

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway
Millersburg, Michigan
August 12, 2014

Supervisor J.G. Malaski called the meeting to order at 6:30 p.m., followed by the pledge of allegiance to the flag. Present for the meeting were Board Members, Trustees Kay Dowker and Archie Patterson II, Treasurer Keitha Malaski, Supervisor John G. Malaski and Clerk Beverly Rossetto. Property Owners and guests in attendance were Bob & Sue Hartmann, Anna Mero, Irv Dedow, Byron DeLong, Phil & Shirley Arndt, Nancy Shutes, Jim McKindles, Gale & Doug Phelps and Loren Boyle.

Approval of Agenda: Keitha Malaski made a motion to approve the agenda for this meeting. Kay Dowker seconded the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Kay Dowker made a motion to approve the Consent Agenda and pay the bills. The motion was supported by Archie Patterson. Five aye votes, motion carried.

Approval of Minutes: After review of the July 8, 2014 regular board meeting minutes, Keitha Malaski made a motion to approve the minutes, Kay Dowker supported the motion. Five aye votes, motion carried.

Correspondence: Clerk Rossetto received correspondence from: Northeast Michigan Council of Governments (NEMCOG) regarding adoptions of the Presque Isle County Hazard Mitigation Plan. In order to obtain funds from FEMA for hazard mitigation projects, communities must approve the plan. NEMCOG is requesting that Bearinger Township adopt the plan and return a resolution by September 1, 2014. Clerk Rossetto distributed a disc copy of the plan to each board member and requested that this issue be placed on the agenda for the September 9, 2014 board meeting. Clerk Rossetto will notify NEMCOG of Bearinger Township's action after the date above.

Treasurer's Report: Treasurer Malaski reported that the summer taxes are coming in at a good steady flow. The financial report for July 2014 was presented; the July balance of each account follows:

1. General Fund - Savings Account	\$177,586.96
2. General Fund – Checking Account	9,930.91
3. CD (Savings) Account	104,453.47
4. EMS Money Market Account	<u>39,396.09</u>
Total (All Accounts)	\$331,367.43

Clerk's Report: Clerk Rossetto reported that copies of the July 2014 Check Register, Balance Sheet and the Standard Budget Report ending July 31, 2014 are available. The August 5, 2014 Primary Election was completed smoothly with 153 ballots processed.

Assessor's Report: Supervisor Malaski read the Assessor's August Report. Mr. Most has been working with tax management sending the requested parcel record cards and digital sketches. He will be going out in the field over the upcoming months to work on building permits and spot checks. Mr. Most is requesting that the Township Board adopt a resolution for Policy and Procedure for inspecting public records which will bring us into compliance for the AMAR audit.

Trustee's Report: Archie J. Patterson II talked about various charges for cemetery grave sites. Supervisor Malaski stated that a resolution for cemetery fees would be covered under old business.

Kay Dowker gave the Onaway Area Ambulance Service report for the July 23, 2014 meeting. Code 33 has been added to the policy procedure regarding the damage to an ambulance by an employee. The new software is up and running including the run sheet. Dallas will meet with the architect regarding the building addition. The air conditioner has died; prices are being compared on repairing the old conditioner or buying a new unit that will service the building and new addition.

Supervisor's Report: Supervisor Malaski reported that some of the dirt roads have been treated with brine and that all should be treated in the next few weeks. Supervisor Malaski stated that the County Road Commission has decided that if a second/third treatment is required for these roads, it would be done at no cost to the township.

Old Business: **A. Cemetery Fee Resolution** – Trustee Patterson presented a resolution to establish regulations relating to the operation, control and management of the cemetery owned by the Township of Bearinger, Presque Isle County, Michigan: **A. Plot Sales Prices, B. Burial Opening/Closing/Markers Fees and C. Management Fees.** Clerk Rossetto feels that the plot sales prices for residents should be reduced to \$50.00, Supervisor Malaski stated that \$100.00 for residents is not out of line. Trustee Patterson offered the Cemetery Fees Resolution to be adopted, seconded by Kay Dowker. Roll call vote: Archie J. Patterson II – aye, Kay Dowker – aye, Keitha Malaski – aye, John G. Malaski – aye, and Beverly Rossetto nay. Four aye votes, resolution adopted. Trustee Patterson will post the resolution on the township website.

