

BEARINGER TOWNSHIP REGULAR BOARD MEETING

17034 Town Hall Highway

Ocqueoc, Michigan 49759

May 14, 2013

1<sup>st</sup> Draft

Supervisor Malaski called the meeting to order at 6:30 pm, followed by the pledge of allegiance. Present for the meeting were Board Members, Supervisor John G. Malaski, Treasurer Keitha Malaski, Trustees Kay Dowker and Archie Patterson II and Clerk Beverly Rossetto.

Property owners in attendance were, Bud DeLong, Irene Seelye, Karen Silver, Grant Godsey, Tom Harkleroad, Irv Dedow, Gail Phelps, Doris Parker, Jean Krupa, Janice Temple and Barb Knight.

**Approval of Agenda:** A motion was made by Kay Dowker and seconded by Keitha Malaski to approve the Agenda for this meeting. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

**Approval of Consent Agenda:** A motion was made by Beverly Rossetto and seconded by Archie Patterson to approve the Consent Agenda and pay the bills. Being no objections the motion was declared approved by Supervisor J.G. Malaski.

**Approval of Minutes:** **April 9, 2013 Minutes.** A motion was made by Trustee Dowker and seconded by Trustee Patterson to approve the April 9, 2013 minutes as recorded. Being no objections the motion was declared approved by Supervisor Malaski.

**Correspondence:** Clerk Rossetto reported that correspondence was received from:

1. Pontem, regarding advanced software training, June 7, 2013.
2. State of Michigan, in the matter of the Commission's own motion, regarding the regulatory review, revision, determinations, and /or approvals necessary for Presque Isle Electric & Gas Co-op to fully comply with Public Act 295 of 2008.
3. City of Onaway, requesting a contribution to fund the July 4, 2013 fireworks show. Trustee Patterson stated that he saw no reason to make a contribution, the Board fully agreed.

**Treasurers Report:** Treasurer K. Malaski reported that the final reconciliations with the County Treasurer have been completed. Balances for the Township funds ended April 30, 2014:

1. General Fund – Savings Account	\$ 176,015.28
2. General Fund - Checking Account	19,896.69
3. CD (Savings) Account	103,698.50
4. EMS Money Market Account	<u>77,770.78</u>
Total (All Accounts)	\$ 377,381.25

Treasurer K. Malaski requested that the Board review the summer newsletter. Motion was made by Trustee Patterson and seconded by Trustee Dowker to approve the newsletter. Motion carried.

**Clerks Report:** Clerk Rossetto reported that copies of the Standard Budget and Check Register for April 2013 were available. Clerk Rossetto reported that she will be attending a two day Clerk Accreditation Program in Lansing, May 16 & 17, 2013. She has also made an appointment to meet with Pontem Software Tech Support to review the General Ledger accounts while in the Lansing area.

**Assessor Report:** Supervisor J.G. Malaski read the Assessors report. The report covered March and April. The Assessor has finalized with the county on the database after all March Board of Review changes took place. He received a request for a poverty exemption application and has mailed it out. Assessor Most has received calls from Janice Temple, he told her to contact the State Tax Commission for the information and answers she requested. Mr. Most is working on getting a copy of Ms. Temples Principle Residence Exemption paperwork filed with him in 2009.

**Trustees Report:** Trustee Dowker read the Onaway Ambulance minutes of April 23, 2013. The Onaway Area Ambulance Service is working on the Policy and Procedure Manual and the crew would like another power cot.

Trustee Patterson read the Allied Ambulance report. He gave a financial report for February and March 2013. Calls and ER transports were reported for the same months. In the old IGA building in Rogers City a dialyses center will be opening to provide service to local patients. Allied is investigating an upgrading to the power cots to add adjustable side supports to handle larger size patients.

**Supervisors Report:** Supervisor J.G. Malaski stated that to comply with the 2002 Disability Act he has been working on drawings for the paving of the Township Hall parking lot. The Supervisor has searched several resources and no grant money is available for this project. The Road Commissioner met with the Supervisor regarding replacing the parking lot culvert on the Balch Road Entrance. The broken kitchen window has been repaired.

**Old Business:** Parking lot paving. Due to the fact that no responses were received from the Newspaper Ads, Supervisor J.G. Malaski will send a letter, requesting bids for this project, to various Contractors.

