

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway
Millersburg, Michigan
November 12, 2013

Supervisor J.G. Malaski called the meeting to order at 6:30 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members, Supervisor John G. Malaski, Treasurer Keitha Malaski, Clerk Beverly Rossetto and Trustees Kay Dowker and Archie J. Patterson II. Property Owners and guests in attendance were Anthony Cripps, Nancy Shutes, Jim McKindles, Doug Phelps, Jean and John Krupa and Hank Filipowski.

Approval of Agenda: Motion was made by Kay Dowker to approve the agenda, seconded by Keitha Malaski. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

Approval of Consent Agenda: Motion was made by Kay Dowker and seconded by Archie Patterson to approve the Consent Agenda and pay the bills. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

Approval of Minutes: **October 8, 2013 Minutes.** Motion was made by K. Dowker and seconded by K. Malaski to approve the October 8, 2013 minutes. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

Approval of Minutes: **Special meeting, October 21, 2013 Minutes.** Motion made by K. Malaski and seconded by K. Dowker to approve the October 21, 2013 minutes. Being no objections the motion was declared approved by Supervisor J.G. Malaski

Correspondence: Clerk Rossetto reported that four (4) letters were received:

1. The Presque Isle County Historical Museum will be hosting its annual “Christmas at the Museum” program beginning November 27th. The museum is requesting that each township provide a decorated Christmas tree to represent their township. Clerk Rossetto stated that she has a small artificial tree that she will decorate and deliver to the Museum. The entire Board was in agreement with this action.
2. Alpena Area Chamber of Commerce offers to assist residents as to the employment and business expansion opportunities that are available throughout our region.
3. Peter Pettalia sent a letter in an effort to keep lines of communication open between his office and area townships. Post cards were available for anyone with opinions or thoughts on important issues in the township.
4. Pontem Software: Information regarding a training seminar December 6, 2013 in Mt. Pleasant, Michigan.

Treasurer’s Report: Treasurer Keitha Malaski explained that income has been received from Cheboygan Schools (\$7.50), PIE&G (\$28.12) Sales Tax refund (\$14.90) and interested earned on each account. Winter tax bills will be mailed December 1, 2013. Bearinger Township Fund balances ending October 31, 2013:

1. General Fund - Savings Account	\$131,588.74
2. General Fund – Checking Account	10,018.68
3. CD (Savings) Account	103,985.93
4. EMS Money Market Account	<u>63,215.13</u>
Total (All Accounts)	\$308,808.48

Clerk's Report: Clerk Rossetto reported that copies of the October 2013 Check Register, Balance Sheet and the Standard Budget Report ending October 31, 2013 were available. Clerk Rossetto stated that using the Electronic Poll Book for the first time in the election held November 5, 2013 was very successful.

Assessor's Report: Supervisor John Malaski read the Assessors report. The Michigan States Consumer Price Index (CPI) will go up to 1.6%. Assessor Most has done a sales study and found that overall assessments should not go up. Assessor Most and Presque Isle County Building Official James Zakshesky found six (6) structures on the Old Abitibi Land that are not on the tax roll. The six properties will be assessed and added to the 2014 tax roll. The Bearinger Township Board of Review will meet December 10, 2013 at 2:30 P.M. for Errors and Principal Residence.

Trustees' Report: Trustee Dowker read the Onaway Ambulance minutes of October 23, 2013. The members reviewed the new Policy and Procedure handbook and found minor changes. The new oxygen tanks have arrived and were sent to Traverse City to be filled.

Trustee Patterson reported the financial status of the Rogers City Ambulance Authority. Summary of Allied activities was not available at this meeting. The audit report was presented and the auditor found everything was fine. It was recommended that the Authority use the Michigan Chart of Accounts to provide clearer information of the expenses and income. Trustee Patterson received a call from David Pomaroy to arrange the burial of his parents in the Bearinger Township Cemetery.

Supervisor's Report: Supervisor J.G. Malaski stated that at the request of a resident, he had met with our Attorney regarding getting pre-approval from the Board before the furnace was repaired. Attorney McArthur clarified that this type of action is covered in the Procedure Booklet. The Supervisor is the purchasing agent for the township and this type of expenditures are covered by the Consent Agenda.

Old Business: Winter Newsletter - Treasurer Keitha Malaski presented a copy of the newsletter to each Board Member for review and approval. Motion was made by Kay Dowker to approve the newsletter as written, Archie Patterson seconded the motion. Five yes votes. Motion carried.

New Business:

- A. **Old telephone and old printer.** Keitha Malaski made a motion that we dispose of the old telephone and old printer, Kay Dowker seconded the motion. Archie Patterson volunteered to recycle the telephone and dispose of the printer. Being no objection Supervisor J.G. Malaski declared the Motion carried.
- B. **Old Kitchen Table.** Supervisor Malaski explained that the old Kitchen Table and two table leaves are big and takes up needed space on election days. The Board had a discussion about the use of the table and that a folding card table would be more useful. Motion was made by Archie Patterson to dispose of the Kitchen table and two leaves. Motion was seconded by Keitha Malaski. Five yes votes. Motion carried.
- C. **Purchase of folding card Table.** Archie Patterson moved to purchase a card table with a limit up to \$35.00, Kay Dowker seconded the motion. Roll call vote: Archie Patterson – yes, Kay Dowker – yes, John G. Malaski – yes, Keitha Malaski – yes and Beverly Rossetto – yes. Motion carried.
- D. **Election Commission Meeting.** This Board has been informed that before each election the Election Commission must meet to appoint election inspectors and chairperson of inspectors. The Election Commission members are the Township Clerk as Chairperson, the Township Treasurer and the Township Supervisor. Prior to this meeting, the Election Commission Members met to confirm

election inspectors and Leslie Carmin as the chairperson of the election held November 5, 2013. Kay Dowker and Archie Patterson agreed with the decision of the Election Commission.

After much research it was found that the rate of pay for Election Inspectors varies all over the board and usually the Election Chairperson gets paid at a high rate. More information will be required before we determine an increase for our election workers.

Supervisor J.G. Malaski made a motion that for the election held November 5, 2013 that we pay the Election Chairperson an extra \$60.00 for the day, this motion was seconded by Keitha Malaski. Roll call vote: Beverly Rossetto – no, Archie Patterson – no, John Malaski – yes, Keitha Malaski – yes and Kay Dowker – no. Motion did not carry.

After a lengthy discussion of the Chairperson rate of pay, Clerk Rossetto made a motion that the November 5, 2013 Election Chairperson be paid an extra \$50.00 prorated to the Election Day. Motion was seconded by Kay Dowker. Roll call vote: Beverly Rossetto – yes, Archie Patterson – yes, John Malaski – no, Keitha Malaski – yes and Kay Dowker – yes. Motion carried.

Public comments:

Jean Krupa commented that she has friends that volunteer as election workers down state and they get \$8.50 per hour and work the full day. The property owners and the Township Board had a brief discussion regarding Election Workers pay rates.

John Krupa said the Township Board should only worry about Bearinger Township.

Jim McKindles wanted to know if the Election Commission meeting had been posted. Supervisor Malaski replied that it has been on the notice sign since last Friday.

Next regular Township Board meeting, Tuesday, December 10, 2013 at 6:30 p.m.

Motion was made by Trustee Dowker and seconded by Trustee Patterson that this meeting be adjourned. Meeting adjourned at 7: 40 p.m.

Minutes taken and respectfully submitted by,

Beverly Rossetto
Beverly Rossetto, Clerk