

BEARINGER TOWNSHIP REGULAR BOARD MEETING  
17034 Town Hall Highway  
Millersburg, Michigan  
July 9, 2013

Supervisor J.G. Malaski called the meeting to order at 6:30 pm, followed by the pledge of allegiance. Present for the meeting were Board Members, Supervisor John G. Malaski, Treasurer Keitha Malaski, Trustees Kay Dowker and Archie Patterson II and Clerk Beverly Rossetto. Property Owners in attendance were Tom and Barbara Harkleroad, Irv Dedow, Nancy Shutes, Jim McKindles, Tony Crippa and Gale Phelps.

**Approval of Agenda:** Motion was made by Kay Dowker to approve the agenda, seconded by Beverly Rossetto. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

**Approval of Consent Agenda:** Motion was made by Kay Dowker, seconded by Archie Patterson to approve the Consent Agenda and pay the bills. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

**Approval of Minutes:** **June 11, 2013 Minutes.** Motion was made by Treasurer K. Malaski and seconded by Trustee K. Dowker to approve the June 11, 2013 minutes. Being no objections the motion was declared approved by Supervisor Malaski.

**Correspondence:** Clerk Rossetto reported that two correspondences have been received from MTA acknowledging the payment of 2013-2014 membership dues and notice of changes in the Open Meetings Act. Clerk Rossetto read a thank you note from the Hippo Arts and Craft Show Committee.

**Treasurers Report:** Treasurer K. Malaski reported that \$15,000.00 has been transferred from savings to checking to pay bills. Tax bills and summer news letters were mailed July 1, 2013 Township Fund balances ending June 30, 2013 were:

1	General Fund – Savings Account	\$ 150,282.31
2.	General Fund - Checking Account	12,313.70
3.	CD (Savings) Account	103,785.88
4.	EMS Money Market Account	<u>77,783.78</u>
	Total (All Accounts)	\$ 344,165.67

**Clerks Report:** Clerk Rossetto reported that copies of the June 2013 Check Register and the Standard Budget Report ended June 30, 2013 were available.

**Assessor Report:** No Assessor report.

**Trustees Report:** Trustee Dowker read the Onaway Ambulance minutes of June, 2013.

Trustee Patterson read a report on activities of Rogers City Ambulance Authority.

**Supervisors Report:** Supervisor J.G. Malaski stated that he signed the parking lot paving contract with Evert Goodrich. A grant has been applied for, to help with the cost of the two handicap spaces.

**Old Business:** MTA is offering workshop training for Accounting & Payroll and Cemetery Management. Motion made by Keitha Malaski, seconded by Kay Dowker that Beverly Rossetto attend the Accounting & Payroll workshop with mileage, July 17, 2013 and Archie J. Patterson II attend the Cemetery Management workshop with mileage, July 18, 2013. Roll call vote: K. Dowker-yes, Keitha Malaski-yes, J.G. Malaski-yes, A. Patterson-yes, and B. Rossetto-yes. Motion carried.

**Assessors request for BSA software.** Archie Patterson gave a summary of how the new software will be used and how it would benefit the Township. The cost of the BSA software is \$2,800.00 with a maintenance and support fee of \$500.00 per year. Supervisor Malaski has contacted MTA and was told that the cost could be transferred from the General Fund. Keitha Malaski moved that we approve up to \$3,500.00 to purchase the BSA software for the Assessor, Beverly Rossetto seconded the motion. Roll call vote: Kay Dowker – yes, Keitha Malaski – yes, John G. Malaski – yes, Archie Patterson – Abstained and Beverly Rossetto – yes. Motion carried.

**New Business** – Supervisor Malaski requested the approval to purchase a new American Flag for the Township Hall. Archie Patterson made a motion to allow up to \$100.00 and request that the flag be American made, Keitha Malaski seconded the motion. Roll call vote: Kay Dowker – yes, Keitha Malaski – yes, John G. Malaski – yes, Archie Patterson – yes and Beverly Rossetto – yes. Motion carried.

**Public Comment** – **Irv Dedow** stated that he has spoken to the Assessor regarding the BSA software and how it will be used. John Malaski has also talked with the Assessor and Keitha Malaski talked to MTA about the use of the new software.

**Barb Harkleroad** announced that the Huron Beach Civic Associations annual garage sale will be July 13, 2013 and that donation could be dropped off Thursday or Friday (July 11 & 12, 2013).

**Nancy Shutes** stated that a fund raiser for Greg Marshal would be held at Stoney Creek Golf Course, July 14, 2013, 2-4 pm.

**Gale Phelps** requested that address numbers be purchased and installed on the Township Hall. Beverly Rossetto suggested that two members of the Township Board should have charge cards with a \$500.00 limit to be used for small purchase such as this. Beverly Rossetto will look into what is available and bring information to the next meeting

**Supervisor Malaski** stated the Planning Committee research will be put on the agenda for the next meeting

**Gale Phelps** requested that the meeting agenda be posted on our website prior to the meeting dates.

Supervisor Malaski announced that the next regular Township meeting will be, August 13, 2013 at 6:30 p.m.

Motion was made by Trustee Dowker and seconded by Clerk Rossetto that this meeting be adjourned. Meeting adjourned at 7: 25 p.m.

Minutes taken and respectfully submitted by,

***Beverly Rossetto***

Beverly Rossetto, Clerk