done first. It was suggested that the committee that did the review, Randy Smolinski, Kirk Schaedig, and Jim Zakshesky work on this. Mike Grohowski offered to assist them in preparing the bid wording of what we want done including specifications, itemized lists, securing any permits required, license, insurance and a bid deadline. Jim Fleury will contact Zgorski Heating as they put in the heater and air conditioner. A question came up about how could we be more informed about things that need repair or replacement. Jim Fleury stated in the past he has mentioned things at the meetings and could continue to do so and make sure we are aware of things in need of repair or preventative maintenance work.

New Business: Incoming treasurer, Archie Patterson ask to have clarification of the pay given to the secretary and the treasurer for their work. Currently the secretary is receiving \$75.00 per meeting and the treasurer receives \$75.00 per month. Archie Patterson ask why we send these bills to CLSS. We could run it through our books instead of them billing us for this. Effective this meeting the secretary and treasurer's pay will be paid by the RCAASA treasurer.

Currently the fuel bills are paid by us as we qualify for the road tax exemption. If CLSS paid them it would cost us anywhere from 30-40 cents per gal. more for fuel.

Jim Fleury stated we are about 80 runs ahead of last year and said this is the busiest year since he has been manager. Additional monthly static's were presented.

Dallas Hyde presented the April thru June CLSS report. He stated the subscriptions are still coming in. He feels some homes threw out the mailing and are now calling. He stated you can join anytime but will pay the full amount of the fee no mater when you apply. The number to call if anyone needs to get subscription or billing information is 231-627-9348. Subscription cost is \$50.00 for a single person, \$60.00 for a family and \$5.00 for any additional non-related household member. Due to a mailing list loss some areas of service in the Black Bass Bay and the south side of Long Lake did not receive mailings. It was not feasible to send out to them because so many in that mailing area did not qualify as they are served by another ambulance service.

The April thru June Profit & Loss statement was presented. Dallas was asked what OP means on the report. He will check and see but thinks it might be "Operational Payment". Dallas said if anyone is interested in looking at the figures he has it in Quicken at his office. Some expenses we see on the current reports are one time fees due to change over. It will take a few months to get it all balanced and accounts receivable and write offs will even out on their own. Goods sold is the write offs. The total on the balance sheet is different because it does not contain all of our operations, (our auditor takes care of equipment, depreciation and etc).

Dallas also stated there are big changes coming with insurance. The number of billing codes will be increasing effective October 1st. If not coded correctly it will be kicked back. The billing program is set up to alert and stop the billing if you are a subscription member.

There was discussion about funds for a new truck, in the near future. Our millage request is due in September, before our next meeting. If any changes are to occur it will have to be submitted in September. Therefore, a motion was made by Allan Berg and seconded by Archie Patterson that we have a meeting on Wednesday, September 9, 2015 for the purpose of setting the millage for next year and completing the necessary forms for millage request. All in favor and the motion carried.

The secretary will fill out the exemption certificate from Person's Inc, (Bayport).

There was a question about how maintenance on the engines and oil changes were tracked. The sticker from the last oil change is watched for the next mile change. Due to the high cost of preventative maintenance when there is a signal that breaks, etc need attention it is checked. Jim stated when emergency work is needed the Ford dealer has acted fast. If this would change we would need to shop elsewhere.

Louis Urban made a motion to pay the bills, including 3 bills from Jerry Counterman. Seconded by Mike Grohowski. All in favor and the motion carried.

The next meeting scheduled is a special meeting to be held on September 9, 2015 at 6:00 p.m. for the purpose of setting the millage.

A motion was made by Allan Berg and seconded by Jerry Counterman to adjourn. All in favor and the motion carried. The meeting adjourned at 7:40 p.m..

Submitted by Martha Roznowski, Secretary
Rogers City Area Ambulance Service Authority Bd