**New Business:** Recycle/Disposal – After a lengthy discussion of what to recycle and what to dispose of, the following action was taken:

Old Refrigerator and old computer desk – dispose of.

Old 10’ table – if Sally Kaszubowski (who donated the table to the township) does not want it back – dispose of.

Treasurers old Dell computer – Archie Patterson requested that he be permitted to purchase the computer, power bar and monitor for \$25.00.

Clerks old Sony laptop will be used for cemetery data.

Motion made by Archie Patterson, seconded by Beverly Rossetto to sell the Treasurer’s old Dell Computer, power bar and monitor for \$25.00. Roll call vote, K. Dowker – yes, K. Malaski – yes, J.G. Malaski - yes, A. Patterson – yes and B. Rossetto – yes. Motion carried.

Items on the agenda to be purchased – Small refrigerator, Microwave, two 8’ folding tables and a plastic trash can for salt. Clerk Rossetto will check ABC Warehouse in Gaylord on May 18, 2013 with a limit of \$500.00 to purchase a refrigerator and microwave. Supervisor Malaski will purchase from Amazon, two (2) eight foot folding tables for \$106.90 each. A large plastic trash can is to be purchased for winter salt. Motion made by Archie Patterson and seconded by Keitha Malaski to purchase the items above. Roll call vote, K. Dowker – yes, K. Malaski – yes, J.G. Malaski - yes, A. Patterson – yes and B. Rossetto – yes. Motion carried

Clerk Rossetto read a bid for washing of the Township Hall windows (inside and out) for \$85.00. Treasurer Malaski made a motion to accept the bid to wash the windows, Archie Patterson seconded the motion. Roll call vote, K. Dowker – yes, K. Malaski – yes, J.G. Malaski - yes, A. Patterson – yes and B. Rossetto – yes. Motion carried.

Bids from Grants Maintenance were presented:

1. Trimming of 26 trees and removal and dumping of brush and debris, \$250.00. Motion made by B. Rossetto, seconded by K. Dowker to accept the bid for maintenance of the cemetery. Roll call vote, K. Dowker – yes, K. Malaski – yes, J.G. Malaski - yes, A. Patterson – yes and B. Rossetto – yes. Motion carried.
2. Cutting down of 2 ¼ trees, trimming of 5 trees and removal and dumping of brush and debris, \$230.00. Motion made by A. Patterson and seconded by K. Malaski to accept the bid for cutting and trimming of Township Hall trees. Roll call vote, K. Dowker – yes, K. Malaski – yes, J.G. Malaski - yes, A. Patterson – yes and B. Rossetto – yes. Motion carried.

Road Commission Proposal of \$1,600.00 to replace and install culvert on Balch Road entrance was presented. Motion made by A. Patterson, seconded by K. Dowker to have the culvert replaced. Roll call vote, K. Dowker – yes, K. Malaski – yes, J.G. Malaski - yes, A. Patterson – yes and B. Rossetto – yes. Motion carried

**Public Comment:** Irene Seelye commented on the Disability Act and suggested the Supervisor contact, David Foster in Lansing for information and details required by the Disability Act.

Irv Dedow had questions about the 35,000 acres of Abitibi property, with all the private gates and locks does the Fire Dept. & EMS provide service? Should there be public locks on the properties? He is concerned with building permits because a building permit will only be issued if Fire Dept. and EMS service is available.

Irv Dedow also gave a report on the NEMCOG Water Shed Workshop he attended in Alpena. He suggested we implement a Planning Board to advise the County of Township affairs. The Township Board will take a Planning Board under advisement for discussion at another meeting.

Bud DeLong spoke about the recent Zoning Board of Appeals meeting regarding a pole barn to be built on a vacant parcel of land. Mr. DeLong stated that zoning should be first and foremost and that this issue should have never come before the Zoning Board of Appeals.

Barb Knight recommended that the window washing should be delayed until after the tree trimming and culvert work is completed.

Large Item Day -- Annual Cleanup Day, June 15, 2013, 9:00 a.m. to 3:00 p.m.

The next regular Township meeting is scheduled for Tuesday, June 11, 2013 at 6:30 p.m.

A motion was made by Kay Dowker and seconded by Keitha Malaski that this meeting be adjourned. Meeting adjourned at 8:10 p.m.

Minutes taken and respectfully submitted by.

Beverly Rossetto, Clerk