B. Cemetery Markers – Trustee Patterson presented an estimate of \$901.26 from Andover Marker Company for the purchase of 210 four inch round markers to identify grave sites. Keitha Malaski made a motion to approve the purchase of the markers, Kay Dowker supported the motion. Roll call vote: Kay Dowker – yes, Keitha Malaski – yes, John G. Malaski – yes, Beverly Rossetto – yes and Archie Patterson – yes. Five yes votes, motion carried.

C. Cemetery Survey – Archie Patterson contacted three Survey Company's seeking bids to survey the Bearinger Cemetery. Two bids were received (\$3,840.00 and \$1,950.00), Keitha Malaski made a motion to accept the Porter Survey Company bid of \$1,950.00, Kay Dowker seconded the motion. Roll call vote: Archie Patterson – yes, Kay Dowker – yes, Keitha Malaski – yes, John Malaski – yes and Beverly Rossetto – yes. Five yes votes, motion carried. Archie Patterson will contact Porter Survey Company to start the survey. Clerk Rossetto thanked Archie Patterson for all his time and effort spent in organizing and cataloging the cemetery information.

New Business: - **A. Budget Amendment for Cemetery Cost** - After a brief discussion of the cost to survey the cemetery and purchase the ground markers, Keitha Malaski made a motion to move the amount of \$3,000.00 from General Funds to Cemetery Cost. Motion supported by Archie Patterson. Roll call vote: Kay Dowker – yes, Keitha Malaski – yes, John Malaski – yes, Archie Patterson – yes and Beverly Rossetto – yes. Five yes votes, motion carried.

B. Public Policy & Procedure for Public Inspection & Copying of Public Records. Archie Patterson questioned if the township already has a resolution regarding this matter. It was agreed to table this issue until the next regular board meeting in September. Clerk Rossetto will check the resolution files.

C. Recycle Clerk's Old Computer. Archie Patterson requested permission to recycle the old computer because it is very slow and does not work properly. Motion made by John Malaski and seconded by Archie Patterson to recycle the computer. Five yes votes, motion carried.

D. Fire Department. Archie Patterson made a presentation of the organizational structure of the Ocqueoc-Bearing Fire Department and explained PA 33 of 1951 and the possibility of the Fire Department becoming an authority with PA 57 of 1988. After explaining the pros and cons of an authority, he feels that an authority is not what the fire department needs at this time.

Public Comment Nancy Shutes stated that all the resolutions were in the file cabinet.

Phil Arndt asked about the paving of Bluffs Hwy. Archie Patterson explained how a special assessment for property owners living on Bluffs Hwy. would work.

Loren Boyle firmly believes that the County Road Commission should take care of the roads and that primary roads should be paved by the county.

Phil Arndt talked about the last time Bluffs Hwy. was in this condition about 10 or 12 years ago and that it was the Road Commission that did the paving. Mr. Arndt firmly stated that it was the responsibility of the Road Commission to repave Bluffs Hwy.

Supervisor Malaski informed everyone that as soon as the County Road Commissioner is available there will be a meeting with the people who live on these roads to discuss the needed repairs.

Anna Mero talked about two men in a truck with a load of tar and most of the time they were just sitting in the truck and not doing much tar repair.

Being no further comments, Kay Dowker made a motion to adjourn; Keitha Malaski supported the motion. Five aye votes, motion carried. Meeting adjourned at 7:40 p.m.

Next regular Township Board meeting will be held, Tuesday, September 9, 2014 at 6:30 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto

Beverly Rossetto, Township Clerk